

January 2, 2007. The Culbertson Town Council met in regular session with the following present: W. Bruce Houle, Jack Scotson, Paul S. Finnicum, Gordon Oelkers, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Absent: Bernie W. Finnicum. Guest: Chad Hilde.

W. Bruce Houle made a motion to approve the agenda with the additions. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the December 2 and December 21, 2006 minutes and November 30, 2006 Treasurer Report. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Chad Hilde wanted to express his appreciation for the support he received from Culbertson as a Roosevelt County Deputy. Chad has accepted the position as Poplar Chief of Police.

Broadway Floral Property. Raedelle and Architect Jim Bauer met with the County Commissioners this morning about the Multi-Use/Library Facility. The County Commissioners would like the lease agreement for the Library and another agreement between the County and Town of Culbertson drawn up detailing maintenance, grounds maintenance, utilities and future improvements before we get too far into this. Attorney Hennessy and Jerry Schuester for the County should get together on this.

Paul S. Finnicum made a motion to have Attorney Hennessy work with Jerry Schuester on the details and agreements. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

There will be a meeting on this project on Friday, January 12, 2007 at 11:00 a.m. in First Community Bank basement. All offices that will be located in the facility will be invited to the meeting. Raedelle will put a lunch together.

Culbertson Community Development Corp. Attorney Hennessy said to dissolve the old Development Corporation the proxy needs to be drawn up and sent to the membership, then file with the Secretary of State and Attorney General.

Assisted Living Center. No new news.

Airport. No news.

Theodore Roosevelt Expressway. No new information.

Planning & Zoning. Council reviewed the proposal from Great West Engineering for Growth Policy Services. Paul S. Finnicum made a motion to contract with Great West Engineering to prepare a Growth Policy for the Town of Culbertson for \$6000.00. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

January 2, 2007 cont.

Planning & Zoning cont.

Raedelle will attend the County meetings for a Roosevelt County Growth Policy. The council wants to be involved in the Town Growth Policy.

MT DOT. No news.

KFBB - TV Great Falls. No news.

Oil Lease. Attorney Hennessy mailed the edits and proposal to Brigham Land Management today.

Lighting - Broadway Floral. Letters were sent to all nearby residents of Broadway Floral to let them know the town was considering installing another light on the lot. No negative responses were received. Jack Scotson made a motion to have Montana-Dakota Utilities install a 400 watt sodium vapor lamp on the existing pole at Broadway Floral lot. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

GJV's. General journal vouchers #432 - #435 and utility billing vouchers #404 - #409 were approved and signed.

Community Improvement Fund. Loans for Community Improvements come out of the Oil Severance Fund. Council wants the interest paid on those loans to be put in the Community Improvement Fund.

Coin Shack. The current water rate at the coin shack is \$2.38/1000 for trucks, quarter dump is 140 gal. for 25¢ or \$1.79/1000 gal. Council would like to know what other communities charge trucks for water.

Fireworks Ordinance. Attorney Hennessy will work up an amendment to the fireworks ordinance to match the Montana Code Annotated.

Property & Supply Bureau. Jack Scotson made a motion to pass the Resolution authorizing agents for the Surplus Property Programs. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Montana Rural Water Conference. W. Bruce Houle made a motion to approve Steve Moore to attend the Montana Rural Water Conference in Great Falls Feb. 21, 22 & 23. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Floodplain Ordinance. Paul S. finnicum made a motion to approve first reading of Floodplain Management Ordinance No. 204. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Water Transmission. w. Bruce Houle made a motion to bill out the extra gravel required for the recent repair near the curb stop to the property owner. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Postmaster	39.00	Richard Rollins	29.48
Penny Hendrickson	70.41	Postmaster	81.84
Raedelle Aspenlieder	2096.78	Dixie Berwick	1551.75

January 2, 2007 cont.

General Fund cont.

