

January 4, 2010. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, W. Bruce Houle, Bernie W. Finnicum, Mark Nelson, Robert Jasper, Greg Hennessy and Raedelle Aspenlieder. Absent: Dallas Dehner. Guest: Keenan Engelke.

Attorney Hennessy swore in Mayor Gordon Oelkers and Town Council Members Bernie W. Finnicum and Mark Nelson.

W. Bruce Houle made a motion to approve the agenda with the addition of MGI water valve. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Keenan Engelke said he had nothing at this time.

Airport. Gordon Oelkers reported the contractor will have to mill 1 1/2 " off the airport runway and lay 1 1/2" back on properly. Over \$600,000 is being withheld fro the contractor.

Theodore Roosevelt Expressway. W. Bruce Houle reported that a group met last week in Glasgow for TRE. Those in attendance were from North Dakota, South Dakota, Montana, Hwy 2 Association, MT DOT and a Legislative Delegation from Alberta. The group discussed a possible extension of TRE to better serve Ports to Plains and Alberta. Alberta is a member of Ports to Plains, a group to develop a corridor to move goods.

The group in Glasgow discussed a possible extension of TRE from Culbertson to East Glacier. An extension from Havre to Port Wild Horse. This would take money from Montana and Alberta to have this Port a 24 hour Port at Wild Horse. Need for Federal designation from Malta south of Grass Range and Roundup to Billings.

In 1 to 2 weeks the group will find out if the Ports to Plains Alliance approves any of the extensions the group that met in Glasgow suggested.

Bernie W. Finnicum made a motion to pay the 1250.00 membership Pledge amount for 2010. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Planning Board. Council reviewed the Planner Services Report for December.

Growth Policy. Mike Olson is working on the Growth Policy and then Marcy Hamburg will review it.

I, Bernie W. Finnicum,

do solemnly swear (or affirm) that I will support, protect and defend
the Constitution of the United States, and the Constitution of the State
of Montana, and that I will discharge the duties of the office of

Town Councilman

with fidelity, so help me God.

Bernie W. Finnicum

DATED this 4th day of January, ~~XXX~~ 2010

ATTEST:

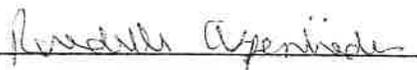
Russell Aspinwall

I, Gordon Oelkers,
do solemnly swear (or affirm) that I will support, protect and defend
the Constitution of the United States, and the Constitution of the State
of Montana, and that I will discharge the duties of the office of
Mayor
with fidelity, so help me God.



DATED this 4th day of January, ~~199~~ 2010

ATTEST:



I, Mark T. Nelson,

do solemnly swear (or affirm) that I will support, protect and defend
the Constitution of the United States, and the Constitution of the State
of Montana, and that I will discharge the duties of the office of
city councilman

with fidelity, so help me God.

Mark T. Nelson

DATED this 4th day of January, 19200

ATTEST:

Avedille Appenhardt

January 4, 2010 cont.

Culbertson Industrial Park. No new news.

Old Library Building. No new news.

Dry Prairie Rural Water - Rates. Water rate evaluation is being done again. Raedelle will request a meeting with their committee members.

Landscaping at New Multi-use Facility. The budget and implementation schedule have been completed. A contract between the state of Montana and the Town for the stimulus dollars will follow.

Consolidated Grain & Barge. W. Bruce Houle reported on the meeting with Interstate Engineering, Planners and Salvevold Grain. Traffic routes and flows were discussed. His view was put on record.

GJV's. General Journal Vouchers #520 and utility billing vouchers #621 - #626 were approved and signed.

Wastewater Collection and Treatment System. WWC Engineering will be meeting with the TSEP people to discuss our potential project. Council looked at the Preliminary Plans. There will be more information coming.

Raedelle will be attending a MMIA and Montana State University -Local Government Center - Regional Training on Tuesday, January 5th in Glendive, weather permitting.

Montana Rural Water Conference. W. Bruce Houle made a motion to send both Raedelle and Mike to the Montana Rural Water Conference in Great Falls, Feb. 17 - 19 and to pay each separate mileage. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

CTEP. The County Commissioners will be holding another CTEP meeting in January. The Commissioners want to know the scope and approximate cost of project proposals. Gordon and possibly Bruce will attend this meeting. Raedelle will let Jim Baldwin know about this meeting. Keenan Engelke said the commissioners set the meeting for Wednesday, January 27th after their regular meeting.

Ken & Heather Taylor Plat. Planner Marcy Hamburg had reviewed the plat. Mayor Oelkers signed the plat. Raedelle will file the plat.

MGI. There was not a shut-off valve from the town main to the MGI shop. The plans showed one, but it wasn't put in. Town put the 6" valve in and will have to pay as the current company has no money.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Penny Hendrickson	79.17	Mastercard	106.15
Raedelle Aspenlieder	2315.89	Postmaster	100.52
Robert Jasper	291.27	Dixie Berwick	1937.70
Bruce Waldhausen	179.40	Michael Gossage	2678.07
Carquest Auto Parts	14.41	Odean Kilsdonk	2294.60
CNA Surety	80.00	Robert Jasper	2880.29
First Community Bank	1014.58	Alltel	46.32
IIMC	125.00	Dept. of Public H&HS	21.00
Interstate Power Systems	79.01	Energy Laboratories	35.00
J.P.Cooke Co.	45.35	First Community Bank	3058.74
Miller Oil Co.	42.00	Hawkins, Inc.	853.00
MT Aeronautics Division	5171.02	Miller Oil Co.	569.25
MT Dept. of Revenue	166.31	Miller Oil Co.	374.16
MDU	537.22	MT. Dept. of Revenue	544.51
Nemont	263.38	MDU	32.82
Oelkers Servicenter	84.00	MDU	1305.92

General Fund cont.

PERS	536.23
Roos. Co. Sheriff Dept.	1000.00
W. Bruce Houle	113.30
The City Line	1248.01
Hennessy Law Office	181.50
Hometown Market	43.91
Total	<u>\$13,610.96</u>

Other Fund:

Firemen's Fund Relief	150.00
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Special Funds:

Robert Jasper	64.72
Ross Helmer	364.18
Books on Broadway	45.55
Carquest Auto Parts	94.66
Finnicum's	1640.78
First Community Bank	78.86
Gaffaney's	19.95
Karen Baxter	35.92
Miller Oil Co.	66.81

Enterprise Funds cont.

Nemont	46.24
Northwest pipe Fittings	635.26
Oelkers Servicerter	649.70
PERS	1857.19
Sheridan Electric	15.00
Utilities Underground Location	12.30
Williston Landfill	1505.60
WWC Engineering	2499.75
The City Line	57.38
Hometown Market	24.97
Total	<u>\$24,141.44</u>

Special Funds cont.

MT Dept. of Revenue	6.18
MDU	21.24
Oelkers Servicerter	122.54
PERS	11.91
Sheridan Electric Coop.	47.80
The City Line	247.49
Farm Plan	758.04
Total	<u>3626.63</u>

Meeting adjourned at 8:30 p.m.


 Clerk


 Mayor

February 1, 2010 6:00 p.m. Town Hall Community Development Block Grant Public Hearing. The Culbertson Town Council met in special session with the following present: Gordon Oelkers, Mark Nelson, W. Bruce Houle, Dallas Dehner, Robert Jasper and Raedelle Aspenlieder. Bernie W. Finnicum entered the meeting at 6:05 p.m. Guests: Mike Machart, Jim Baldwin, Audrey LaPore, Mary Lou Weeks, Larry Crowder, Rick Knick, Keenan Engelke and Linda Twitchell.

W. Bruce Houle made a motion to approve the agenda. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Mayor Gordon Oelkers welcomed the group and introduced Linda Twitchell, Executive Director, Great Northern Development Corporation. Linda facilitated the meeting.

PURPOSE OF MEETING

- The Town is considering applying for federal Community Block Grant (CDBG) Program funds. These are federal funds administered by the Montana Department of Commerce. The funding is budgeted by Congress and comes to Montana through the U. S. Department of Housing and Urban Development (HUD). Congress first established the CDBG program in 1974.
- We passed out a handout (see page C-4) that summarizes how much CDBG money Montana gets each year and how it is allocated. The handout also summarizes the kinds of projects CDBG money can be used for.
- Congress requires that communities that are applying for CDBG money:
 - Identify their community development needs and housing needs, including the needs of low and moderate income persons; and
 - The activities they plan to meet the identified needs.

The hearing we are conducting tonight is required by Congress so that the public has a chance to talk about the problems in our community and the kinds of projects you would like to see the Town deal with. So that's what we are here for - to get your ideas on various community needs and what kinds of solutions we could come up with to deal with them.

February 1, 2010 CDBG special meeting cont.

The meeting was started by listing the good things about Culbertson: safety, school system, hospital, location - Highway & Railroad, accommodating businesses, progressive attitude, great library, active service volunteer civic organizations, clean town and paved streets, best water, friendly people, town staff supports the community, up-to-date fire department and ambulance service, good working relationship with other towns and a good church community.

Housing and Neighborhood Renewal. The group discussed housing and neighborhood renewal and the following is a list of items according to priorities with the top priorities listed first: 1.) additional housing and assisted living each received the most and same number of votes, 2.) demolition and possible annexation each received the second and same number of votes, 3.) late evening dining and LMI family housing each received the third and same number of votes and 4.) tree problem.

Public Facilities. Top priority in public facilities was the wastewater lagoon, lift station and main line replacement, 2.) larger fire hall to house equipment and accommodate training, 3.) larger senior center, transportation for those who don't drive, north walking path and school expansion all received the same number of votes, and also discussed were 4.) larger city shop, airport expansion, wellness center, swimming pool and ground source HVAC for the school.

Economic Development. The group discussed economic development in our community and the crushing plant that is currently closed is considered the highest priority and supporting the Theodore Roosevelt Expressway was second priority. Other economic development issues discussed were: Consolidated Grain & Barge may have road issues, home based computer business, shared used kitchen, wind energy, recreation on the Missouri River, and support Basin Electric for an additional peaking station.

Linda Twitchell suggested the town have a Housing Plan. Grant applications for Housing and Neighborhood Renewal Projects require a Housing Plan. There are Planning Grants available to do a Housing Plan.

When the tree problem was brought up it was noted that the town has applied for the Arbor Day Grant in the past. There is a Tree City USA Program available also. The town may want to pursue the Tree City USA Program.

Mayor Oelkers thanked Linda Twitchell for facilitating the meeting and thanked everyone for coming and participating.

Meeting adjourned at 7:15 p.m.


Clerk


Mayor

February 1, 2010. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, Dallas Dehner, Mark Nelson, W. Bruce Houle, Bernie W. Finnicum, Robert Jasper, Greg Hennessy and Raedelle Aspenlieder. Guests: Rick Knick, Keenan Engelke, Mike Machart, Larry & Jacob Crowder, Mike & Colby Olson, Pete Olson, Clint Jacobs, Deputy Tim Lingle, Lonnie Fleck and Chuck Strum - Interstate Engineering, Jim Salvevold, Gy Salvevold, and Scott Lawson and Roger Dowdy - Consolidated Grain & Barge.

W. Bruce Houle made a motion to approve the agenda. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Dallas Dehner made a motion to approve the December 7, 2009 and January 4, 2010 minutes and December 31, 2009 Treasurers Report. Mark Nelson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Cub Scout 100 year Anniversary - Proclamation. Jacob Crowder and Colby Olson presented a Proclamation for Culbertson Cub Scout Pack 293 National Scout Week February 7 - 13, 2010, as Scouting Anniversary Week in the Town of Culbertson and express the appreciation of our citizens to the Northern Lights Council and the Cub Scout Pack 293 for their interest in and dedication to America's Youth.

Amount Available for Award to Montana Local Governments: 2007 CDBG Program

\$6,935,714	
<u>\$2,209,214</u>	<i>Less 1/3 Allocation for Economic Development Projects</i>
\$6,627,643	<i>CDBG Funds Available through Community Development Division</i>
<u>\$ 256,708</u>	<i>Less Planning Grants</i>
\$4,161,721	<i>Available for Housing and Neighborhood Renewal and Public Facility Projects</i>
\$1,414,985	<i>Allocation for Housing and Neighborhood Renewal Projects (34%)</i>
\$2,746,736	<i>Allocation for Public Facilities Projects (66%)</i>

THE KINDS OF ACTIVITIES THAT ARE ELIGIBLE TO BE ASSISTED WITH CDBG FUNDS

Housing and Neighborhood Renewal Projects

The CDBG Housing and Neighborhood Renewal category is intended to assist communities in a wide range of activities with the goal of providing decent, safe and sanitary housing for their residents at an affordable price and to combat blighting influences in the community.

CDBG housing and neighborhood renewal projects can:

- rehabilitate substandard housing,
- support construction of new permanent, long-term housing,
- weatherize and improve the energy efficiency of homes or apartments,
- finance or subsidize the construction of new permanent, residential units where a local nonprofit organization sponsors the project,
- include site improvements or provision of public facilities to publicly-owned land or land owned by a nonprofit organization to be used or sold for new housing,
- demolish vacant, deteriorated housing units with the intent of making the sites available for new construction,
- acquire sites for use or resale for new housing,
- convert existing nonresidential structures for residential use,
- clean up junk and debris, and
- improve or construct public facilities related to a housing project, such as sidewalks, streets, or neighborhood parks.

Planning Grants

CDBG Planning grants can be used for a variety of activities including long-term community planning activities such as preparing or updating a growth policy, preparing a neighborhood renewal plan, a housing study, a capital improvement plan, or similar planning processes designed to help a community address critical needs or the initial planning necessary to get a project underway.

Public Facilities Projects

In Public Facilities projects, CDBG funds are most often used in combination with other federal, state, or local funds to make basic community infrastructure improvements, such as drinking water and wastewater facilities, affordable to low and moderate income families. Public facility projects can also include facilities designed for use predominantly by persons of low and moderate income such as county hospitals or nursing homes, senior centers, Head Start centers, or mental health centers.

2-1-2010

Public Hearing

Name	address	phone #
Gordon Oelker	Borden @ Nowhere -	787-5233
Robert Tupper	Dex 742 Box 675 Culb	787-6680
Mike Machar	606 2nd Ave E	787-6279
Jim Baldwin	214 2nd Ave W	787-5819
Wanda Howell	Culbertson	787-6643
Mark Nelson	" "	787-6393
Andraye Poe	"	787-6105
Mary Lou Weeks	"	5238
Dallas Dehn	Culbertson	787-5309
Larry Crowder	Culbertson	787-5779
Butch Finnicum	"	787-5735
Rich Knich	Culbertson	787-5250
Bernard Ruppelke	"	787-6364
Linda Sutchell	GNDL	653-2590
Rowell Asperovich	Culbertson	787-5271

W. Bruce Houle made a motion to approve the Proclamation. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Consolidated Grain & Barge. Lonni Fleck, Engineer on this project from Interstate Engineering, Chuck Strum-Engineer (specialty in roadways) from Interstate Engineering were both present to answer questions. Roger Dowdy, General Manager of Operations for Consolidated Grain & Barge presented their plan for the Culbertson facility. They have been researching the production in our area for 5 years. When complete, Consolidated Grain & Barge will employ 6 -10 full time employees. They want to come in as a good neighbor. They would like to start construction in the spring of 2010 and be ready for the wheat harvest of 2011.

Mayor Oelkers said the town council supports the project. CGB can hook up to the town sewer per DEQ requirements. Lonni Fleck said she discussed the sewer hook-up with Scott Aspenlieder, WWC Engineering and it was agreed to come in to a manhole up from the lift station. Mayor Oelkers said there may be some county road issues and that it is possible there are EDA funds for roads. Would it be possible to enter at either the railroad crossing or Highway 16?

Roger Dowdy said they have done their homework and safety is a major concern. Roger suggested the council let Consolidated Grain & Barge come in and develop the facility and operate for 1 year. Then, see how the issues of concern really are. CGB would like 1 year of experience, then they will come back and talk about areas of concern. After the railroad crossing south it would go straight into their property. This facility will be built to dump 40 trucks per hour.

W. Bruce Houle asked if the signal operating the cross arm can be extended to allow more time for trucks to safely cross. Bruce would like CGB to inquire with Burlington Northern and respond in writing.

