



Town of Culbertson

210 Broadway Ave. • P.O. Box 351
Culbertson, Montana 59218
(406) 787-5271

COMMUNITY CENTER RENTAL AGREEMENT

TOBACCO AND ALCOHOL ARE PROHIBITED

Local Organizations/Individuals	\$20.00/day
Non-Resident/Individual conducting Business	\$50.00/day

The Town of Culbertson agrees to allow the rental of the community center with kitchen access. The Community Center and Kitchen will be inspected prior to rental and after by Town of Culbertson Personnel.

The Organization or Individual renting is responsible for

- leaving the facility clean; vacuumed, swept, and garbage removed. Counters and tables wiped clean. Tables and chairs replaced as found.
- any damage to any equipment or fixtures.
- returning key within 2 days of completed use. Key may also be placed in the drop box after use. Unreturned or lost keys are subject to \$5.00 charge.

Advertising signs may only be put on the sidewalk, not on the main street, which is a state highway. Violators may be fined.

Should the Renter fail to perform any of the agreements contained herein or default in payment of lease fee, the Renter shall bear any and all fees, costs or expenses should any incur pursuant to the above conditions.

Date and Time of Event: _____

Renter: _____

Amount Paid: _____ Cash Check

Received from: _____

Renter Acknowledgement
Initials

COMMUNITY CENTER RENTAL AGREEMENT

NAME: _____

BUSINESS/ORGANIZATION: _____

PHYSICAL ADDRESS: _____

MAILING ADDRESS: _____

PHONE NUMBER: _____ MOBILE LANDLINE

DATE AND TIME OF EVENT: _____

START: _____

END: _____

After having read the Rental Agreement, the Renter accepts and understands the terms by signing below.

Renter Signature

Town of Culbertson Office Use

Approved by: _____

Key Pick-up: _____

Amount Paid: _____ Cash Check

Received from: _____

Key Returned: _____