Bruce Waldhausen	159.50
The City Line	1026.95
Finnicum's	75.73
First Community Bank	689.30
Fiscal-Health Programs DPHHS	75.00
Hennessy Law Office	1307.05
Hometown Market	124.02
IIMC	115.00
Larsen Builders	235.12
Me Too Pizza	30.00
MT Dept of Revenue	122.00
Nemont	254.66
Oelkers Serv.	546.00
PERS	405.02
Roos. Co. Sheriff Dept.	916.66
Will's Office World	50.98
TOTAL	<u>\$8,339.18</u>

Other Funds:

Fire Relief Assn.	150.00
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Special Funds:

Robert Jasper	335.51
Ross Helmer	242.91
Books on Broadway	123.01
Carquest Auto Parts	101.55
The City Line	70.30
Finnicum's	110.31
First Community Bank	123.54

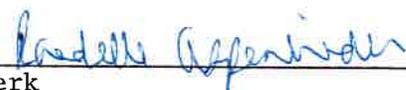
Enterprise Funds cont.

Odean Kilsdonk	1769.09
Robert Jasper	2245.31
Steven Moore	2196.39
Alltel	46.93
The City Line	318.81
Energy Lab	33.15
Energy Lab	33.15
Finnicum's	22.56
First Community Bank	2325.60
MT Dept of Revenue	400.18
Nemont	43.39
Oelkers Serv.	371.89
PERS	1426.22
Sheridan Electric Coop	15.00
Utilities Underground	8.46
Williston Landfill	974.98
Williston Landfill	90.75
TOTAL	<u>\$13,984.93</u>

Special Funds cont.

Karen Baxter	16.87
MT Dept of Revenue	16.82
Oelkers Serv	1.25
PERS	58.91
Roos. Mem. Medical Center	40.00
South 40 & Homestead	57.71
TOTAL	<u>\$1,298.69</u>

Meeting adjourned at 8:35 p.m.

  
Clerk

  
Mayor

February 5, 2007. The Culbertson Town Council met in regular session with the following present: Jack Scotson, Paul S. Finnicum, W. Bruce Houle, Gordon Oelkers, Greg Hennessy, Robert Jasper, Steven Moore and Raedelle Aspenlieder. Absent: Bernie W. Finnicum. Guests: Sheriff Freedom Crawford, Deputy Jim Lingle, Ken Forbregd, Rick Knick, Craig Canfield with Kadrmas, Lee & Jackson, Leslie & David Bengochea and Audrey Stromberg.

W. Bruce Houle made a motion to approve the agenda with the additions. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to approve the January 2, 2007 minutes and December 31, 2006 Treasurer Report. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Leslie Bengochea expressed her concern about the hours that we don't have police coverage. Sheriff Crawford addressed this with the fact that there are deputies available for call out. He also stated that it is a concern and that the lack of coverage is due to shortage of manpower and budget restraints. It would be

February 5, 2007 cont.

nice to have a third officer in the east end, this could cost an additional \$35,000 for another hire. We do have enhanced patrol.

Airport. Rick Knick introduced Craig Canfield with Kadrmas, Lee & Jackson to discuss the next step for the Culbertson Airport. Culbertson Airprot has priorities - snow removal equipment and shed, fuel capabilities and hanger. However, the above rank lower than pavement issues.

Culbertson has not been on the State's Comprehensive Improvement Plan. The last project at Big Sky Field was 1993 on the runway. A maintenance project on cracks and pavements was done in 2001. The FAA wants to see Big Sky Field do a rehab project on pavement - repair cracks, mill and overlay. The rehab project could be designed in 2007 and built in 2008. The FAA pays 95%, the other 5% comes from County and Town. Funding for the town's portion - the State will grant up to 1/2 the cost to the town and loan the balance of the town portion. The design costs can be rolled into project costs.

Mayor Oelkers talked about going from the hospital to the runway.

Now the rehab project pre-application needs to be submitted to the FAA. There was discussion of non-primary entitlements - so in 2008 the town's non-primary entitlement should have about \$60,000 built up.

Jack Scotson made a motion to fund rehab project design. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Roosevelt Memorial Medical Center. Audrey Stromberg said Roosevelt Memorial Medical will be changing to a 25 Bed Critical Access Hospital/Long-Term Care Facility. They would drop the nursing home license. This changes the way medicare pays the facility.

Care cost for nursing home residents, regular or long-term, would not change. By definition - swing bed is long-term care bed. This will be a change in operation of Roosevelt Memorial Medical. This may also have possibilities for assisted living.