Consolidated Grain & Barge is projecting handling 10 million bushels/year or 10,000 trucks. Projecting to employ 10 - 12 FTE. Storage space 1.3 million bushel and clean wheat system in it also. There will be an office and maintenance shed. They would prefer to use concrete over steel, depends on the costs.

Dallas Dehner made a motion to start the process to change the ordinance to allow truck traffic on 1st Street to 1st Ave. West. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

First reading of this ordinance change will be at the March 1, 2010 regular council meeting. Clerk will post this and notify property owners in the affected area.

Bernie W. Finnicum made a motion to pass Resolution No. _____ giving Consolidated Grain & Barge one year of operating experience, then re-evaluate the traffic flows and safety. Dallas Dehner seconded the motion. Roger Dowdy said 80% of the grain will come from the north and east. All voted in favor of the motion. MOTION CARRIED. It is duly noted that the town will be working with these folks to discuss the traffic safety issues.

Dry Prairie Rural Water. Clint Jacobs was present to update the town council about where Dry Prairie Rural Water is now and what is coming up. DPRW is working on a water Buy/Sell with the old air base out of Glasgow. 98% of the pipeline is complete and will serve 200 rural users and the Town of Nashua. Hook-up in the spring and water by May 2010. There will be 100 miles of pipe north of Bainville to Brush Lake. DPRW is requesting a deviation from DEQ. Clint noted the Dry Prairie Water Supply and use 2010. A copy is attached to these minutes. The plan is by the fall of 2011 they will deliver water from the new to the reservation.

It is time again to review the rate the Town of Culbertson charges Dry Prairie Rural Water. Clint will set-up a meeting with the committee to review the rate.

Sheriff Dept. Deputy Tim Lingle reported Sergeant McDonald retired today. The department would like to hire someone to be on the east end. The Sheriff Dept. applied for a couple grants - Alcohol and Drug Grants. The department will be having another reserve class again.

Theodore Roosevelt Expressway. Bruce reported the extension from Culbertson to East Glacier is under review by Ports to Plains Alliance.

Planning Board. No new news.

Growth Policy. Town received another invoice from Great Northern Development Corp. for the Growth Policy \$1140.15, if we pay this invoice we will only owe \$245.60, and no policy yet. Clerk will ask GNDC if we can hold this back.

Culbertson Industrial Park Sub-Division. No new news.

February 1, 2010 cont.

Old Library. Dr. Hurm is still interested in the old library.

Stimulus Dollars. The contract with the State of Montana and Town was signed by Mayor Oelkers and Attorney Hennessy.

Consolidated Grain & Barge. Attorney Hennessy said the town signed the easement for 150' for the sewer main.

Community Transportation Enhancement Program (CTEP). The County Commissioners held another CTEP meeting on January 27th in Wolf Point. W. Bruce Houle and Jim Baldwin attended. Mike Machart noted all telephone utilities are on the west side between the fence line and road, in the ditch. Town would have to pay for the engineer. The Commissioners will decide this week, then the project goes to the State for approval.

Zoning/Ordinance Permit. A Zoning/Ordinance Permit for John G. Martin was approved and signed.

Wastewater Collection and Treatment System. The Preliminary Engineering Report is being worked on. WWC met with TSEP and CDBG people to discuss the potential project. The town can do targeting for Low and Moderate Income residents. Raedelle will talk to the CDBG people at the conference in Great Falls, if there are grant funds available to replace sewer service lines for the Low and Moderate Income folks.

Eastern Plains RC&D. Dallas Dehner made a motion to reaffirm Dixie Berwick as the Town of Culbertson representative on the RC&D Council, with Raedelle Aspenlieder as alternate. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Inland Potable Services, Inc. Town received a quote from Inland Potable Services, Inc. to dive into the water storage tanks to clean, inspect, video and report without taking them out of service for \$2950.00. A diode needs to be changed. Council asked Bob to check into this a little more. Raedelle will check the budget. A motion possible next month.

TV Shack. DSL at the TV Shack maybe is not necessary now, due to the fact the school has their own low power radio station.

Keenan Engelke commented that channel 34 (MT Station) has no signal. Bob said he checked it at the tower and he wasn't getting a signal coming in from the west. He will call Dallas O'Connor.

Rick Knick reported on a meeting he attended concerning the Missouri River. The 8 uses for the Missouri River is being revisited again after 40 years. This is a 5 year study, then Congress will redefine the purpose of the river.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Funds:</u>		<u>Enterprise Funds:</u>	
Colvin Sales & Service	29.36	Macon Construction	550.00
MMIA	298.65	MMIA	1,960.23
Unemp. Ins. Div.	21.61	Normont Equipment	524.00
Bruce Waldhausen	179.40	Unemp. Ins. Div.	58.41
Dixie Berwick	40.70	Carquest Auto Parts	31.98
Eastern Plains RC&D	125.00	Driver License Examiner	50.50
Finnicum's	10.95	Energy Laboratories	910.00
Gaffaney's	57.28	Montana Rural Water System	34.00
Jim Baldwin	59.40	Dept. of Public Health	21.00
Kadrmass, Lee & Jackson	66563.17	Energy Laboratories	35.00
MDU	530.74	Finnicum's	110.91
Oelkers Servicenter	181.00	First Community Bank	600.00
Raedelle Aspenlieder	59.40	Hawkins Inc.	947.92

Dry Prairie Water Supply and Use

2010

Dry Prairie Supply

Up to 700,000 gallons per day *currently*
(Water Buy Sell Agreement - Town of Culbertson - March 10, 2008)

Dry Prairie Demand

Present Demand 720 users	160,000	gpd average day	
Present Peak Day Demand	390,000	gpd peak day	

New water demands

Ft Kipp 80 users =	15,000	gpd average day	
	<u>X 2.25</u>		
	36,000	gpd peak day	36,000

Basin Elec , 80 gpm x 5 hrs = 24,000		gpd average	
x 9 hrs = 43,000		peak day	44,000

North Bainville 100 users = 20,000		gpd average	
	<u>x 2.5</u>		
	50,000	gpd peak day	50,000

Total new Peak demand = 130,000 gpd

Present Peak demand = 390,000 gpd

Total all demand = 520,000 gpd



"Dry Prairie Rural Water is committed to delivering clean, affordable and dependable drinking water that will improve the quality of life and create economic opportunities throughout northeast Montana."

P.O. Box 577
Culbertson, MT 59218

Phone: 406-787-5382
Fax: 406-787-5392

February 17, 210

Mayor Gordon Oelkers
Town of Culbertson
PO Box 351
Culbertson, MT 59218

Dear Mayor Oelkers,

It has come to the attention of Dry Prairie that Mr. Mark Mahlen has requested water service from the Town of Culbertson at a location just outside the city limits on the south side of Hwy #2 near the Stagecoach Casino Bar and Grill.

It is our understanding that the Town of Culbertson has water lines and the ability to supply service to Mr. Mahlen at the above mentioned location.

This letter is notification to the Town of Culbertson that, although the requested service is outside the city limits, Dry Prairie relinquishes any jurisdiction that it may have to serve Mr. Mahlen at this location, and believes it to be in the best interest of all parties that the Town provide such service.

Sincerely,

Clint Jacobs, Manager
Dry Prairie Rural Water Authority

Proclamation
Culbertson Cub Scout Pack 293
National Scout Week

WHEREAS, the Boy Scouts of America has been at the forefront of instilling timeless values in youth since its founding in 1910; and

WHEREAS, this national youth movement has made serving others through its values-based program its mission; and

WHEREAS, the Boy Scouts of America is committed to helping millions of youth succeed by providing the support, friendship, and mentoring necessary to live a happy and fulfilling life; and

WHEREAS, the Northern Lights Council of the Boy Scouts of America and the Culbertson Cub Scout Pack 293 are celebrating Scouting's 100th Anniversary; and

WHEREAS, there Cub Scout Pack 293 is making Scouting available to young members in our community who participate in the Scouting program as a means of character building, citizenship training, and personal fitness; therefore, be it

NOW THEREFORE, we the members of the Culbertson Town Council do hereby proclaim February 7-13, 2010, as Scouting Anniversary Week in the Town of Culbertson and express the appreciation of our citizens to the Northern Lights Council and the Cub Scout Pack 293 for their interest in and dedication to America's youth.

IN WITNESS WHEREOF, I hereunto set my hand and cause the Seal of the Town of Culbertson to be affixed on the 1st day of February, 2010.



Gordon Oelkers, Mayor

February 1, 2010 cont.General Fund cont.

Raedelle Aspenlieder	5.05
Roosevelt Co. Sheriff Dept.	1000.00
The Searchlight	54.00
Theodore Roosevelt Expressway	1250.00
Will's Office World	155.98
Postmaster	44.00
Nemont	260.80
Penny Hendrickson	75.40
Raedelle Aspenlieder	2366.89
Robert Jasper	333.85
The City Line	1740.21
Dept. of Revenue	169.40
Finnicum's	33.94
First Community Bank	969.56
Gaffaney's	163.44
PERS	542.87
Total	<u>\$77,322.05</u>

Special Funds:

Marcy Hamburg	41.80
MMIA	51.22
MDU	1299.98
Normont Equipment	396.82
Richland County	243.18
Unemp. Ins. Division	2.73
Carquest Auto Parts	88.22
Culbertson Pharmacy	9.37
Finnicum's	46.41
Karen Baxter	96.17
Newman Traffic Signs	280.34
Oelkers Servicenter	101.00
Sheridan Electric	96.36
The Saturday Evening Post	14.97
Titan Machinery	75.82
MDU	22.26
Robert Jasper	567.54
Ross Helmer	364.18
The City Line	185.57

Enterprise Funds cont.

Macon Construction	1740.00
McCody Concrete Products	174.78
Miller Oil Co.	573.50
MDU	20.84
Northwest Pipe Fittings	2822.56
Oelkers Servicenter	239.63
Praxair Dist.	10.55
Sheridan Electric	15.00
Siemens	55.95
U.S. Bank & Trust	5943.84
Utilities Underground Location	6.46
WWC Engineering	6090.75
Postmaster	104.44
Dixie Berwick	1871.43
Michael Gossage	2656.34
MDU	1302.17
Nemont	44.38
Odean Kilsdonk	2298.39
Robert Jasper	2437.12
WasteCo Supply	8830.00
Alltel	46.61
The City Line	46.03
Dept. of Revenue	503.02
Farm Plan	44.30
Finnicum's	66.93
First Community Bank	2667.52
HACH	91.91
PERS	1724.07
Williston Landfill	1148.83
Total	<u>\$49,717.30</u>

Special Funds cont.

Dept. of Revenue	32.58
Farm Plan	51.31
Finnicum's	78.11
First Community Bank	209.86
PERS	103.46
Total	<u>\$4,449.26</u>

Meeting adjourned at 9:15 p.m.

Clerk



Mayor



March 1, 2010. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, Bernie W. Finnicum, Mark Nelson, Greg Hennessy and Raedelle Aspenlieder. Absent: Dallas Dehner and W. Bruce Houle. Guests: Jim Baldwin, Marcy Hamburg, Mike Olson, Gene Marchwick, Jolene Kubischta, Angie Purvis, Kevin Martin, Paul S. Finnicum, Mark Colvin, Lloyd Busby, Paul Finnicum and Deputy Tim Lingle.

Bernie W. Finnicum made a motion to approve the agenda. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

March 1, 2010 cont.

Bernie W. Finnicum made a motion to approve the minutes from the special meeting February 1, 2010 and regular meeting February 1, 2010 and January 31, 2010 Treasurer Report. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Mayor Oelkers recognized Raedelle Aspenlieder for receiving the Montana Rural Water Systems, Inc. Clerk of the Year Award.

Colvin Sales. Mark Colvin inquired about a water and sewer hook-up on the west-side of the cold storage building on the John Deere Lot on the eastside of town. Council said an extension of the sewer main will have to be engineered and approved by DEQ and built according to the specifications. There is a water main south of this property of which there is an agreement with Weeks/Vannatta. Clerk will give Mark Colvin a copy of this agreement. Council also said a sewer septic may be an option. Mark Colvin asked if a Special Improvement District could be created and spread out over 20 years. Clerk will check this out. There are 2 - 6 acre plots.

Planning Board. Mike Olson and Marcy Hamburg represented the Planning Board. Marcy explained the Proposed Subdivision Regulations Amendment to the 2007 Town of Culbertson Subdivision Regulations. Marcy said this will bring the Town of Culbertson in line with the latest state rules. Mark Nelson made a motion to schedule a Public Hearing on the Proposed Subdivision Regulations Amendment to the 2007 Town of Culbertson Subdivision Regulations. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED. The Public Hearing will be Monday, March 22, 2010 from 7:00 - 7:30 p.m. in the Town Hall.

Growth Policy. The Planning Board will hold a public meeting on Monday, March 22, 2010 from 7:30 - 8:30 p.m. in the Town Hall to receive public input on the Growth Policy specific to the Town of Culbertson. There are CDBG Planning Grants available for Growth Policies. Raedelle and Dixie will check into this. Deadline for the CDGB Planning Grant application is April 15th.

Sheriff Dept. Deputy Tim Lingle had nothing to report.

Consolidated Grain & Barge Truck Traffic. Attorney Hennessy said he did not draft the Ordinance for first reading to Allow Truck Traffic on 1st street to 1st avenue west because he was under the understanding that we needed to meet with the Department of Transportation about the signal crossing and signage etc. Mayor Oelkers opened the floor to the visitors present wanting to comment on the truck traffic to Consolidated Grain & Barge and the railroad crossing.

The proposal was to allow truck traffic on 1st Street to 1st Ave. W. and 1st Ave. W. to Railroad Street. The Town Council had previously suggested to CGB the turn just pass the overpass at Betty Gobbs as a way to the facility. CGB said they would re-evaluate the issue and safety concerns after one year of operation. Town Council did not have 1st reading and was not ready for 1st reading of an Ordinance change.

Issues brought up from the guests:

- A lot of safety concerns
- Disaster to have all the truck traffic down main street
- Some of the drivers don't need a CDL
- Trucks run overnight
- Propose another route
- Put a new RR crossing by Loren Schledewitz go in behind the beet dump then over to the Gobbs turn
- Could be a truck every 3 minutes on main street
- School crossing on 5th Street
- 65 % of grain facilities plug up
- The intersection of 1st street & 1st ave. w. is a mess now with delivery trucks and farm equipment movement
- CGB wants to be ready for harvest 2011
- Dirt/dust caused by all the truck traffic
- Pedestrians in downtown area
- Maintenance of town streets

Town of Beach, ND received grants to install railroad crossing
Do not want truck traffic by the school on 1st ave. w.
Use the beet dump area for a staying ground
The one year review is a concern - how can you shut them down
Better turning radius on Railroad Street
Railroad Street would only be a 3 way intersection, rather than a 4 way
Make a new road west of town on the east side of cemetery straight to CGB property
Takes 3.3 semi trucks to load one train car or 330 trucks to load a train
If the town street is destroyed - who pays and repairs the street
Does CGB have an agreement wit BNSF that said they would go over the overpass and not down main (Broadway Ave.)?

This will be discussed again at the regular April 5, 2010 Town Council meeting.

Airport. The electricians are working on the airport project.

Theodore Roosevelt Expressway. Council had copies of the 1-4-10 letter from Highway 2 Association.

Growth Policy. Town will pay recent invoice for \$1140.15 for Growth Policy.

Old Library Building. More interest in the old library building.

Dry Prairie Rural Water. The Water Rate evaluation for Dry Prairie Rural Water has been done. Mayor Oelkers attended the Feb. 2010 DPRW meeting. No response from DPRW. Bernie W. Finnicum made a motion to change the DPRW water rate to \$ 1.04/1000 gallons. Mark Nelson seconded the motion. Attorney Hennessy will draw up an amendment to the agreement. All present voted in favor of the motion. MOTION CARRIED.

CTEP. The County awarded the Community Transportation Enhancement Program funds to the Town of Culbertson for our project of a walking path up old highway 16 north. Bernie W. Finnicum made a motion to accept the CTEP grand funds and proceed with the planning and engineering of the project to submit to the Department of Transportation for approval. Mark Nelson seconded the motion. Clerk will call County Commissioners about the CTEP process. Town will have to pay the engineering. All present voted in favor of the motion. MOTION CARRIED.

Zoning/Ordinance Permit. A Zoning/Ordinance permit for Michael Cameron was approved and signed.

GJV's. Utility Billing vouchers # 633 - # 638 were approved and signed.

Wastewater Collection and Treatment System. The Preliminary Engineering Report is being worked on. WWC Engineering met with the TSEP and CDBG people to discuss our potential project. WWC would like to schedule a Public Meeting for Wednesday, March 24th at 7:00 p.m. for TSEP, CDBG and Renewable Resources Applications. Council agreed to the meeting date. Clerk will advertise the meeting.

Request for Water Outside Town Limits. Mark Mahlen requested water outside the town limits - east of the Coach and west of the carpet barn. Dry Prairie relinquishes any jurisdiction. See DPRW letter attached to these minutes. Any extension of water or sewer mains must be engineered and approved by DEQ. Mark Nelson made a motion to allow Mark Mahlen to tap in water and sewer, but he must meet the DEQ specifications. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Town Council referred to the Special Meeting minutes 2-1-10 and the items discussed at the meeting. Mark Nelson made a motion to follow-up with GNDC Linda Twitchell for a Housing Plan for Culbertson. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Upper Pool Park. There is some interest in the upper pool park lot. Bernie W. Finnicum made a motion to advertise the upper pool park lot for sale again. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

March 1, 2010 cont.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Hennessy Law Office	566.60
Hometown Market	9.72
Robert Jasper	441.80
Penny Hendrickson	82.91
Raedelle Aspenlieder	2,366.89
Bruce Waldhausen	179.40
Byerly Computers Service	60.00
CHMS, PC	4,200.00
Carquest Auto Parts	42.29
City Line	1,484.69
Dept. of Revenue	174.26
First Community Bank	995.08
Gaffaney's	638.20
Great Northern Dev. Corp.	716.00
Highway 2 Assoc.	100.00
Miller Oil Co.	1,900.00
Montana-Dakota Utilities Co.	436.94
Nemont	147.00
Oelkers Servicenter	103.00
PERS	563.09
Raedelle Aspenlieder	4.90
Red Hot	160.05
Roosevelt County Sheriff Dept.	1,000.00
Sheridan Electric	46.27
The Searchlight	38.00
US Postal Service	536.60
Hennessy Law Office	396.60
Total	<u>\$17,390.29</u>

Special Funds:

Miller Oil Co.	376.35
Montana-Dakota Utilities Co.	1,295.25
Richland County	118.31
Robert Jasper	220.90
Ross Helmer	364.18
Carquest Auto Parts	172.02
City Line	184.87
Culbertson Pharmacy	6.75
Dept. of Revenue	14.13
First Community Bank	116.74
Karen Baxter	38.11
Marcy Hamburg	76.00
Miller Oil Co.	266.53
Montana-Dakota Utilities Co.	23.38

Other Funds:

Fire Relief Assoc.	680.00
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Meeting adjourned at 9:20 p.m.


Clerk

Enterprise Funds:

Hometown Market	56.09
Michael Gossage	63.00
Miller Oil Co.	766.26
Raedelle Aspenlieder	476.60
Robert Jasper	2,493.02
Dixie Berwick	1,817.45
Postmaster	101.08
Odean Kilsdonk	2,345.79
Michael Gossage	2,719.72
Alltel	43.18
Black Mountain Systems	1,277.00
City Line	24.85
Dept. of Revenue	501.61
Dept. of Health & Human Serv.	39.50
Energy Laboratories	28.75
First Community Bank	2,687.64
Industrial Systems	686.31
M.E.T. Valves & Controls	750.00
Macon Construction	1,527.50
Miller Oil Co.	1,261.15
Montana-Dakota Utilities	39.67
Montana-Dakota Utilities	1,128.75
Nemont	44.69
Northwest Pipe Fittings	257.94
Oelkers Servicenter	388.05
Praxair Dist.	10.77
PERS	1,742.29
Sheridan Electric	15.00
Sheridan Electric	247.53
Sidney Red-E-Mix	326.50
USA Blue Book	40.35
Utilities Underground	9.38
Williston Landfill	1,031.72
WWC Engineering	5,642.00
Total	<u>\$30,591.14</u>

Special Funds cont.

Newman Traffic Signs	65.22
Oelkers Servicenter	75.01
PERS	39.93
Richland County	285.62
Sheridan Electric	76.52
Simple & Delicious	19.98
Total	<u>\$3,835.80</u>


Mayor

Town of Culbertson

Community Development Block Grant Public Hearing

**Wednesday, March 24, 2010 7:00 p.m.
At the Town Hall**

The Culbertson Town Council will hold a public hearing on Wednesday, March 24, 2010 at 7:00 p.m. in the Town Hall, Senior Citizen Center, for the purpose of obtaining public comments regarding the Town's overall community development and housing needs, including the needs of low and moderate income persons. The Town Council will also seek the views of citizens on the activities that should be undertaken to meet the identified needs. The Town may apply for state or federal funding to deal with community needs and would like comments or suggestions from local citizens regarding the Town's needs and they type of projects or activities which should be considered. Comments may be given orally at the hearing or submitted in writing before 5:00 p.m. on Tuesday, March 23, 2010 to the Town of Culbertson, P.O. Box 351, Culbertson, MT 59218.

Anyone who would like more information or who wants to submit suggestions should contact Raedelle Aspenlieder, Town Clerk/Treasurer, 406-787-5271.

The Culbertson Town Council met in special session with the following present: Gordon Oelkers, Mark Nelson, W. Bruce Houle, Bernie W. Finnicum and Raedelle Aspenlieder. Absent: Dallas Dehner. Guests: Dale Morey, Dixie Berwick, Mike Olson and Planner Marcy Hamburg.

Mayor Oelkers called the meeting to order at 6:00 p.m.

W. Bruce Houle made a motion to approve the agenda. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Subdivision Regulations Amendment. Planner Marcy Hamburg explained the proposed Subdivision Regulations Amendment to the 2007 Town of Culbertson Subdivision Regulations are State requirements. Mayor Oelkers said it was important that we keep up on this and thanked Marcy for her work. Mark Nelson made a motion to approve the Amendment to the 2007 Town of Culbertson Subdivision Regulations. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Meeting adjourned at 6:15 p.m.


Clerk


Mayor

Wednesday, March 24, 2010 7:00p.m. Special Meeting - CDBG Public Hearing.

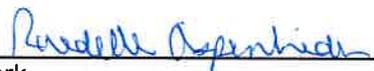
The Culbertson Town Council met in special session with the following present: Gordon Oelkers, Bernie W. Finnicum, W. Bruce Houle, Mark Nelson, Dallas Dehner, Robert Jasper and Raedelle Aspenlieder. Guests: WWC Engineering, Scott Aspenlieder and Keith Fox and Alan Aspenlieder.

Scott Aspenlieder and Keith Fox presented the Preliminary Engineering Report for the Town's Wastewater Collection and Treatment System.

WWC will get an estimated cost for hauling the sludge away. Bond Counsel could help the town figure sewer rates for commercial accounts if the town wants to change commercial rates.

Clerk will prepare a Resolution for the April town council meeting to accept the Preliminary Engineering Report as prepared by WWC Engineering and move forward with a funding package.

Meeting adjourned at 9:15 p.m.


Clerk


Mayor

April 5, 2010. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, W. Bruce Houle, Mark Nelson, Dallas Dehner, Robert Jasper, Greg Hennessy and Raedelle Aspenlieder. Absent: Bernie W. Finnicum. Guests: Craig Canfield - Kadrmas, Lee & Jackson, representing Consolidated Grain & Barge - Roger Dowdy, Dave Koltveit, Ryan Emery & Dick Iverson, Interstate Engineering - Lonnie Fleck & Chuck Strum, Gy Salvevold, Mike Olson, Lloyd Busby, Christopher Hartsock, Keenan Engelke, Kylan Engelke, Mike & Janet Wilson, Tessa Rumsey, Gene Marchwick, Rick & Kim Knick, Darryl Synan and Deputy Tim Lingle.

W. Bruce Houle made a motion to approve the agenda with the addition of a zoning/ordinance permit from Christopher Hartsock. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the minutes from regular meeting March 1, 2010 and special meetings March 22, 2010 and March 24, 2010 and Treasurer Report February 28, 2010. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

April 5, 2010 cont.

Consolidated Grain & Barge. Mayor Oelkers said the Town perspective is the trucks would be funneled to Consolidated Grain & Barge down Highway 16 to Railroad Street then to the controlled crossing, down 3rd Ave. E. then to Railroad Street to the controlled crossing and over the overpass at Betty Gobbs turn there is no rail crossing.

Salvevold Grain moves one million bushels/yr. and so does Synan Trucking.

The town wants to make it safe. The Department of Transportation needs to be involved on Highway 16 and possibly a crossing east of the 2 plants. Mike Wilson said there is a safety time limit on the railroad crossing. If the time limit is too long, sometimes vehicles will go around the cross arms. Train speeds are Amtrack 79 mph and freight trains 59 mph.

Gene Marchwick was speaking as a citizen not for the railroad, and his concern is safety with all the truck traffic.

Roger Dowdy, General Manager of Operations for Consolidated Grain & Barge started on this project 5 years ago. CGB wants to be here. Safety is a high priority for CGB. Roger thinks there is a misconception of the amount of truck traffic that will be generated - 10 million bushels/yr, 35 trucks/day, 5 days/week.

Ryan Emery said by the end of the month the project may be approved. Dirt work through the summer and start up the facility by December 2010. When loading trains - CGB would have enough storage on the site facility - will hold 1.3 million bushels. Their goal is to load a 110 car train in 10 hours. The facility will be built to handle 200 trucks/day.

Lloyd Busby asked about dust control. CGB applied for a permit, there are state guidelines.

Town ordinance prohibits truck traffic on side streets. Mike Olson asked if 35 trucks/day is an average, 200 trucks a day is possible. CGB said 35 trucks/day is an average and 200 trucks in a day would be the exception. At the Wolf Point facility, 120 trucks in a day is a big day.

The town may ask CGB to put cement on Railroad Street for the turn radius.

It is important that the State Dept. of Transportation work on the overpass and railroad crossing east of town.

There will be a review after one year of operations. CGB is willing to serve on the town's planning and growth policy review.

W. Bruce Houle said that if there are negative impacts due to CBG the town will expect CGB to address the negative.

CGB is projected to create 10 jobs.

Airport. Craig Canfield with Kadrmas, Lee & Jackson discussed the airport project. The paving last year does not meet the smoothness requirements. Franz will mill 1½" off, then repave the apron, runway and turn around. This will be done the first part of June. This will not cost the town or the county. We will retain a sufficient amount to do the fix.

June 7th - 12th the Army National Guard want to come in with 3 helicopters and 30 men to conduct training operations.

The current pay request covers electrical and some sub-contractor work.

Mark Nelson made a motion to authorize Request for Reimbursement No. 5. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

The airport fueling system was discussed. The town will control the cardtrol. The system will be fully automated. Town will fill the fuel tank and bill for the card controlled system. A business plan was prepared for the FAA. A survey was sent to area registered aircraft owners and received 34 responses in regards to aircraft fuel at the Culbertson Airport. The response total was 11,000 gal. of fuel/year. This could generate about \$3000. revenue/year. The plans and specs are ready to go out to bid.

Dallas Dehner made a motion to approve the grant and Loan Resolution No. 370 a Resolution of the city of Culbertson

RESOLUTION NO. 370

A RESOLUTION ENTITLED; "A RESOLUTION OF THE CITY OF Culbertson AND COUNTY OF Roosevelt, APPROVING A LOAN IN THE AMOUNT OF \$5000.00, TOGETHER WITH INTEREST THERON AT THER RATE OF 1.625% PER ANNUM ON THE UNPAID BALANCE OF THE PRINCIPAL UNTIL PAID, FROM THE

AERONAUTICS DIVISION OF THE DEPARTMENT OF TRANSPORTATION
OF THE STATE OF MONTANA TO THE CITY OF Culbertson AND COUNTY
OF Roosevelt, FOR THE PURPOSE OF: Airport Improvements - Aviation
Fueling System
AT THE Big Sky Field AIRPORT, LOCATED IN Culbertson MONTANA,
PROVIDING FOR THE REPAYMENT OF LOAN, AND THE TERMS THEREOF,"

W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Rick Knick said the County Commissioners had the lease agreement for the airport hangers. Rick will get a final draft to the town council. The lease agreement will be \$150.00 rent/year/hanger and they must carry \$300,000 Liability Insurance.

Deputy Lingle reported 7 agencies and 35 people were involved in the search and rescue on the river for that little girl.

At 8:30 p.m. all guests left the meeting except Keenan Engelke, Kylan Engelke, Chris Hartsock and Mike Olson.

Zoning/Ordinance. Dallas Dehner made a motion to approve Zoning/Ordinance Permit for Christopher Hartsock. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

TRE. W. Bruce Houle made a motion to pass

A RESOLUTION OF TOWN OF CULBERTSON SUPPORTING THE EXPANDED
DESIGNATION OF CERTAIN MONTANA HIGHWAYS AS HIGH PRIORITY
CORRIDORS ON THE NATIONAL HIGHWAY SYSTEM AND ASKING THE
MONTANA CONGRESSIONAL DELEGATION TO INCLUDE THE APPROPRIATE
EXPANSION LANGUAGE IN THE UPCOMING REAUTHORIZATION BILL.

Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.
The Theodore Roosevelt Expressway signs on the designated route will be paid for and installed by the Montana Dept. of Transportation.

Planning Board. Mike Olson reported the Planning Board will be working on more of the mapping of industrial and commercial areas in July.

Dry Prairie Rural Water. Mark Nelson and Raedelle met with 3 DPRW Board members about rates and method of calculations. DPRW think 4 years to average is too many years to include in the average for costs. W. Bruce Houle made a motion to have attorney Hennessy draft an agreement fixing the calculation method to a 3 year average based on actual water sold, actual expenditures and current wage calculations. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED. The 3 DPRW members indicated the current \$1.02/1000 could remain as is until the next review in August 2010.

Landscaping. Town office got a call today from Alex Hansen. MT League of Cities & Towns and said the Governor is releasing the stimulus dollars now. Is the north sidewalk in or out? Clerk will call the building inspector, and also ask about the steps on the east.

Housing Plan. The Town should apply to CDBG for a Planning Grant to do a Housing Plan next year due to the fact of the Planning Grant application to do a proper Growth Policy and Capital Improvement Plan.

Colvin Sales. WWC Engineering met with Mark Colvin about possible extension of the sewer main. If Mark Colvin want to do a Special Improvement District to extend the sewer main, he needs to petition the town for a Special Improvement District, put his request in writing.

GJV's. General journal vouchers # 522 - # 523 and utility billing vouchers # 639 - # 644 were approved and signed.

April 5, 2010 cont.

Wastewater Collection & Treatment System. The Public meeting was Wednesday, March 24th at 7:00 p.m. for TSEP, CDBG and Renewable Resource Applications. Council reviewed the updated Executive Summary for the Wastewater Collection and Treatment System.

W. Bruce Houle made a motion to approve Resolution No. 368 a Resolution to Submit a TSEP Grant Application for Wastewater Collection and Treatment System Improvements in the Town of Culbertson. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Water Tank. Bob received a couple of quotes to video, clean and repair cathodic protection. Bob preferred the quote from Inland Potable Services, Inc. for \$ 2950.00. W. Bruce Houle made a motion to approve the expenditure to clean, video and repair cathodic protection of the water storage tanks. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Truck Traffic. Mark Nelson made a motion to table the motion on Feb. 1, 2010 to start the process to change the ordinance to allow truck traffic on 1st Street to 1st Ave. West. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Upper Pool Park. Upper pool park was advertised again. Town did not receive any responses. Clerk will get the cost to advertise as we have. Town may want to put a sign on the lot.

Old Buildings. W. Bruce Houle has talked to County Commissioner Jim Shanks about removal of old buildings to assist the towns in a clean-up effort. The county has the equipment and man power to assist. More information is needed.

Old County Building. The county commissioners had a meeting addressing what they should do with the old county building. Mayor Oelkers said the town would like to take it over for economic development. This could be made available for temporary offices. Bruce suggested that if the town has it and doesn't do anything for 2 years, then we need to force ourselves to do something with it. Keenan Engelke commented that if the town owns it - here we are in competition with private businesses. Keenan also commented "why is the county or town in competition with tax payers?"