Services in clinic, lab, x-ray and ambulance will not change. Roosevelt Memorial Medical Facility has a preferred provider status.

Sheriff Report. Sheriff Freedom Crawford introduced new hire Tim Lingle. Also hired were Rich McDonald, hired especially as a school DARE Program officer and Mike Headdress located in Wolf Point. Roosevelt County will have enhanced patrol coverage on busy times of the week. Sheriff Crawford wants a pro-active approach with the Sheriff Department. Officers are encouraged to get out and talk to people. Sheriff Crawford discussed Professional DVR's (digital video recorder), and provided a detailed report for the council.

Water Plant. Steve Moore discussed the Human Machine Interface (HMI) Upgrade at the water Treatment Plant. The software could be loaded on the office computer so the plant can be checked from town. There was discussion that instead of paying a monthly fee for internet at the plant there may be other options such as logmein.com.

Paul S. Finnicum made a motion to upgrade the computer system at the water treatment plant with MSE Technology Applications, Inc. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Multi-Use Facility/Library. Meetings on the project were held January 12, 19 and 26, with the next meeting set for February 9th. Project is 8810 sq. ft. and may be ready to go to bid soon. Attorney Hennessy forwarded the warranty deed information and list for Memorandum of Agreement between the town and county to Deputy County Attorney Jerry Schuester.

Februray 5, 2007 cont.

Community Improvement Corp. Attorney Hennessy is working on dissolution of old Culbertson Community Improvement Corp. Need to run it through the Attorney General Office.

Highway 2 Association. W. Bruce Houle made a motion to pay \$100.00 membership dues to the Highway 2 Association. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Planning & Zoning Committee. No news.

Growth Plicy. Clerk will send a letter to the County Commissioners and Great West Engineering that the town wants to be at the Growth Policy meetings.

MT DOT Traffic Savety Study. No news.

KFBB-TV Great Falls Permit. No news from FCC.

Brigham Land Management. Oil, gas and mineral lease - no news.

Broadway Floral Lot. Light has been installed. There have been no negative comments.

Coin Shack Rates. Raedelle will find out what the other towns are charging for bulk water.

Fireworks Ordinance. Revision coming.

Floodplain Ordinance. Council wants clerk to send a letter to all residents and businesses located in the floodplain and notify them of the new Floodplain Management Ordinance.

Paul S. Finnicum made a motion to approve second reading of Floodplain Management Ordinance. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

GJV's. General journal voucher #436 and Utility Billing Vouchers #410-#416 were approved and signed.

Sewer Jetter. Sewer jetter is being worked on.

Roosevelt County Conservation Dist. Informed council about annual work day on 2-6-07. Roosevelt County Conservation District is doing a blanket permit to dredge pump sites along the river, does the town want to be included in the permit? Council agreed the town should be on the blanket dredge permit.

Carpet Cleaning. Paul S. Finnicum made a motion to approve getting the carpets cleaned in the town office and Senior Citizen Center by Laugerquist. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Landfill Inspection Report. Council reviewed the Landfill Inspection report for Dec. 12, 2006. The only comment was to remove refrigerator doors.

MMIA Liability Program Bond. The Series 1993 Bond Note is paid. Council also had opportunity to review the Member's Statement of Changes in Net Assets.

February 5, 2007 cont.

Tent Rental Agreement. Chris Bengochea requested to rent the tent on June 2, 2007. Council approved, but said there would be extra costs involved if the town is to set-up and take-down the tent.