Playground Equipment. Instructor Jens Neilsen of the school shop class said they would like to build additional playground equipment - a Train & Caboose for the cost of material - approximately \$700.00. The shop class will re-seal the pick-up they built last year. Dallas Dehner made a motion to approve the shop class to build a train & caboose for approximately \$700.00. Mark Nelson seconded the motion. Those voting in favor of the motion: Dallas Dehner and Mark Nelson. Opposed: W. Bruce Houle. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

CDBG Planning Grant. W. Bruce Houle made a motion to approve Resolution No. 369 A Resolution to Submit a Community Development Block Grant Planning Grant for the Purpose of Developing a Growth Policy and Capital Improvement Plan. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Pool Positions. Clerk will advertise all pool positions with applications due by May 3, 2010.

Vehicles on Streets. There are getting to be several vehicles on the streets that have been there all winter. Council said to get a list of the vehicles, send a letter to the Sheriff Dept. with a return receipt request and request a response from the Sheriff Dept.

Council noted the e-mail from Mary Tran, there is nothing the town can do about this.

Clerk's Institute. Raedelle is not able to attend the Clerk's Institute this year.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Dixie Berwick	47.30
Hometown Market	69.65
Mastercard	227.70
Penny Hendrickson	79.17
Raedelle Aspenlieder	2366.89
Robert Jasper	155.92
State Treasurer	435.00
Boesh Engineering & Testing	15800.00
Bruce Waldhausen	100.00
Bruce Waldhausen	179.40
City Line	902.27
CAN Surety	50.00
Dept. of Revenue	159.20
Farm Equipment Sales	163.79
Finnicum's	25.77
First Community Bank	921.32
Gaffaney's	38.95
Hometown Market	106.24
Kadmas, Lee & Jackson	14399.15
Leinen Brothers Auto	139.00
MDU	468.36
Nemont	202.40
Oelkers Servicenter	61.50
PERS	510.62
Raedelle Aspenlieder	13.26
Roosevelt Co. Sheriff Dept.	1000.00
The Searchlight	26.13
Thomas Mann Post 81	75.00
Will's Office World	300.00
Total	<u>\$39,023.99</u>

Special Funds:

MDU	1776.81
Farm Plan	52.30
GNDC	1140.15
Robert Jasper	810.83
Ross Helmer	364.18
Byerly Computer Service	150.00
City Line	111.22
Culbertson Pharmacy	38.17
Dept. of Revenue	40.44
Farm Plan	259.01
Finnicums	32.22
First Community Bank	262.38
Gaffaney's	37.50
Great Northern Dev. Corp.	247.50
Karen Baxter	50.68
Marcy Hamburg	114.00
McCody Concrete Products	74.28
Miller Oil Co.	120.13

Meeting adjourned at 9:40 p.m.


 Clerk

Enterprise Funds:

Hawkins Inc.	1129.41
Hometown Market	8.04
Sidney Red-E-Mix	331.00
Mastercard	410.64
METC	225.00
Roosevelt Medical Center	85.00
Dixie Berwick	1991.84
Michael Gossage	2922.84
Odean Kilsdonk	2384.69
Postmaster	99.96
Robert Jasper	2151.81
Alltel	43.18
City Line	23.07
Dept. of Revenue	487.36
Dept. of Public Health & Human	21.00
Energy Laboratories	1158.75
Farm Plan	33.24
Finnicum's	27.98
First Community Bank	2776.76
Industrial Systems, Inc.	1229.09
Industrial Systems, Inc.	783.31
Larsen Builders	3.67
Miller Oil Co.	1206.57
MDU	578.65
MDU	41.18
MDU	784.06
Nemont	44.96
Northwest Pipe Fittings	1367.00
Oelkers Servicenter	341.97
Praxair	11.77
Praxair	11.11
PERS	1763.09
Sheridan Electric Coop.	15.00
Sheridan Electric Coop.	193.06
Tonka Equipment Co.	5538.00
Utilities Underground Location	7.92
Williston Landfill	1435.31
WWC Engineering	7696.99
Total	<u>\$39,364.28</u>

Special Funds cont.

MDU	1324.18
Nemont	126.43
Normont Equip.	303.85
Oelkers Servicenter	52.00
PERS	145.57
Richland County	453.50
Sheridan Electric Coop.	74.68
Sidney Red - E - Mix	60.00
Taste of Home	14.98
Total	<u>\$8,236.99</u>


 Mayor

May 3, 2010.

May 3, 2010. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, Bernie W. Finnicum, W. Bruce Houle, Mark Nelson, Dallas Dehner, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Guests: Fred Wix, Bailey Nickoloff, Christina Olson, Karli Larsen, Janae Reynen, Jory Marchwick, Kylan Engelke, Keenan Engelke, Allie Crowder, Tiffany Marchwick, Lee Averill and Mike Weeks. (Mike entered meeting at 8:20 p.m.)

Mark Nelson made a motion to approve the agenda with additions: MT DOC Contract for Stimulus dollars, Zoning/Ordinance Permit - Lee & Laurie Averill, and Petition for SID at Centennial Drive. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the minutes from the regular meeting April 5, 2010 and Treasurers Report March 31, 2010. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Fred Wix expressed that he didn't think the council should have discussion before the meeting. Mayor Oelkers said the council comes ½ hour before the meeting opens at 7:30 p.m. to talk to employees and review the information and it has been this way for over 12 years.

Fred Wix wanted to address the water trucks coming to town. Sometimes there are 6 trucks lined up to fill. When he asked one of the individuals why they didn't fill at McCabe as it is closer to the well, they said the water was cheaper in Culbertson. Fred doesn't like the truck traffic by his house all night. Some of the drivers are using their jake brakes between Hwy 2 and his house. Also, trucks loading drops the water pressure at his house and the sprinkler system stops.

Mayor Oelkers said the rate at the pumphouse is on this agenda for the council to discuss. The town did try to put up signs to stop the use of jake brakes and the MT DOT said we could not do that.

Zoning/Ordinance Permit. Keenan Engelke presented a zoning/ordinance permit for a deck. The permit was approved and signed.

Jory Marchwick was present to answer any questions on his zoning/ordinance permit. The lot lines were not known on his permit. Jory left and did some measurements and returned to the meeting. After review and discussion, his 2nd option zoning/ordinance permit was approved and signed.

Centennial Drive. Lee Averill presented a petition for Special Improvement District for Centennial Drive for paving the street. The petition has been altered and had not been initialed. The town needs a clean document. The first action on the part of the Town Council is a Resolution of Intent.

W. Bruce Houle made a motion to approve Resolution of Intent No. 370 to create Special Improvement District No.12 for Paving Centennial Drive, pending clarification of the Petition Document. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Lee Averill left the meeting.

Pool. Council reviewed the pool applications. Mark Nelson made a motion to hire Tiffany Marchwick as manager for the 2010 season. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to hire 2 Assistant Managers Jacoby Engelke and Karli Larsen. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to pay \$100.00 towards the Water Safety Instructor fee for Allie Crowder. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to hire Tiffany Marchwick as head Water Safety Instructor and Janae Reynen, Paige Berwick and Allie Crowder as Water Safety Instructors. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to hire the following lifeguards, pending proper certifications and requirements for the position: Bailey Nickoloff, Lauren Hekkel, Shelby Weeks, Allie Crowder, Janae Reynan, Jacoby Engelke, Paige Berwick and Karli Larsen. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

The after graduation committee had talked about using the pool for after graduation party. Bob thinks he can have the pool ready. Tiffany and the lifeguards will be ready for the May 22nd party.

Centennial Drive. Lee Averill and Mike Weeks entered the meeting. Mike Weeks initialed the change he had made on the petition. Mike thought Interstate Engineering had engineered the curb, gutter and street for Centennial Drive. Raedelle will look at the plans. Attorney Hennessy will review the SID laws for the next step and prior to contacting Bond Counsel.

Airport. The County Commissioners are requesting a letter from the Town stating the Town is solely responsible for the \$5000 loan from MT Aeronautics Division for the fueling system at the airport. Town Council said the airport is a 50% Town 50% County deal.

Theodore Roosevelt Expressway. No new news.

Planning Board. No new news.

Culbertson Industrial Park Sub-Div. No new news.

Old Library Building. No new news.

Dry Prairie Rural Water. Attorney Hennessy will draft an agreement for method of calculations in the next month or so.

Landscaping. Bruce and Mark will figure the footage on the hand railing. Bob will tear out the handicap sidewalk that does not meet the code. Mark will talk to a contractor about pouring new sidewalk. W. Bruce Houle made a motion to sign the Local Government Infrastructure Grant Program Contract. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Consolidated Grain & Barge. CGB pulled the plug on the Culbertson facility. Their board did not like the production numbers.

CTEP-Walk Path. WWC Engineering will submit the application to Fish, Wildlife & Parks for trail grant funds. Dixie will be working on letters of support. Raedelle has to submit the 1st "easy" application to CTEP for the project.

Colvin Sales. Has a new building going up on the east side of town. He needs to submit a zoning/ordinance permit. If Mark Colvin is interested in a Special Improvement District, he needs to petition the request.

Planning Grant. WWC Engineering submitted a CDBG Grant application for a Planning Grant application for a Growth Policy and Capital Improvement Plan. Linda Twitchell is working on the AARBOG Grant for this project which is due June 28th.

Zoning/Ordinance Permits. A Zoning/Ordinance Permit for Andy Ellerkamp was approved and signed. The Zoning/Ordinance Permit for Mike Wilson was incomplete.

GJV's. Utility billing vouchers # 645 - # 650 were approved and signed.

Wastewater Collection and Treatment System. The Treasure State Endowment Program and Renewable Resources application were submitted on 4-15-10 by WWC.

Upper Pool Park. It costs \$42.75 for 2 weeks to advertise the upper pool park lot for sale.

Vehicles. We are working on the list of vehicles on the streets that have been there long past the 30 days limits. A guest asked if the town can levy additional mills for police protection? Could we fund our own police department? Clerk will do some checking.

May 3, 2010 cont.

BNSF. Mayor Oelkers received a letter from Todd M. Kuhn, PE, Manager Public Projects stating,

" It is my understanding that a new grain shuttle facility will be constructed in Culbertson near the 1st Avenue West railroad crossing (DOT # 059618E) and that a high volume of trucks will be serving this facility. BNSF strongly recommends that these trucks not be routed across this at-grade crossing, but rather over the State Highway 16 overpass to the east. Additionally, BNSF also recommends that this at grade crossing be permanently closed, as this would eliminate the possibility of a vehicle-train collision and also the routine sounding of the train horns in Culbertson. BNSF has the industry-leading railroad crossing closure program in the country and can offer financial incentive to the Town if agreement can be reached regarding closure of the 1st Avenue West crossing
Please contact me if you would like to discuss such an agreement with BNSF."

W. Bruce Houle made a motion to invite Todd m. Kuhn to attend a town council meeting to see what the financial incentive to the Town would be regarding closure of the 1st Ave. W. crossing. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Town Council is interested in starting communications with the MT Dept. of Transportation about the overpass on Hwy. 16 and trough town. Town will invite them to the meeting if we can get one with BNSF.

Farm Equipment Sales. Town has not received a response from Marc Swanson, President, Farm Equipment Sales. W. Bruce Houle said the Chamber will invite him to a meeting.

Mahlen RV Campground. The Mahlen RV Campground is outside of town limits. The plans are just for review by the council.

Mark Nelson made a motion for the town to put in for the approach permit for 7th Ave. E. with the MT Dept. of Transportation. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Clerk will review the council decision to allow extra RV's on private property, is the sunset based on finish of the Basin project?

Pumphouse Water Rate. Bernie W. Finnicum made a motion to change the bulk water rate at the pumphouse from 25¢/42 gal. barrel to 60¢/42 gal. barrel. Dallas Dehner seconded the motion. Gordon would like it to be 50¢/barrel. Those voting in favor of the motion: Bernie W. Finnicum, Dallas Dehner and W. Bruce Houle. Opposed: Mark Nelson. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

First Community Bank	24.36
Hawkins, Inc.	172.90
MMIA	312.89
Unemp. Ins. Div.	17.36
Watco Pools	274.75
Dept. of Revenue	975.05
Franz Const. Co. Inc.	96529.69
Kadmas, Lee & Jackson, Inc.	8633.66
Mastercard	15.00
Postmaster	44.00
Penny Hendrickson	79.17
Raedelle Aspenlieder	2366.89
Robert Jasper	65.84
Agri Industries, Inc.	68.06
Bruce Waldhausen	179.40
Dept. of Revenue	155.18
Dixie Berwick	91.00

Enterprise Funds:

Michael Gossage	87.00
MMIA	1842.94
Unemp. Ins. Div.	56.15
Postmaster	100.80
Dixie Berwick	1931.65
Michael Gossage	2469.27
Odean Kilsdonk	2232.63
Robert Jasper	2929.85
Agri Industries, Inc.	34.00
Alltel	43.36
Astro-Chem Lab Inc.	30.00
Dept. of Revenue	502.20
Dept. of Public Health	21.00
Energy Lab	35.00
Finnicum's	8.98
First Community Bank	2710.11
Hawkins, Inc.	627.91

General Fund cont.

First Community Bank	899.60
Gaffaney's	74.30
Hawkin's Inc.	1469.34
Hennessy Law Office	564.20
MDU	409.32
Nemont	223.43
Northwest Pipe Fittings	132.93
PERS	494.55
Raedelle Aspenlieder	41.50
Roosevelt Co. Sheriff Dept.	1000.00
The Searchlight	144.89
The City Line	255.20
Finnicum's	87.00
Total	\$115,801.46

Special Funds:

MMIA	139.29
Unemp. Ins. Div.	4.89
Michael Gossage	76.36
Odean Kilsdonk	45.56
Robert Jasper	296.28
Ross Helmer	364.18
Barnes & Noble Inc.	3115.89
Books on Broadway	357.98
Country Gardens	19.97
Dept. of Revenue	23.62
Finnicum's	97.37
First Community Bank	172.47
Karen Baxter	214.32
Marcy Hamburg	38.00
McCody Concrete Products	234.69
Montana Magazine	23.00
MDU	15.50

Enterprise Funds cont.

Kohler Communications	87.50
MT. Dept. of Env. Quality	70.00
MT. Rural Water Systems	200.00
MDU	1209.75
Nemont	46.36
Oelkers Servicenter	570.77
PERS	1771.47
Sheridan Electric	219.00
Sheridan Electric	15.00
USA Blue Book	433.82
Utilities Underground Locate	7.92
Williston Landfill	1608.16
Williston Tire & Auto	156.45
WWC Engineering	2482.59
The City Line	13.74
Farm Plan	15.63
Finnicum's	24.27
Miller Oil Co.	394.40
Total	\$24,989.68

Special Funds cont:

Nemont	86.48
Oelkers Servicenter	437.19
PERS	76.33
Richland County	190.60
Self	17.97
Sheridan Electric	58.68
The City Line	60.43
Farm Plan	6202.70
Finnicum's	25.02
Karen Baxter	34.10
Miller Oil Co.	330.59
Total	\$12,759.46

Meeting adjourned at 9:30 p.m.

Raedelle Aspenlieder

Clerk

Gordon Oelkers

Mayor

June 7, 2010. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, W. Bruce Houle, Mark Nelson, Dallas Dehner, Bernie W. Finnicum, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Guests: Keenan Engelke, Jim Shanks, Rick Knick and Vickie Delger.

Mark Nelson made a motion to approve the agenda with the addition of Lifeguard application from Lexi Hair. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Dallas Dehner made a motion to approve the May 3, 2010 regular meeting minutes and April 30, 2010 Treasurer Report. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Mayor Oelkers recognized the visitors. Keenan Engelke said he had nothing at this time.

Airport. Aviation Fueling System at Big Sky Field bids were opened May 12, 2010 at Kadmas, Lee & Jackson in Billings. Three bids were received and are as follows:

June 7, 2010 cont.

Northwest Fuel Systems, INC	Kalispell, Montana	\$151,236.00
O'Day Equipment, LLC	Fargo, North Dakota	\$131,365.00
Petrocon Systems	Lolo, Montana	\$135,572.00
Engineers Estimate		\$118,837.50

The bids were reviewed for irregularities and none were discovered.

After evaluating the bids, it is the recommendation of Kadrmas, Lee and Jackson that the project be awarded to O'Day Equipment, LLC of Fargo, North Dakota. This project received a \$5000 grant from the Montana Aeronautics Division and 95% of the project is funded by the FAA. The balance of 5% is split between the Town of Culbertson and Roosevelt County. The County Commissioners had concerns about the fueling system operation - expense and revenues. Typically the airport has been funded 50% Roosevelt County and 50% Town of Culbertson. W. Bruce Houle made a motion to have attorney Hennessy draw up an agreement with Roosevelt County for operation of the fueling system. The town will take care of ordering the fuel and paying for the fuel and splitting the expenses and revenues with the county. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED. Council does not want a tank for Jet A fuel.

Corrective actions for runway, apron and taxiway paving is anticipated in June. Two spots for the milled off paving is the alley west of the new multi-use Facility and old Highway 2 north.

Old County Building. Mayor Oelkers asked County Commissioners Vickie Delger and Jim Shanks about the old county building being put out for bids. Vickie said if there is public interest in the building, then the commissioners should put it out for bid. If no one bids, then maybe give to the local government. The building is being appraised at this time. Jim Shanks said he and commissioner McDonald came to town and did a little survey. The overwhelming response was to give it to the town. Bruce recalled how the swap was done the meeting with the library ladies once the county no longer had need or use for the building, it would be given to the town. The town gave the county the land the new building was built on. It was suggested that if there was a verbal agreement to swap land for the building, then show so in the records of committee minutes.

Theodore Roosevelt Expressway. There will be Theodore Roosevelt Expressway signs put on US Hwy 2 & 16 by the Montana Department of Transportation. The MTDOT is paying for and installing the signs.

Planner Report. There will be a training session for the Culbertson City Planning Board on Monday, June 28 from 2:00 - 5:00 and 6:00 - 9:00 p.m. at the Town Hall.

Industrial Park. No new news.

Old Library Building. Still some interest in it.

Dry Prairie Rural Water. Attorney Hennessy will draft an agreement for method of calculations by the August target date.

Landscaping at new Multi-Use Facility. Robert Jasper is currently working on the east steps south and some north of the steps. There are a couple of options to cover the blue board: 1.) Thiel Brothers Roofing provided 2 options with cost estimates and 2.) slope dirt to the weep holes, lay landscaping mat then railroad ballast rock 6 to 10 feet from the building then grass to the sidewalk. Council reviewed Thiel Brothers cost estimates. W. Bruce Houle made a motion to put dirt to the weep holes, plastic then railroad ballast rock 8 - 10'. Mark Nelson seconded the motion. All voted in favor of the motion. MOTION CARRIED. Mark said Gary Brekke will do the handicap sidewalk when he comes to do the other work he has in this area. Council also discussed the need for posts in the alley to protect the building.

Walk Path. WWC Engineering will submit the application to Fish, Wildlife & Parks for trail grant funds for the walk path. Dixie has been working on letters of support. Raedelle submitted the 1st "easy" application to the Community Transportation Enhancement Program (CTEP) for the project. People are encouraged to submit letters of support for the walk path.

Planning Grant for a Growth Policy and Capital Improvement Plan. WWC Engineering submitted a CDBG Grant application for a Planning Grant for a Growth Policy and Capital Improvement Plan. Linda Twitchell is working on the AARBOG Grant for this project. Vickie Delger asked if there were grant funds when Great West did the Growth Policy.

BNSF. W. Bruce Houle made a motion to send a letter to BNSF and ask them for a sit down meeting with them to discuss a possible financial incentive to close the crossing and discuss the possibility of improved access road. Mark Nelson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Zoning/Ordinance Permits. Zoning/Ordinance Permits were approved and signed for Colvin Sales, Lee & Laurie Averill, Mike Gossage and revised Jory Marchwick.

GJV's. Utility Billing voucher # 651 - # 655 were approved and signed.

Wastewater Collection and Treatment System. No new news.

Farm Equipment Sales. No new news.

Summer Baseball Program. W. Bruce Houle made a motion to donate \$200.00 for equipment to the Summer Baseball Program. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED. W. Bruce Houle made a motion to allow the Baseball Program to use the tent at no charge over the 2 day event over Frontier Days. Town will put it up and take it down. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

7th Ave. E. and Ninety-Two Addition. There is a problem with connecting 5th Street East and 7th Ave. E. since the Ninety-Two Addition was done. W. Bruce Houle made a motion to contact all parties involved to get their approval to dedicate the street. Mark Nelson seconded the motion. Those voting in favor of the motion: W. Bruce Houle, Mark Nelson and Dallas Dehner. Abstaining: Bernie W. Finnicum. MOTION CARRIED. A surveyor will eventually need to be involved and a plat recorded.

Street Dance. The Montana Bar requested permission to hold a street dance on 6-18-10 of Frontier Days at the south end of Broadway Ave. Bernie W. Finnicum made a motion to allow the Montana Bar to block off the south end of Broadway Ave. for a Street Dance. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED. Town will notify the Sheriff Dept.

Pool Parties. W. Bruce Houle made a motion to charge \$200.00 plus wages for out-of-town individuals wishing to rent the swimming pool and \$100.00 plus wages for in-town individuals, and the maximum of 75 people. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED. Clerk will check with other communities about fees for private pool parties.

Centennial Drive. W. Bruce Houle made a motion to approve the Resolution No. 371 A Resolution Creating Special Improvement District No. 12 For The Paving, Curb and Gutter of Centennial Drive Subdivision To The Town of Culbertson, Montana. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED. Clerk will send the Resolution to Bond Council.

Police. The question of funding our own police dept. was brought up at the May meeting. MCA does not allow a town to levy separate mills for public safety. The town would have to fund it out of the general fund. Clerk will have Dixie put the question out on the list service to see if any other towns have a Public Safety District. Vickie Delger said the 911 Board is looking at charging those towns with their own department \$1.00/call for 911 service.

7th Ave. E. Town submitted an approach Permit for 7th Ave. E. off of HWY 2.

Flood Insurance Rate Maps. Council noted the letter from Representative Denny Rehberg concerning FEMA in the process of updating the nation's Flood Insurance Rate Maps. We may have to have the existing levee recertified.

June 7, 2010 cont.

Lifeguard. Mark Nelson made a motion to approve Lexi Hair for a lifeguard on the condition that she has all the proper certifications and she needs to fill out the employment application. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Water Tank. Bob said the diving outfit will be here in August to inspect the water tank. He also hopes to work on the cathodic protection at that time.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Culbertson Pool	50.00	Mt. DNRC	250.00
Postmaster	44.00	Mastercard	490.21
Penny Hendrickson	79.17	Roosevelt Co. Clerk & Recorder	10.00
Raedelle Aspenlieder	2,366.89	Postmaster	103.60
Robert Jasper	33.50	Dixie Berwick	1,871.43
Alene Crowder	229.65	Michael Gossage	2,450.51
Bailey Nickoloff	12.84	Odean Kilsdonk	2,408.86
Dept. of Revenue	190.74	Robert Jasper	3,215.83
First Community Bank	1,197.46	Dept. of Revenue	528.04
Jacoby Engelke	310.75	First Community Bank	2,847.80
Janae Reynen	167.48	PERS	1,847.27
Karli Larsen	316.33	Alltel	43.36
Lauren Hekkel	127.16	The City Line	13.42
Paige Berwick	117.99	Dept. of Public Health	21.00
PERS	488.73	Energy Lab	35.00
Shelby Weeks	66.98	Hawkins, Inc.	1,256.18
Tiffany Marchwick	454.70	Kois Equip. Co.	558.65
Black Mountain Software	1,393.00	Miller Oil Co.	626.04
Bruce Waldhausen	179.40	MDU	39.89
Byerly Computer Service	60.00	Nemont	44.70
The City Line	1,373.66	Oelkers Servicenter	388.30
CNA Surety	50.00	Pacific Steel Recycling	326.75
Culbertson Pharmacy	46.77	Praxair Dist.	11.77
Farm Plan	815.50	Sheridan Electric Coop.	15.00
Gaffaney's	100.11	Terry Williams	22.15
Hawkin's Inc.	390.00	USA Blue Book	104.29
Hometown Market	77.04	Utilities Underground Location	15.22
Hometown Market	76.23	Williston Landfill	1,438.01
Larsen Builders	192.86	Total	\$20,983.28
Miller Oil Co.	63.26		
Mt League of Cities & Towns	214.80	<u>Other Funds:</u>	
MDU	304.06	US Bank CM-9705	8,981.25
MDU	1,389.31	US Bank CM-9690	250.00
Nemont	276.74	Total	\$9,231.25
Neubauers Tree Farm	650.00		
Oelkers Servicenter	81.17	<u>Special Funds cont.:</u>	
Raedelle Aspenlieder	108.05	Ross Helmer	364.18
Roos. Co. Sheriff Dept.	1,000.00	Dept. of Revenue	8.22
The Billings Times	584.25	First Community Bank	87.20
The Searchlight	517.83	PERS	18.32
Hennessy Law Office	1,414.79	Barnes & Noble, Inc.	65.45
Total	\$17,613.20	The City Line	38.41
		Culbertson Pharmacy	19.48
<u>Special Funds:</u>		Farm Plan	116.84
MDU	1,306.09	Gaffaney's	29.97
Robert Jasper	100.49	Green Provence	336.97

Special Funds Cont.

Hometown Market	20.65
McCoty Concrete Products	93.17
Miller Oil Co.	92.58
MDU	15.54
National Geographic	34.00
Nemont	86.48
Oelkers Servicenter	73.08

Special Funds cont.

Richland Co.	138.02
Sheridan Electric	48.52
Upstart	22.10
Green Acres Sod Farm	662.50
MDU	1,312.13
Total	<u>5,090.39</u>

Meeting adjourned at 9:00 p.m.



 Clerk



 Mayor

July 8, 2010. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, W. Bruce Houle, Bernie W. Finnicum, Robert Jasper and Dixie Berwick. Absent: Raedelle Aspenlieder, Mark Nelson and Greg Hennessy.

W. Bruce Houle made a motion to approve the agenda with addition of a new mower and Mark Mahlen meter pit for the first RV park. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Dallas Dehner made a motion to approve the June 7, 2010 regular meeting minutes. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Airport. The town will decline the \$5000 loan from MT Aeronautics. Craig Canfield with Kadmas, Lee & Jackson Engineering sent a letter stating it would be necessary to borrow approximately \$28,000 of non-primary entitlements from another airport in order to fully fund the fuel system project. The Roundup Airport has agreed to provide the additional entitlements they have accumulated. Culbertson will return entitlements back to Roundup in 2011.

TRE. TRE will be holding an input meeting in Williston on July 22, 2010 at the Williston State College. Bruce will attend if his schedule allows.

Planning Board. A Planning Board training was held on June 28, 2010 @ the Town Hall. Jerry Grebenc, CTAP Program Manager discussed Subdivision Regulations, Growth Policies and Land Use. Area planners & board members from Richland, Sheridan, Roosevelt and Valley counties also attended the training.

Culbertson Industrial Park Sub-Division. No news.

Old Library. Kelsey Larsen Lodahl is proposing a Photography Studio for the old library building. The council is very interested in hearing more from Kelsey. W. Bruce Houle made a motion to invite Kelsey to the next meeting asking her for a more detailed plan of operations. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Council would like Greg to write an agreement to reflect if the business fails the property would revert back to the town with any improvements that may have been done and with a probation period.

DPRW. No news.

Landscaping at new Multi-Use Facility. Sod has been laid on the east and northeast side of building. It looks very nice. The cement work is expected to be started on the mid part of July.

July 8, 2010 cont.

Walk Path - CTEP. WWC has submitted the application to Fish, Wildlife and Parks for the trail grant funds.

Planning Grant Growth Policy & Capital Improvement Plan. Linda Twitchell has submitted the AARBOG Grant for the project.

BNSF. No news.

Zoning/Ordinance Permit. Zoning/Ordinance permit for the Community of Christ Church was approved.

Wastewater Collection & Treatment System. No news.

Farm Equipment Sales. No News.

7th Ave. E. and Ninety-Two Addition. Greg has sent letters to Paul & Bernie W. Finnicum & Mark Mahlen on the street dedications. He has not heard back from either party.

Centennial Drive. W. Bruce Houle made a motion to accept the construction cost estimate of \$72,636.00 which has the valley gutter across old Hwy 16. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED. See cost sheet.

7th Ave. E. The town received a letter from the MT DOT, they have a few questions we need to answer and send back to them.

Flood Insurance Rate Maps. No action taken.

CHMS, PC Audit Proposal. W. Bruce Houle made a motion to accept CHMS.P.C. Audit proposal of \$22,500.00 for a two year audit, fiscal years ended June 30, 2009 and June 30,2010. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Lawn Tractor Replacement. Bob reported that the JD 345 needs a new motor. He would like to replace it with a John Deere X540 with a cost of \$8155.33. This will be discussed during the budget meetings.

Mark Mahlen meter pit. W. Bruce Houle made a motion to send Mark Mahlen a letter asking him to install a meter pit in the RV-Man Camp that he installed last fall (2009), by the end of September 2010. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid.

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Dixie Berwick	302.00	Mastercard	145.95
Billings Gazette	116.04	Postmaster	104.72
Mastercard	137.69	Dixie Berwick	2001.47
Postmaster	44.00	Michael Gossage	2676.35
Alene Crowder	676.26	Odean Kilsdonk	2479.21
Bailey Nickoloff	272.64	Robert Jasper	3470.80
Bernie W. Finnicum	491.69	Dept. of Revenue	582.55
Christina Olson	675.73	First Community Bank	3172.42
Dallas Dehner	491.69	PERS	1994.31
Gordon Oelkers	1100.20	Alltel	43.36
Jacoby Engelke	606.07	City Line	9.85
Janae Reynen	327.63	Colvin Sales & Service	953.71
Jeraco Willcoxon	164.08	Dept. of Public Health & HS	21.00
Karli Larsen	684.36	Energy Labs Inc.	35.00
Lauren Hekkel	480.12	Farm Plan	786.81
Lexi Hair	127.16	Finnicums	30.38
Mark Nelson	488.69	Hawkins, Inc.	504.10

**Town of Culbertson
Road Construction Cost Estimate**

Prepared 6/10 by WWC Engineering

Description	Units	Est. Qty	Unit Price	Cost
6" Type-A Grade 5 Crushed Base Course	CY	450	\$25.00	\$11,250
3" Type-B Plant Mix Surface	SY	2,200	\$10.00	\$22,000
Chip Seal	SY	2,200	\$2.00	\$4,400
Replace Concrete Curb and Gutter	LF	775	\$20.00	\$15,500
			Subtotal	\$ 53,150
Centennial Valley Gutter	SY	30	\$87.00	\$2,610
Old Highway 16 Valley Gutter	SY	27	\$87.00	\$2,349
			Subtotal	\$ 4,959
			Total Construction Cost:	\$ 58,109
			10% Mobilization =	\$ 5,811
			15% Contingency =	\$ 8,716
			Total =	\$ 72,636

Abbreviations: CY=Cubic Yards; EA=Each; SY=Square Yards; LS=Lump Sum; AC=Acre; LF=Lineal Foot
Assumptions:

*Recommended
option*

General Fund cont.

Paige Berwick	554.27
Penny Hendrickson	79.17
Raedelle Aspenlieder	2366.89
Shelby Weeks	288.58
Tiffany Marchwick	975.20
W, Bruce Houle	491.69
Dept. of Revenue	340.00
First Community Bank	2590.36
PERS	482.62
Culbertson Baseball/Softball	200.00
Bruce Waldhausen	179.40
City Line	2869.16
Culbertson School	699.50
Dixie Berwick	11.90
Farm Plan	274.91
Finnicums	251.32
Hawkins, Inc.	1043.81
HD Supply Facilities, Maint,LTD	237.93
Hennessy Law Office	675.00
Hometown Market	108.33
Larsen Lumber	17.99
MMCTFOA	50.00
MMIA	798.04
MDU	509.38
Nemont	256.45
Oelkers Servicenter	127.70
Roos. Co. Sheriff Dept.	1000.00
The Searchlight	11.00
Thompson Pools	114.71
Unemployment Ins. Div.	33.77
Total	<u>\$ 24,825.13</u>

Enterprise Funds cont.