Eastern Plains R C & D. Paul S. Finnicum made a motion to re-appoint Dixie Berwick as the Town of Culbertson representative on R C & D Council. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Pool. Paul S. Finnicum made a motion to advertise for Swimming Pool Manager for 2007 season with applications due by 5:00 p.m. on March 5, 2007. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
MMIA	270.44	Farm Plan	330.27
MDU	461.58	MMIA	1851.82
Unemp. Ins. Div.	41.20	MDU	773.80
Upbeat, Inc.	156.86	Unemp. Ins. Div.	111.74
Penny Hendrickson	70.41	Montana Rural Water	160.00
Raedelle Aspenlieder	2110.52	Postmaster	84.24
Bruce Waldhausen	159.50	Dixie Berwick	1652.41
Building Codes Bureau	31.00	Odean Kilsdonk	1888.05
The City Line	1214.08	Robert Jasper	2613.33
CNA Surety	80.00	Steven Moore	2410.76
Dixie Berwick	48.69	Alltel	60.22
Eastern Plains R C & D	125.00	The City Line	81.44
Finnicum's	188.45	Connor Sales Co.	400.00
First Community Bank	696.48	Dept. of Env. Quality	722.00
Gaffaney's	347.50	Dept. of Public Health & Human	42.00
Hennessy Law Office	1204.16	Dobbs Corp.	630.42
Hometown Market	49.50	Energy Laboratories	26.90
J.P. Cooke Co.	40.90	Finnicum's	24.99
Larsen Builders	125.66	First Community Bank	2646.54
Larsen Builders	27.28	Franz Const.	192.00
MT Dept. of Revenue	122.00	Hawkins, Inc.	780.90
MDU	474.07	Industrial Systems	893.11
Nemont	249.91	Kohler Communications	16.00
PERS	407.86	Larsen Builders	105.86
Raedelle Aspenlieder	152.29	Miller Oil Co.	703.10
Roos. Co. Sheriff Dept.	916.66	MT Dept. of Revenue	474.26
Sheridan Electric Coop.	113.37	MDU	787.27
The Searchlight	86.00	MDU	834.75
Will's Office World	989.08	Nemont	43.56
TOTAL	\$10,960.45	Northwest Pipe Fittings	820.36
		Oelkers Serv.	423.00
		Pacific Steel & Recycling	72.74
		Praxair Dist.	7.60
		PERS	1588.98
		Sheridan Electric Coop.	15.00
		Sheridan Electric Coop.	125.46
		TJ Howells	40.27
		U.S. Bank - Spa Lockbox	6966.86

February 5, 2007 cont.

Special Funds:

Farm Plan	336.03
MMIA	99.77
MDU	1161.17
Unemp. Ins. Div.	7.30
Robert Jasper	166.82
Ross Helmer	242.91
Bauer Group Architects	6622.50
Books on Broadway	49.56
The City Line	351.54
Farm Plan	41.24
Finnicum's	11.29
First Community Bank	83.64
Karen Baxter	22.91
Miller Oil Co.	167.20
MT Dept. of Revenue	9.74
MDU	1354.00
National Geographic Society	34.00
NorMont Equip. Co.	41.73
Oelkers Serv.	113.72
PERS	29.59
Roos. Memorial Medical Center	40.00
Traveler	10.00
TOTAL	\$10,996.66

Enterprise Funds cont.:

Utilities Underground	1.41
Williston Landfill	934.22
First Community Bank	600.00
TOTAL	\$32,937.64

Meeting adjourned at 9:40 p.m.

  
Clerk

  
Mayor

March 5, 2007. The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Absent: Jack Scotson. Guests: Deputy Tim Lingle, Allen Peterson and Dennis Portra. Rob Oelkers entered the meeting at 8:15 p.m. Paul S. Finnicum made a motion to approve the agenda. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to approve the February 5, 2007 minutes and January 31, 2007 Treasurer Report. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Roosevelt County Sheriff Dept. Deputy Tim Lingle presented the report from the Sheriff Dept.

Old Community Development Corp. Allen Peterson had the annual report for the old development corporation and gave it to Attorney Hennessy. Dissolution of the old corporation is progressing.

Town of Bainville. Mayor Dennis Portra, Town of Bainville, was here to discuss an agreement with the Town of Culbertson for clerical services. It was agreed Bainville should be billed for actual time. Raedelle will check with the MMIA about contracting services with Bainville and coverage.

March 5, 2007 cont.

Town of Bainville cont.

Bernie W. Finnicum made a motion to enter into a contract with the Town of Bainville to provide clerical services to the Town of Bainville @ \$25.00/hour for actual hours worked and to re-evaluate the contract in 6 months. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Multi-Use Facility/Library. Project should go out for bid late in March. There was discussion about what to do with old library building.

Culbertson Community Development Corp. Attorney Hennessy filed the tax return this past month.