Industrial System, Inc.	174.71
Miller Oil	1032.42
MT. Dept. of Environment Quality	648.00
MMIA	1995.96
MDU	1923.91
Nemont	46.05
ND Dept. of Health	25.00
Oelkers Servicenter	620.53
Praxair	23.32
Sheridan Electric Coop	15.00
Unemployment Ins. Div.	60.27
Utilities Underground Location	34.20
Williston Landfill	1735.31
WWC Engineering	211.50
Total	<u>\$ 27,558.17</u>

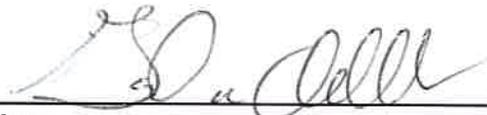
Special Funds:

Green Acres Sod Farm	519.00
Robert Jasper	182.68
Ross Helmer	364.18
Dept. of Revenue	12.45
First Community Bank	111.50
PERS	33.67
City Line	13.37
Culbertson Pharmacy	12.78
Farm Plan	46.57
Finnicums	7.59
Hometown Market	41.69
Horizon Resources	136.59
Larsen Lumber	49.19
McCody Concrete Prod.	941.40
Miller Oil	157.78
MMIA	69.20
MDU	1323.26
Nemont	86.48
Oelkers Servicenter	278.30
Richland County	92.02
Sheridan Electric Coop	52.92
Sidney Red-E-Mix	60.00
Unemployment Ins. Div.	3.17
Total	<u>\$ 4,595.79</u>

Meeting adjourned at 8:15 p.m.



 Utility Clerk



 Mayor

August 2, 2010. The Culbertson Town Council met in regular session with the following present: W. Bruce Houle, Gordon Oelkers, Mark Nelson, Greg Hennessy and Raedelle Aspenlieder. Absent: Dallas Dehner and Robert Jasper. Guests: Rick Knick entered the meeting at 7:45 p.m.

Mark Nelson made a motion to approve the agenda with the addition of talking to the Sheriff Dept. about truck parking in residential district. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

August 2, 2010 cont.

W. Bruce Houle made a motion to approve the July 8, 2010 regular meeting minutes and May 31, 2010 and June 30, 2010 Treasurer Reports. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Airport. The re-surfacing project at the airport is underway. The fueling system project will start in late August.

Theodore Roosevelt Expressway. The Ports-to-Plains Annual Conference will be September 8, 2010 in Rapid City, SD. W. Bruce Houle plans to attend. The North Dakota Feasibility study is complete. Bruce didn't have the results of the study.

Planning Board. Council reviewed Planner Marcy Hamburg's report.

Culbertson Industrial Park Sub-Division. No new news.

Old Library Building. Kelsey Larsen Lodahl is no longer interested in the library building. There is other interest in the building yet.

Dry Prairie Rural Water - Water Rate. Attorney Hennessy had the agreement for method of calculations for the Dry Prairie Rural Water Rates. Signatures are needed.

Landscaping - Multi-Use Facility. The grass looks good at the building. No exact date yet on the sidewalk replacement. Council would like the welder to start with the handrails for the window wells and the east steps (steps only) on both the outer edges. Deadline for spending the stimulus money is Sept. 30, 2010.

Walk Path. WWC Engineering submitted applications to the Community Transportation Program and Fish, Wildlife & Parks for trail grant funds.

Growth Policy. WWC Engineering submitted a CDBG grant application for a Planning Grant for a Growth Policy and Capital Improvement Plan. Linda Twitchell submitted the RBOG grant for this project.

Vehicles on Streets. Town will compile a list of vehicles that have been parked on the streets for more than 30 days. The Sheriff's dept. will get the list.

BNSF and MTDOT. Nothing done on this yet.

Farm Equipment Sales. Take off agenda. As is quiet here.

7th Ave. E. Approach Permit. The MTDOT had requested more information on this permit. Dixie is working on this.

Zoning/Ordinance Permit. A Zoning/Ordinance permit for Mike Wilson was approved and signed.

GJV's. Utility Billing vouchers #656 - #667 were approved and signed.

Wastewater Collection and Treatment System. No new information.

7th Ave. E. and 5th Street E. Attorney Hennessy sent letters to the property owners adjacent to 5th Street E. about a street dedication. There has been no response from the owners. Mark Nelson made a motion to have Attorney Hennessy issue a letter to the landowners designating the 5th Street East Street dedication. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Mark Nelson, W. Bruce Houle. Abstaining: Bernie W. Finnicum. Absent and not voting: Dallas Dehner. MOTION CARRIED.

Centennial Drive SID. Bond Council Dorsey & Whitney are waiting on Town Council decision about how to finance the Special Improvement District: 1.) Intercap Program or 2.) Sell bonds on the open market. The council discussed the pros and cons of both options. Dan Semmens with Dorsey & Whitney recommended

the town finance through InterCap. W. Bruce Houle made a motion to finance Centennial Drive Special Improvement District through the InterCap Program for 15 years. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Budget Meetings. The council will have a special meeting on Tuesday, August 10, 2010 at 7:00 p.m. to discuss the Preliminary Budget.

MMIA - Summer Special Events. Council received a copy of the information from the MMIA - Summer Special Events.

Due to the Labor Day Holiday - the regular meeting of the Town Council will be Tuesday, September 7, 2010 at 7:30 p.m. in the Town Hall.

Truck Parking. Clerk will send the Truck Parking ordinance to the Roosevelt County Sheriff Dept. and put a notice in the Searchlight.

Town office will send a letter to the renters of Don Kelly's grey house concerning the fence they put up and include a Zoning/Ordinance permit. CC to Don Kelly as well.

Airport. Rick Knick wanted to update the council on the progress at the airport. There will be a Pre-Construction meeting tomorrow, Tuesday, August 3rd at 8:00 a.m. The airport will be closed 2 - 3 weeks for the re-surfacing project. County Commissioner Shanks called Rick, Airport Board Chairman, and the county wants the airport hanger owners to each have liability insurance on their hangars. Rick called about 2 dozen other city/county airports and none of those he talked to required the hanger owners to carry liability insurance. The hanger owners and county commissioners will be meeting on this soon.

Aviation Fuel System. The project has been awarded to O'Day Equipment. Construction contracts have been prepared and signed by the Town of Culbertson and O'Day Equipment. The FAA grant was issued on July 23, 2010. A first set of shop drawings were reviewed and approved July 28, 2010. Construction is anticipated for September or October depending on equipment delivery.

There was a complaint about the weeds between the curb and sidewalks on Broadway Avenue. Also, council wants the 25' area between the Finnicum's and the Lions building to be cleaned out. Take a photo prior to cleaning. The property owner will be billed for the clean-up.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Mastercard	227.33
MMIA	4892.28
Agri Industries	58.25
Bruce Waldhausen	179.40
Carquest Auto Parts	29.98
City Line	1300.71
Finnicum's	63.13
Gaffaney's	74.65
Handy Andy's Nursery	7.21
Hawkins, Inc.	907.07
Jack C. Scotson	118.00
Miller Oil Co.	144.96
MMIA	2542.00
MDU	264.22
MDU	40.15
Nemont	254.03
Oelkers Servicerter	50.73
Raedelle Aspenlieder	43.00
Roose. Co. Sheriff Dept.	1000.00

Enterprise Funds:

Mastercard	193.95
Postmaster	106.40
MMIA	4025.36
Agri Industries	132.46
Alltel	43.46
Byerly Computer Service	1471.80
City Line	9.85
Dept. of Public Health	21.00
Energy Laboratories	630.00
Finnicum's	7.79
Hawkins, Inc.	1604.55
Miller Oil Co.	608.19
MMIA	2995.00
MDU	34.12
Nemont	182.78
Northwest Pipe Fittings	557.58
Oelkers Servicerter	459.07
Robert Bucholz	27.77
Sheridan Electric	15.00

August 2, 2010 cont.General Fund cont.

Roosevelt County	1507.00
The Searchlight	28.50
Michael Gossage	204.03
Odean Kilsdonk	92.36
Penny Hendrickson	79.17
Raedelle Aspenlieder	2366.89
Robert Jasper	181.36
Alene Crowder	874.65
Farm Plan	1038.69
First Community Bank	2322.19
Jacoby Engelke	489.01
Janae Reynen	709.51
Karli Larsen	464.10
Lauren Hekkel	521.78
MT Dept. of Revenue	350.31
MDU	250.07
Paige Berwick	832.91
PERS	571.75
Shelby Weeks	686.83
Tiffany Marchwick	1045.65
Watco Pools	150.13
Total	<u>\$ 26,965.39</u>

Special Funds:

Mastercard	797.74
WWC Engineering	2220.07
MMIA	2548.16
Barnes & Noble, Inc.	371.90
City Line	9.85
Consumer Reports	26.00
Finnicum's	57.37
Karen Baxter	79.49
Marcy Hamburg	114.00

Enterprise Funds cont.

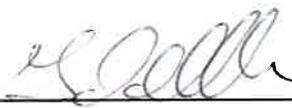
The Searchlight	266.00
U.S. Bank - SPA LOCKBOX CM9695	5673.57
USA Blue Book	79.39
Williston Landfill	8.96
Williston Landfill	1672.73
Dixie Berwick	1936.52
Michael Gossage	2710.50
Odean Kilsdonk	2216.60
Robert Jasper	3446.05
First Community Bank	3041.71
MT Dept. of Revenue	574.69
MDU	2356.88
PERS	1930.99
Total	<u>\$ 39,040.72</u>

Special Funds cont:

McCoty Concrete	172.59
MMIA	570.00
More	16.97
Nemont	86.13
O The Oprah Mag.	32.97
Oelkers Servicenter	804.89
Real Simple	20.00
Richland County	414.07
Sheridan Electric	37.88
Sidney Red-E- Mix	240.00
Taste of Home	10.00
WWC Engineering	3116.50
Ross Helmer	364.18
First Community Bank	60.84
MT Dept. of Revenue	3.00
MDU	16.68
Total	<u>\$ 12,191.28</u>

Meeting adjourned at 8:30 p.m.


Clerk


Mayor

August 10, 2010 Budget Meeting. The town council met in special session to review the preliminary budget. The following were present: Mark Nelson, Gordon Oelkers, W. Bruce Houle, Bernie W. Finnicum, Robert Jasper and Raedelle Aspenlieder. Absent: Dallas Dehner.

Mark Nelson made a motion to approve the agenda. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Town council proposed a \$15.00/month raise in the health insurance for the full-time employees, so \$550.00/month. A .50¢/hr raise was proposed for the 5 FTE, 3% raise for the assistant librarian and justice court clerk, a 5% raise for the Justice of the Peace, .25¢/hr raise for swimming pool employees, \$100.00/yr. raise for the mayor and \$10.00/mo. raise for town council.

Other items of interest for the budget: airport, swimming pool, completing the landscaping at the new building, wastewater project, growth policy and capital improvement plan and walk path.

Meeting adjourned at 8:00 p.m.

Raedelle Aspenlieder
Clerk

[Signature]
Mayor

August 23, 2010 Final Budget Preparation Meeting 7:00 p.m. The Culbertson Town Council met in special session for the purpose of final budget preparation. The following were present: Mark Nelson, W. Bruce Houle, Dallas Dehner, and Raedelle Aspenlieder. Absent: Gordon Oelkers and Bernie W. Finnicum.

President of council W. Bruce Houle called the meeting to order.

Clerk discussed the proposed budget expenditures and estimated revenues for FY 2010-2011.

Some of the audit costs need to be shared with other funds, not all out of the general fund. Council suggested \$10,000 be taken out of other funds. If possible, see if the fire department can hold off on the \$9000.00 expense for turnouts. However, if the turnouts are a safety issue, then the expenditure would be approved.

Meeting adjourned at 8:10 p.m.

Raedelle Aspenlieder
Clerk

[Signature]
President of Council W. Bruce Houle

September 7, 2010 Final Budget Meeting. The town council met to prepare the final budget at 7:00 p.m. The following were present: W. Bruce Houle, Gordon Oelkers, Mark Nelson and Raedelle Aspenlieder. Absent: Bernie W. Finnicum and Dallas Dehner. Guests: Peter Olson, Jay Lambert, Austin Lambert and Cameron Lambert.

Mayor Oelkers called the meeting to order.

Mark Nelson made a motion to approve the agenda. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

There were no objections to the FY 2010-2011 Budget.

Mark Nelson made a motion to approve the budget. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Special meeting adjourned at 7:10 p.m.

Raedelle Aspenlieder
Clerk

[Signature]
Mayor

September 7, 2010. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, W. Bruce Houle, Mark Nelson, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Absent: Bernie W. Finnicum and Dallas Dehner. Guests: Jay Lambert, Austin Lambert, Cameron Lambert, Peter Olson Keenan Engelke and Maury Johnston.

W. Bruce Houle made a motion to approve the agenda with the additions of Zoning/Ordinance Permits from Rick Knick, Don Kelly and Abe Rumsey. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

September 7, 2010 cont.

W. Bruce Houle made a motion to approve the August 2, 2010 minutes and July 31, 2010 Treasures Report. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Mayor Oelkers recognized the visitors. Austin and Cameron Lambert are working on Citizenship in Community merit badge. They are members of Boy Scout Troup 190 in Sidney.

Amended Plat. Peter Olson was present on behalf of Planner Marcy Hamburg. The Planner Staff Report on amended Plat: Parcels 3 & 4 of minor subdivision 293B SE 1/4 SW 1/4 of Section 29, Township 28 North, Range 56 East was reviewed. Peter Olson, Examining Land Surveyor for the Town has reviewed the plat and all is in order. Plats will be sent to Averill's and Taylor's by Interstate Engineering, then the plats will come to the town for signatures then to the county for recording. The reviewer recommends approval of the amended plat.

W. Bruce Houle made a motion to accept the amended plat. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Industrial Park. Maury Johnston requested both Lot 3 and Lot 4 in Industrial Park Sub-Division to build an approximately 36 unit motel. Council discussed possible covenants: time line to build or land would revert back to the town, he would be responsible for the sewer main line extension and the frontage road into his property.

Maury said this could employ 5 - 7 individuals. Other discussion was if Maury paid for the sewer main line extension and anyone wanted to tie into the sewer extension, he could recoup some of his costs. Also, the idea of creating a Special Improvement District for the sewer main line extension was mentioned.

W. Bruce Houle made a motion to pass A Resolution of Interest To Proceed with Maury Johnston request for Lots 3 & 4 of Industrial Park Sub Division with covenants and more information to follow at the next regular meeting. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Sheriff Dept. Deputies Tim Lingle and Michael Cameron entered the meeting @ 7:50 p.m. Tim Lingle introduced Michael Cameron the Underage Drinking Grant Officer. This is a new task force grant with the biggest focus 35% of underage drinking is minors purchasing the alcohol themselves. There will be training the Responsible Alcohol Sales & Service and compliance checks. Deputy Cameron plans to get into schools and hopes to form a coalition with teens. Mayor Oelkers said the Senior Citizens Center and new County Building have meeting rooms available. The county does not have the DARE Program. Bob said the big complaint he gets is wondering dogs. The dog owners have already received a letter and copy of town ordinance.

Deputy Lingle said there will be a search going on the river next weekend to look for Ivy Leinen.

Airport. The re-surfacing is done. Nothing happening on the fueling system project yet. Jay Lambert asked if the runway is open and if so we need to let the hospital know. The airport was opened the previous Friday.

Theodore Roosevelt Expressway. The Ports-To-Plains Annual Conference is 9-8-10 in Rapid City, S.D. W. Bruce Houle is unable to attend.

Old Library Building. No interest again.

Dry Prairie Rural Water. W. Bruce Houle made a motion to accept the Fourth Amendment To Water Buy-Sell Agreement Dated May 6, 2002 Town of Culbertson - Dry Prairie Rural Water Authority. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED. Attorney Hennessy will e-mail the final revision to the office. Raedelle will send it to DPRW for signatures.

Landscaping. Mark Nelson reported a concrete waterway is designed and the handicap sidewalk has been shortened up. Sletten Construction will core drill for the railing. The welder will come for the railing when the concrete is in.

Walk Path. No new news.

Growth Policy and CIP. WWC Engineering submitted a CDBG Grant application for a Planning Grant for a Growth Policy and Capital Improvement Plan. Town has received a letter from the Dept. of Commerce stating the Town of Culbertson has been awarded a planning grant in the amount of \$20,000. The Town of Culbertson will be responsible for the remaining \$30,000 to complete the planning project, as indicated in your planning grant application.

Vehicles on the Streets. There are several vehicles on the streets that have been there all winter. A notice was put in the Searchlight about parking and truck parking also a copy of town code accompanied a letter to Sheriff Crawford asking for assistance in this matter. Bruce Waldhausen explained the process if the city office files a complaint with him: we sign complaint with the judge, judge sends to Attorney Hennessy, Hennessy asks Sheriff Dept. to issue a ticket. Council said to give Deputy Lingle a list of violators.

Meter Pit. Mark Mahlen meter pit is done.

Propane Gas. The mayor and councilmen were each given the Propane Gas Safety Awareness For Public Officials provided by The City Line.

The Lambert's left the meeting at 8:30 p.m.

Zoning/Ordinance Permits. Zoning/Ordinance Permits were approved for Lee & Laurie Averill, Rick Knick, Don Kelly and Abe Rumsey.

GJV's. General Journal vouchers # 525 - # 539 and Utility Billing vouchers # 668 - # 674 were approved and signed.

Community Improvement Fund. Town Council received an Application for Culbertson Community Improvement Fund and Loan Program from Tom & Nancy Hansen. Clerk will return the application for clarification.

Wastewater Collection and Treatment System. The Town of Culbertson project ranked 7th out of 124 projects with the Renewable Resource Loan/Grant Program - this would be a \$100,000 grant.

Personnel Wages. Mark Nelson made a motion to approve Resolution 372 Establishing Personnel Wages Effective July 1, 2010. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Capital Improvement Program. W. Bruce Houle made a motion to approve Resolution No. 373 To Earmark The Use Of Capital Improvement Program Funds. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Mill Levy 2010-2011. Mark Nelson made a motion to approve Resolution No. 374 setting the mill levies for fiscal year ending 6-30-2011. All-Purpose levy of 171.94 mills. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Centennial Drive SID. W. Bruce Houle made a motion to approve Resolution No. 375 A Resolution Relating To Special Improvement District No. 12, Creating The District For The Purpose of Undertaking Certain Local Improvements And Financing The Costs Thereof and Incidental Thereto Through The Issuance Of Special Improvement District Bonds Secured By The Town's Special Improvement District Revolving Fund And Establishing Compliance With Reimbursement Bond Regulations Under The Internal Revenue Code. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Special Improvement District Revolving Fund. W. Bruce Houle made a motion to approve 1st reading of Ordinance No. 211 Ordinance Relating To The Special Improvement District Revolving Fund Of the Town; Creating, Establishing And Maintaining The Revolving Fund And Providing For Transfers Thereto From The General Fund, Annual Tax Levies Therefore And Loan Therefrom To Special Improvement District Fund Of The

September 7, 2010 cont.

Town. Mark Nelson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Garbage Rates. An increase in garbage rates is needed. The last increase was Sept. 2008. Clerk will have more information for the October meeting.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Alene Crowder	122.45
Janae Reynen	494.81
Karli Larsen	30.38
Paige Berwick	469.87
Tiffany Marchwick	1,117.50
Alene Crowder	553.31
Jacoby Engelke	486.62
Janae Reynen	505.79
Karli Larsen	495.31
Lauren Hekkel	523.70
Paige Berwick	695.17
Penny Hendrickson	83.95
Shelby Weeks	518.60
Tiffany Marchwick	745.14
Dept. of Revenue	296.50
First Community Bank	2,332.71
Michael Gossage	125.23
Odean Kilsdonk	26.06
PERS	589.73
Raedelle Aspenlieder	2,496.77
Robert Jasper	270.31
Alan Aspenlieder	500.00
Bruce Waldhausen	190.60
The City Line	1,462.18
CNA Surety	100.00
Farm Equipment Sales	2,200.00
Farm Plan	313.35
Finnicum's	13.17
Finnicum's	615.05
Gaffaney's	139.64
Hawkins, Inc.	692.83
Hennessy Law Office	687.75
Hometown Market	215.02
Kadmas, Lee & Jackson	26,613.38
Larry Crowder	200.00
Larsen Builders	8.49
Mastercard	97.42
Mike Olson	200.00
Miller Oil Co.	135.27
MT Carpet Cleaners	405.00
MMIA	750.00
MDU	339.00
MDU	239.18
Nemont	260.63
Oelkers Servicenter	73.51
Raedelle Aspenlieder	5.95
Reliable Tent & Awning	82.06

Enterprise Funds:

Postmaster	105.00
Dept. of Revenue	614.06
Dixie Berwick	2,061.89
First Community Bank	3,258.53
Michael Gossage	3,005.59
Odean Kilsdonk	2,580.53
PERS	2,000.37
Robert Jasper	2,905.90
Agri Industries Inc.	2,730.00
Alltel	43.46
Car Quest Auto Parts	23.08
The City Line	9.85
Dept. of Public Health	21.00
Energy Lab. Inc.	345.00
Farm Equipment Sales	3,700.00
Finnicum's	36.72
Finnicum's	17.72
Hawkins, Inc.	1,973.75
Hometown Market	13.91
Industrial Systems Inc.	730.62
Miller Oil Co.	170.03
Modern Machine Works	365.00
MDU	34.31
MDU	1,949.48
Nemont	90.30
Nina Busby	37.80
Northwest Pipe Fittings	375.90
Oelkers Servicenter	947.02
Praxair Dist.	23.32
Sheridan Electric Coop	15.00
Utilities Underground Location	49.64
Williston Landfill	1,677.26
Total	31,912.04

Special Funds:

Ross Helmer	476.91
Con Mat Supply	109.00
Dept. of Revenue	133.64
First Community Bank	133.64
PERS	36.97
Robert Jasper	202.73
The City Line	9.85
Culbertson Pharmacy	21.61
Dacotah Paper Co.	69.62
Demco	85.27
Farm Equipment Sales	1,300.00
Farm Plan	75.70

General Funds cont.

Robert Jasper	400.00
Roosevelt Co. Sheriff Dept.	1,000.00
Sheridan Sheet Metal	406.00
The Searchlight	182.89
Van Diest Supply Co.	1,977.00
Williston Basin Floral	37.61
Totals	<u>\$53,522.89</u>

Special Funds cont.

Oelkers Servicenter	236.01
Richland County	46.01
Sheridan Electric Coop	70.68

Special Funds cont.

Finnicum's	69.95
Finnicum's	137.71
Hometown Market	9.99
Karen Baxter	87.56
McCody Concrete Products	221.78
Me Too Pizza	53.50
MDU	1,326.07
MDU	1,351.67
Nemont	86.13
Redbook	19.97
RPS	27.98
Sidney Red-E Mix	240.00
WWC Engineering	<u>1,963.75</u>
Total	<u>\$8,487.50</u>

Meeting adjourned at 8:50 p.m.


 Clerk


 Mayor

October 4, 2010. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, W. Bruce Houle, Dallas Dehner, Bernie W. Finnicum and Raedelle Aspenlieder. Mark Nelson entered the meeting at 7:33 p.m. Absent: Attorney Greg Hennessy and Robert Jasper. Guests: Keenan Engelke, Kylan Engelke, Maury and Julie Johnston.

W. Bruce Houle made a motion to approve the agenda with the following additions: 1.) Zoning/Ordinance Permits - Larry Birch, Andy Ellerkamp and Mike & Sheri Gossage, and 2.) letter from Richland County terminating agreement for Planner Services. Bernie W. Finnicum seconded the motion. Those voting of the motion: W. Bruce Houle, Bernie W. Finnicum and Dallas Dehner. Absent and not voting: Mark Nelson. MOTION CARRIED.

W. Bruce Houle made a motion to approve minutes from Special Meeting August 10 & 23, 2010 and Sept. 7, 2010 and Treasurer Report August 31, 2010. Dallas Dehner seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Industrial Park. Maury Johnston presented a site plan for Lots 3 and 4 Industrial Park Sub-Division. Maury would like to put the motel footings in yet this fall and on the RV Parking, put the camping slots in with water. Council discussed A Resolution of Intent To Convey Title To Lots 3 And 4 of Industrial Park Sub-Division To Maury Johnston In Exchange For A 36 Unit Motel Complex.

Mark Nelson made a motion to accept the Resolution Of Intent with a date change on 1. to March, 2012, not October 1, 2011. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Keenan Engelke had nothing at this time.

Airport. The fueling system at the airport is being worked on. The Town should be talking to the County Commissioners about a 50%-50% arrangement for the fueling expense and revenue.

Theodore Roosevelt Expressway. No new news.

Planning Board. Council reviewed the report for Planner services for the month of September. Town council received letter from Richland County giving 30 day notice to terminate Planner services. This is due the increased hours the Planner Office is experiencing in Richland County. Town may want to talk to Roosevelt County about Planner Services.

October 4, 2010 cont.

Culbertson Industrial Park Sub-Division. No need now for the Planning Board to develop zoning rules and regulations. All development at Industrial Park Sub-Division will be done now.

DPRW. Attorney Hennessy drafted an agreement for method of calculations. Raedelle is waiting for a clean copy to get signatures.

Mark Nelson wondered about moving the "Welcome to Culbertson " sign that is now in the Dry Prairie Rural Water site. This is a Chamber of Commerce sign. Chamber would need permission from another land owner and will need to apply for another permit from the Montana Dept. of Transportation.

Landscaping. Landscaping at the new multi-use facility is complete as far as the stimulus dollars go \$19,842. The close-out report is complete. Costs including town man hours and equipment totaled \$22,452.59 plus welding costs of \$5011.20 equal \$27,463.79.

Walk Path- CTEP. WWC submitted the application to Fish, Wildlife & Parks for trail grant funds. Woody Baxter, FWP- Glasgow called and he reviewed the application and supports the project. Now it goes back to the state level and competes with other applications. Raedelle submitted the 1st "easy" application to CTEP for the project. Federal-aid authorization has been obtained for our CTEP project.

The MT Dept. of Transportation letter to County Commissioner dated October 1, 2010 authorizes us to begin the consultant selection process.

Growth Policy and Capital Improvement Program. WWC Engineering submitted a CDBG application for a Planning Grant for a Growth Policy and Capital Improvement Plan, was approved for \$20,000. Linda Twitchell submitted the AARBOG Grant for this project. No word on this one yet.

Vehicles. Clerk gave Deputy Lingle a list.

BNSF Crossing on 1st Ave. W. Clerk needs to try and set up a meeting with BNSF, MT DOT. Roosevelt County and Town.

7th Ave. E. & Ninety-Two Addn. Connecting Streets. Attorney Hennessy is working on this.

Zoning/Ordinance Permits. Zoning/Ordinance Permits were approved for: Jim & Evelyn Carlisle, Robert C. Petersen, Jerry Kozak, Dallas & Paula Dehner, Larry Birch, Andy Ellerkamp and Mike & Sheri Gossage.

GJV's. General journal voucher's # 540 - # 542 and utility billing vouchers # 675 - # 678 were approved and signed.

Community Improvement. W. Bruce Houle made a motion to approve the Community Improvement Fund Request from Tom and Nancy Hansen for \$3500.00 for 7 yrs @ 7% interest. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Wastewater Collection & Treatment System. The TSEP and Renewable Resource application were submitted on 4-15-10 by WWC Engineering. The project ranked 7 out of 124 projects with the Renewable Resource Loan/Grant Program, this would be \$100,000 grant.

Centennial Drive. Two bids were received for the Centennial Drive Project: 1.) Century Companies, Inc., Lewistown, MT \$247,800 and 2.) Nelcon, Inc., Kalispell, MT \$325,075. W. Bruce Houle made a motion to reject both bids and re-advertise the project this winter for spring 2011 work. Bernie W. Finnicum seconded the motion. MOTION CARRIED.

W. Bruce Houle made a motion to accept 2nd reading of Ordinance No. 211 Ordinance Relating
 ORDINANCE RELATING TO THE SPECIAL IMPROVEMENT DISTRICT
 REVOLVING FUND OF THE TOWN; CREATING, ESTABLISHING AND
 MAINTAINING THE REVOLVING FUND AND PROVIDING FOR TRANSFERS
 THERETO FROM THE GENERAL FUND, ANNUAL TAX LEVIES THEREFOR AND LOAN
 THERE FROM TO SPECIAL IMPROVEMENT DISTRICT FUNDS OF THE TOWN

RESOLUTION NO. 376

A RESOLUTION OF INTENT TO CONVEY TITLE TO LOTS 3 AND 4 OF INDUSTRIAL PARK SUBDIVISION TO MAURY JOHNSTON IN EXCHANGE FOR A 36 UNIT MOTEL COMPLEX.

WHEREAS Maury Johnston presented plans and architect's drawings of a 36 unit motel complex to the regular September Town Council meeting, and

WHEREAS the Council supports the location and the intent of the project in the context of this third regional oil boom, and

WHEREAS Maury Johnston needs to break ground as soon as possible to beat the start of winter weather in order to be an operational motel business in 2011,

NOW THEREFORE, BE IT RESOLVED in the Town Council of the Town of Culbertson:

§1. The Town agrees to convey fee simple title to Maury Johnston contingent upon the following conditions being met:

1. The 36 unit motel complex shall be at turn key stage and fully operational on or before March 1, 2012.
2. The motel shall tie into the Town sewer lines at motel's cost and expense with a right to recoup those costs and expenses pro rata from subsequent tie-ins to that line.
3. There shall be covenants running with the land contained in the deed of conveyance as follows: the Town shall receive as-built engineering specs and blueprints for the sewer main extension and tie-in, these shall be an ingress and egress approach constructed as permitted by MT DOT, and there shall be a site plan with traffic flow submitted to the Town by Johnston.

4. Subject to any and all of the foregoing conditions, covenants and requirements, subsequent mutually agreed amendments, the Town shall convey fee simple title to Johnston at the time the project is turn key and operational.

Dated this 4th day of October, 2010

TOWN OF CULBERTSON

by Raedelle Aspenlieder
Raedelle Aspenlieder, Town Clerk

On vote of the Town Council for the first and only reading it was PASSED, APPROVED, AND ADOPTED this 4th day of October, 2010.

AYES: Mark Nelson, Dallas Dehner, W. Bruce Houle, Bernie W. Finnicum

NAYES: None

ABSENT: None

TOWN OF CULBERTSON

by Gordon Oelkers
GORDON OELKERS, MAYOR

ATTEST:

Raedelle Aspenlieder
Raedelle Aspenlieder, Town Clerk

Mark Nelson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Garbage Rates. Clerk shared the garbage rate information with the council. W. Bruce Houle made a motion to hold a Public Meeting to discuss garbage rates for 7:00 p.m. Monday, November 1, 2010. Mark Nelson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Roosevelt County Fair. Council received a request from the Roosevelt County Fair to connect to the Town of Culbertson's water and sewer lines for a proposed new restroom. W. Bruce Houle made a motion to approve the request. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Me Too Pizza	30.00
Odean Kilsdonk	128.39
Penny Hendrickson	81.55
Raedelle Aspenlieder	2441.76
Robert Jasper	32.90
Bruce Waldhausen	185.00
City Line	48.13
Farm Plan	39.06
Finnicum's	61.46
First Community Bank	972.63
Gaffaney's	65.48
Hennessy Law Office	547.45
Miller Oil Co.	44.58
Montana Aeronautics Div.	97.92
MT. Dept. of Revenue	162.69
MMIA	1186.78
MDU	224.52
Nemont	211.29
Oelkers Servicenter	125.88
PERS	529.70
Roos. Co. Sheriff Dept.	1000.00
Unemp. Ins. Div.	39.39
Country Floral	52.99
MDU	48.88
Hennessy Law Office	1072.20
Total	<u>\$9,430.63</u>

Special Funds:

Green Acres Sod Farm	160.75
Robert Jasper	65.81
Ross Helmer	465.84
Sletten Construction	9061.32
Books on Broadway	160.83
Carquest Auto Parts	48.93
City Line	9.85
Country Living	26.97
Finnicum's	45.52
First Community Bank	95.34
Gaffaney's	8.35
Great Falls Tribune	709.18
Miller Oil Co.	136.22
MT Dept. of Revenue	10.18
MMIA	37.21
MDU	15.50

Enterprise Funds:

MT Environmental Training	260.00
Postmaster	104.16
Dixie Berwick	2001.65
Michael Gossage	2933.88
Odean Kilsdonk	2439.52
Odean Kilsdonk	110.00
Robert Jasper	3191.80
Alltel	43.48
City Line	9.85
Colvin's Sales & Service	235.05
Dept. of Public Health & Human	21.00
Energy Laboratories	37.00
Finnicum's	35.89
First Community Bank	3169.59
Hawkins, Inc.	1202.54
Miller Oil Co.	594.08
MT DEQ	758.00
MT Dept. of Revenue	593.13
MMIA	2094.02
MDU	2195.09
Northwest Hydro Tech	2017.00
Nemont	86.62
Oelkers Servicenter	1393.04
Praxair Dist.	11.77
PERS	1986.91
Sheridan Electric Coop	15.00
Unemp. Ins. Div.	63.54
USA Blue Book	211.55
Utilities Underground Location	13.14
Williston Landfill	1639.63
Total	<u>\$29,467.93</u>

Special Funds Cont.