Assisted Living Center. The west wing of the hospital may be turned into assisted living.

Airport. No new news.

Theodore Roosevelt Expressway. Council reviewed an e-mail from Bob Sivertsen. The study recommends a four lane highway in the study area. Project is still moving forward.

Planning & Zoning Committee. No news.

MT DOT Traffic Study. Study still being conducted.

KFBB-TV Great Falls. Still waiting to hear from the FCC.

Oil & Gas Lease. No news.

Coin Shack. Raedelle will check with other towns on water rates for bulk water.

Fireworks Ordinance. Attorney Hennessy is working on this.

Growth Policy Services. No new news from Great West Engineering.

Zoning/Ordinance Permit. A permit for Randy and Deb Bickel was approved and signed.

GJV's. UB vouchers #417 - #422 were approved and signed.

Sewer Jetter. The sewer jetter is here. Bob and Steve will test it out.

Billings Gazette Boxes. Clerk will send the Billings Gazette a letter and copy of town code regarding placing posts and Gazette boxes on the boulevards. Council does not approve.

Membership of City Planning Board. Montana Code Annotated 76-1-221 outlines who the city planning board consists of. Council members will come up with possible names for April meeting.

DNRC-Community Assistance Visit. Council reviewed the DNRC-Community Assistance Visit report. There were no deficiencies.

Swimming Pool Manager. Town will advertise for another month. No applications were received.

March 5, 2007 cont.

Big Sky Fire. Big Sky Fire plans to become a full operations business as of July 2007. He will be building a 70'x80' shop for manufacturing fire apparatus. Big Sky Fire would like the opportunity to take advantage of the land north of the dike that the town has earmarked for economic development. He is requesting a lot area that is 400' wide north-south, and the full depth going east and west. Council discussion was that the land north of the dike should be zoned commercial. Paul S. Finnicum made a motion to approve 375' north-south and the full width of the property east and west, contingent upon actual construction, to Big Sky Fire. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Attorney Hennessy asked Rob Oelkers to get a list from his lender as to what they need, in relation to the land.

Other issues discussed pertaining to the land north of the dike:

- survey and sub-divide the land
- water and sewer main line extensions
- possible SID for the improvements
- get a proposal from Kadrmas, Lee & Jackson: to survey & sub-divide land  
extend water & sewer mains
- possible variance for sewer septic & cistern
- encroachment questions for MT DOT for 3 on Hwy. 16 North

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Modern Aire Flight Serv.	180.00
Montana Aeronautics Div.	65.35
Penny Hendrickson	70.41
Raedelle Aspenlieder	2042.73
American Legion Post 81	100.00
Bruce Waldhausen	159.50
CHMS, PC	3000.00
The City Line	1100.52
CNA Surety	50.00
Finnicum's	62.68
First Community Bank	812.02
Highway 2 Assoc.	100.00
Hometown Market	244.58
Hometown Market	36.23
Me Too Pizza	80.50
MT Dept of Revenue	137.00
MDU	435.04
Nemont	253.24
PERS	416.39
Red Hot Fire Ext.	131.25
Roos. Co. Sheriff Dept.	916.66
Will's Office World	122.74
Finnicum's	77.39
Hennessy Law Office	521.74
Larsen Builders	146.80
Modern Aire Flight Serv.	314.26
MDU	32.97
The Searchlight	31.13
TOTAL	<u>\$11,641.13</u>

Enterprise Funds:

Steven Moore	409.72
Dixie Berwick	1521.55
Robert Jasper	2138.97
Steven Moore	2060.57
Odean Kilsdonk	1775.78
Postmaster	81.12
Miller Oil Co.	810.72
Black Mountain Software	1146.00
Bruns Electric LLC	154.00
The City Line	74.04
Dept. of Public Health	37.00
Energy Laboratories	26.90
Finnicum's	132.31
First Community Bank	2215.52
Hach	120.45
Hawkins, Inc.	657.38
Kohler Communications	11.75
Kois Bros. Equip.	859.48
MT Dept of Revenue	381.13
MDU	9.62
Nemont	54.02
Northwest Pipe Fittings	1505.25
Oelkers Serv.	73.92
Praxair Dist.	7.77
PERS	1372.52
Sheridan Electric	15.00
Sheridan Electric	899.70
USA Blue Book	202.42
Waste Co. Supply	2300.00
Williston Landfill	799.47
Alltel	45.41
Culb. Pharmacy	17.25

March 5, 2007 cont.