Nemont	86.13
Oelkers Servicenter	35.00
PERS	11.93
Richland County	161.70
Sheridan Electric	70.20
The Billings Times	302.10
Unemp. Ins. Div.	2.68
WWC Engineering	296.25
MDU	1362.04
Niekenke Welding	5011.20
Total	<u>\$18,397.03</u>

October 4, 2010 cont.

Meeting adjourned at 8:30 p.m.


Clerk


Mayor

November 1, 2010 7:00 p.m. Special Meeting - Garbage Rates. The Culbertson Town Council met in special session to discuss garbage rates. The following were present: Gordon Oelkers, W. Bruce Houle, Mark Nelson, Bernie W. Finnicum, Robert Jasper and Raedelle Aspenlieder. Absent: Dallas Dehner. Guest: Keenan Engelke.

Mark Nelson made a motion to approve the agenda. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Mark Nelson, W. Bruce Houle and Bernie W. Finnicum. Absent and not voting: Dallas Dehner. MOTION CARRIED.

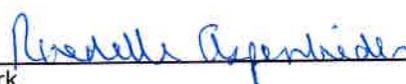
Pete Olson entered the meeting at 7:10 p.m.

Dallas Dehner entered the meeting at 7:11p.m.

There were no questions from Keenan Engelke or Pete Olson.

Mark Nelson made a motion to set the garbage rate increase at \$6.00/month. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED. This will be first reading in a change to the garbage rate ordinance. Town council will have second reading of this change in ordinance at the December 6, 2010 regular council meeting. The garbage rate increase will go into effect on the mid - January to mid - February, 2011 bills.

The special meeting adjourned at 7:25 p.m.


Clerk


Mayor

November 1, 2010. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, Bernie W. Finnicum, W. Bruce Houle, Dallas Dehner, Mark Nelson, Robert Jasper and Raedelle Aspenlieder. Absent: Attorney Greg Hennessey. Guests: Keenan Engelke and Pete Olson.

W. Bruce Houle made a motion to approve the agenda. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Dallas Dehner made a motion to approve the minutes from meeting October 4, 2010 and Treasurer Report September 30, 2010. Mark Nelson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Keenan Engelke wanted a copy of the October 4, 2010 approved minutes. Dallas Dehner gave him his copy.

Retracement Survey. Pete Olson presented a Retracement Survey for Dorothy Krueger. The survey required the Mayor and Clerk signatures.

Sharon Salvevold entered the meeting at 7:35 p.m.

Dogs. Sharon Salvevold said there is a dog problem in her neighborhood. Sharon called 8 people in her neighborhood about their dogs. The problem ranges from the dogs being loose, messing in other peoples yards to barking.

Keenan Engelke said there is no agreement for a dog catcher between the county and the tribe. The tribe had the dog catcher vehicle and the county said to put the vehicle back in the county yard. Sheriff Crawford will put a reserve deputy in the dog catcher vehicle.

Council advised Sharon to call 911. Sharon said she did call 911 and waited 2 hours and there was no response from law enforcement.

Council told clerk to put a notice in the Searchlight about the dog problem along with the town ordinance. Let people know they should call 911 and that they can file a formal complaint concerning the dog problems. Put the same information on channel 15 and the water bills.

Sharon Salvevold left the meeting at 8:04 p.m.

Airport. Franz Construction has a punch list to complete yet. The electrician for the fueling system project is waiting for parts. These are expected 11-14-10.

Council asked clerk to write to the County Commissioners asking them how they want to handle the fueling system at the airport. The county should produce the agreement if there is to be one.

Theodore Roosevelt Expressway. Butch reported that the Montana Dept. of Transportation sent letters out to landowners that the 4 lane is approved.

Planning Board. No report.

Culbertson Industrial Park. Nothing to report.

Old Library Building. New interest in the building.

Dry Prairie Rural Water. Attorney Hennessy drafted an agreement for method of calculations. Clerk sent it to DPRW, they have a meeting Thursday, Nov. 4, 2010.

Landscaping. Niehenke Welding is working on the railing. The handrails for the steps are done. They are working on the balance. Town employees have to prime and paint the railing.

Walk Path. The MT Dept. of Transportation letter to county commissioners dated 10-1-10 authorized the town to begin the consultant selection process. WWC Engineering will submit a proposal for Consultant Services Agreement.

Growth Policy and Capital Improvement Plan. WWC Engineering submitted the CDBG application for a Planning Grant for a Growth Policy and Capital Improvement Plan and was approved for \$20,000. Linda Twitchell submitted the R BOG Grant for this project. The R BOG Grant was not approved for funding. WWC provided a contract for services and scope of work to complete this project - Service Agreement #3, payment shall not exceed the amount of \$50,000 without written concurrence from the owner.

Clerk will check budget for Fy 2010-2011 revenues and expenditures. Mayor Oelkers said some of these costs will spill over into Fy 2011-2012.

Dallas Dehner made a motion to approve Service Agreement #3 with WWC Engineering for a Capital Improvement Plan & Growth Policy update. Payment shall not exceed the amount of \$50,000 without written concurrence from the Owner. Estimated completion date 10-31-11. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED. Mayor Oelkers signed the Service Agreement #3.

Vehicles. Clerk gave Deputy Lingle a list prior to the Oct. 4, 2010 meeting. There has been no change.

BNSF. Clerk sent a letter to BNSF 10-19-10. No response yet.

7th Ave. E. and Ninety-Two Addition - connecting streets. Attorney Hennessy is working on this.

Zoning/Ordinance Permits. Zoning/Ordinance Permits for Jory Marchwick (2), Paul Finnicum, Larsen Builders and Leo & LeEtta Waldhausen were approved and signed.

Special Funds:

Visa	1241.37
Dept. of Revenue	14.56
First Community Bank	121.64
PERS	31.65
Robert Jasper	177.40
Ross Helmer	465.84
The City Line	29.08
Finnicum's	85.80
Larsen Builders	29.00

Special Funds cont.

McCody Concrete Products	180.12
Miller Oil Co.	151.11
Nemont	85.99
Oelkers Servicenter	68.74
Sheridan Electric	56.12
Sidney Red-E-Mix	60.00
Wausau Tile, Inc.	1104.57
WWC Engineering	497.25
Total	<u>\$4,400.24</u>

Meeting adjourned at 8:36 p.m.



Clerk



Mayor

December 6, 2010. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, W. Bruce Houle, Mark Nelson, Dallas Dehner, Bernie W. Finnicum, Robert Jasper, Greg Hennessy and Raedelle Aspenlieder. Guests: Keenan Engelke, Clint Jacobs, Sheriff Crawford, Deputy Dan McKee and Penny Hendrickson.

Mark Nelson made a motion to approve the agenda. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Dallas Dehner made a motion to approve the minutes from November 1, 2010 and Treasurers Report October 31, 2010. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Dry Prairie Rural Water. Clint Jacobs wanted to update the town council on Dry Prairie Rural Water Service Area. Currently DPRW serves 1053 EDU's and will be adding 138 EDU's with the additions of E. Medicine Lake Phase I and Antelope. DPRW is working on a contract with the City of Glasgow.

Dry Prairie Rural Water responded to the Fourth Amendment To Water Buy-Sell Agreement with proposed language of their own. Council does not agree with some of DPRW proposed language and the last sentence. Council asked clerk to get out the original agreement for the January meeting to compare and cross compare it.

Sheriff Dept. Sheriff Crawford said he was trying to work with the county commissioners to get a dog catcher. He couldn't get one through the county. The county has the vehicle and the Tribe has 2 dog catchers, so he trained in the 2 Tribal deputies as Reserve Deputies for the county. There is now an agreement between Roosevelt County and the Tribe for Dog Catcher Services. The dog pound in Wolf Point costs \$10.00/day/dog, which comes out of the sheriff budget. Sheriff Crawford would like to see a viable dog pound in addition to the one in Wolf Point. Other complaints the department is receiving are speeding around the school. Deputy Cameron won't be working for the grant, he will be here right now. Sheriff Crawford would like to have Deputy Cantrell in Froid.

The department has been working on the break-ins in Culbertson. Other issues discussed were the medical marijuana, prescription drug abuse, should be networking between pharmacies and doctors, and pressure should be put on the county commissioners for more deputies on the east end due to oil activity.

Justice of Peace. Penny Hendrickson is now certified as Justice of the Peace for Roosevelt County. W. Bruce Houle made a motion to have Penny serve as Town Judge. Mark Nelson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Penny said she will be either 60% or 75% FTE with the county. W. Bruce Houle made a motion to pay the amount budgeted for the Judge only. Motion died for lack of a second. Clerk will call Auditor Doris Leader and ask if town can withhold federal and state taxes in a contract sort of arrangement. Penny will take office January 1, 2011. Attorney Hennessy will swear her in at the January, 2011 meeting.

December 6, 2010 cont.

Airport. The airport fueling system is up and running. County Commissioners have not responded with an agreement for a 50%-50% arrangement for the fueling expenses and revenue.

Theodore Roosevelt Expressway. The latest e-mail Bruce received was there is no money to build the other 2 lanes. Culbertson west will be proposed in Helena.

Planning Board. Council received the last Planner Report from Marcy Hamburg for October.

Industrial Park. Maury Johnston is currently working on 3 cabins and the recreational vehicle park in the Industrial Park Sub-Division.

Old Library. No new news.

Walk Path. WWC called and heard our Fish Wildlife and Parks Grant was approved for \$30,000. Federal-aid authorization has been obtained for our CTEP project.

Growth Policy and Capital Improvement Plan. WWC will meet with the Town Council and Planning Board on Monday, December 13 @ 7:00 p.m. in the Town Hall. This is a kick-off meeting and scope of work meeting for the Growth Policy and CIP. Dixie will e-mail as a reminder. Raedelle will put the meeting in the Searchlight.

BNSF Railway Co. Regarding crossing on 1st Ave. W. and letter from the town dated 10-19-10 - no response.

7th Ave. E. and Ninety-Two Addn. Attorney Hennessy is working on this.

Zoning/Ordinance Permit. A Zoning/Ordinance permit for Steve Pauli was approved and signed.

GJV's. General journal vouchers #544 & #545 and utility billing vouchers #685 - #690 were approved and signed.

Wastewater Collection and Treatment System. No new news.

Centennial Drive SID. No new news.

Garbage Rates. W. Bruce Houle made a motion to approve second reading of Ordinance No. 212 An Ordinance Amending The Garbage Rates for the Town of Culbertson. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Medical Marijuana. Bernie W. Finnicum made a motion to have Attorney Hennessy work on a medical marijuana ordinance. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Amended Plat. W. Bruce Houle made a motion to approve the Amended Plat for Ken & Heather Taylor and Lee & Laurie Averill. Mark Nelson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Safflower Plant. The new owners of the safflower plant are requesting that the back taxes of approximately \$200,000 be suspended. There is a meeting in Wolf Point on Tuesday, Dec. 14th. Discussion will be to possibly support suspending \$200,000 back taxes based on a 3 yr. performance.

Keenan commented that this plant has already used tax increment financing.

W. Bruce Houle would like to hear from the buyers.

The plant needs 3 million to get up and running. Gordon and Bruce will attend the meeting in Wolf Point on December 14 @ 1:30 pm.

DNRC Application-Culbertson Water Depot. Council reviewed the Public Notice for the Culbertson Water Depot. A comment was that the town cannot sell water to oil companies. Attorney Hennessy said we are selling water to Dry Prairie, why not oil companies. What is the distinction? Town has no objection to the application.

Aviation Fuel Price. Council reviewed the aviation fuel prices around Culbertson. Currently Big Sky Field is at \$4.81/gallon. Council said to leave it at \$ 4.81/gallon.

Snow Plow Truck. It will be at least 5 years before the airport would be able to apply to the FAA for funds for snow removal equipment. Town will watch the property and supply surplus and possibly budget for next year.

Old County Building 212 Broadway Ave. Mayor Oelkers sent a letter to the County Commissioners regarding the old county building. If the county does not get the minimum bid, then the town would accept the building at no cost to the town.

Dogs. Keenan asked Gordon if he agreed with the "Memorandum of Agreement Regarding Animal Control". Gordon objected 2 things, but the memorandum was approved. Gordon stated this was about dog removal.

Corps of Discovery II. W. Bruce Houle made a motion to approve a plaque for the Corps of Discovery II at a cost of less than \$200.00. Dallas Dehner seconded the motion. All voted in favor of the motion. MOTION CARRIED. Suggested to talk to Northwest Supply and Trophy for an outdoor plaque.

Complaint Form. Council received a copy of the new "Application for Complaint Form, Criminal Action" from Judge Waldhausen.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Culbertson Pharmacy	11.27
Hometown Market	70.93
MDU	36.35
Dept. of Revenue	4576.23
Franz Construction Co.	453047.14
Hennessy Law Office	884.16
Kadmas, Lee & Jackson	14432.65
Bernie W. Finnicum	545.10
Dallas Dehner	545.10
Gordon Oelkers	1146.37
Mark Nelson	541.10
Penny Hendrickson	81.55
Raedelle Aspenlieder	2441.76
Robert Jasper	345.55
W. Bruce Houle	545.10
Bruce Waldhausen	185.00
The City Line	793.71
Dept. of Revenue	219.71
Dixie Berwick	37.00
Gaffaney's	93.77
Great Northern Dev. Corp.	716.00
Hometown Market	6.57
Internal Revenue Service	1568.14
MDU	70.48
MDU	366.18
Nemont	273.98
Oelkers Servicenter	60.00
Penny Hendrickson	100.00
PERS	561.63
Raedelle Aspenlieder	5.05
Red Hot	190.00
Roos. Co. Sheriff	1000.00
Colvin Sales & Service	53.78
Grainger	524.00
TOTAL	<u>\$486,075.36</u>

Enterprise Funds:

Finnicum's	40.79
MDU	35.00
MDU	388.73
MDU	844.75
Sheridan Electric	2316.36
VISA	342.40
Postmaster	102.20
Dixie Berwick	2001.65
Michael Gossage	2924.74
Odean Kilsdonk	2106.49
Robert Jasper	3378.77
Alltel	43.37
Amy Harris	38.64
Brian Hoffman	16.93
Carquest Auto Parts	40.98
The City Line	25.60
Dept of Revenue	595.72
Dept. of Public H&HS	21.00
Energy Laboratories	37.00
Hach Company	3903.13
Hawkins, Inc.	1230.18
Internal Revenue Service	3215.78
Interstate Power Systems	3418.75
Kois Bros. Equip.	79.54
Miller Oil Co.	208.00
MDU	18.19
MDU	15.50
Nemont	88.12
Northwest pipe Fittings	124.50
Oelkers Servicenter	563.94
Praxair Dist.	11.55
Praxair Dist.	12.08
PERS	1972.18
Sheridan Electric	15.00
Utilities Underground Location	14.60

December 6, 2010 cont.Special Funds:

Carquest Auto Parts	223.08
Electric & Magneto	329.54
Marcy Hamburg	38.00
MDU	1394.63
Richland County	121.28
VISA	795.00
Robert Jasper	115.18
Ross Helmer	465.84
Beth Hekkel	91.48
Carquest Auto Parts	592.68
The City Line	131.96
Culbertson Pharmacy	11.98
Tom Hansen	3500.00
MDU	1378.83
Oelkers Servicenter	13.70

Other Funds:

US Bank CM-9705	\$3,906.25
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Enterprise Funds cont.:

MDU	813.94
Williston Landfill	1394.88
TOTAL	<u>\$32,400.98</u>

Special Funds cont.:

Culbertson School	106.18
Dept. of Revenue	13.57
Farm Plan	11.81
Internal Revenue Service	111.38
Laura Christoffersen	48.89
PERS	21.46
RPS	59.88
Sheridan Electric Coop	62.76
Nemont	85.99
Traveler	17.95
Olson Land Surveying	155.10
TOTAL	<u>\$9,898.15</u>

Meeting adjourned at 9:20 p.m.

Roseville Apentrich
Clerk

[Signature]
Mayor