Other Funds:

Fire Relief Assn. 665.00

Special Funds:

Robert Jasper 319.61  
 Ross Helmer 242.91  
 Miller Oil Co. 188.88  
 Barnes & Noble 701.76  
 Carquest Auto Parts 10.00  
 The City Line 374.72  
 Culbertson Pharmacy 10.47  
 Finnicum's 125.00  
 First Community Bank 116.98  
 Hometown Market 161.12  
 Karen Baxter 18.44  
 MT Dept of Revenue 14.87  
 MDU 17.75  
 PERS 55.60  
 Roos. Mem. Medical 40.00  
 Finnicum's 51.21  
 MDU 18.99  
 MDU 1458.32  
 TOTAL \$3,926.63

Enterprise Funds cont.:

Farm Plan 12.57  
 Finnicum's 37.13  
 MDU 22.86  
 MDU 713.38  
 MDU 574.43  
 Praxair Dist. 8.70  
 TOTAL \$23,285.81

Meeting adjourned at 9:00 p.m.

  
 Clerk

  
 Mayor

April 2, 2007. The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, W. Bruce Houle, Jack Scotson, Gordon Oelkers, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Absent: Bernie W. Finnicum. Guests: Ken Forbregd, Audrey Stromberg, Mike Weeks, Ken Taylor, Rob Oelkers, Sheriff Crawford, Deputy Jim Lingle, Alex Arneson and Ed Anklam.

W. Bruce Houle made a motion to approve the agenda with the additions. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to approve the March 5, 2007 minutes and February 28, 2007 Treasurer Report. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Centennial Drive. Mike Weeks discussed the possibility of paving all of Centennial Drive. The water and sewer main lines would have to be done first, then curb, gutter and paving. Jack Scotson made a motion to get prices from Kadrmas, Lee & Jackson for the paving. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED. The possibility of a Special Improvement District was discussed. Mike Weeks also asked about getting sewer service to the morton building east of town. Jack Scotson made a motion to have Kadrmas, Lee & Jackson give the town

April 2, 2007 cont.

Centennial Drive cont.

a quote to extend sewer main to the morton building. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED. It may be possible to do a Special Improvement District here too.

Roosevelt Medical Center. Audrey Stromberg said Roosevelt Medical Center will operate as a Critical Access Hospital effective May 1, 2007. Effective April 30, 2007 the nursing home licensure will no longer be in effect. The west wing residents will all be moved to the north and east wings due to the oxygen access. Right now a couple of observation status will be in the west wing. There are no time limitations on observation status. Nursing home insurance crosses over. The nursing home license did not have to be dropped in order to operate as a critical access hospital, there could have been a small number of rooms for nursing home care. The hospital board discussed the census of aging population, and census of nursing home.

It is possible to have 6 - one bedroom assisted living apartments in the west wing with all the seperability from nursing home.

Audrey said staffing has adjusted itself according to census of residents. With the loss of 6 residents and the change in status, there would be a net gain of approximately \$75,000.

What percentage of the people in Culbertson, Bainville and Froid use the services of this facility? All 3 communities each have 2 members on the board. Audrey will check that out.

Sheriff Report. Sheriff Crawford gave his monthly report. There was extra patrol in Culbertson for the prom. Deputy Rob Oelkers turned in his resignation last week. His last day will be Saturday, April 7th. The Sheriff Blotter was in the Searchlight. Mayor Oelkers did not feel all the blotter needed to be in the paper. Gordon will talk to the editor.

Zoning/Ordinance Permit. A Zoning/Ordinance Permit for Alex Arneson was approved and signed.

Big Sky Fire. Rob Oelkers said the bank he is working with wants the deed to the land.

Council discussed sub-dividing the land and improvements to the land and a Special Improvement District.

W. Bruce Houle made a motion to do a survey and sub-division for economic development, and break the survey into 100 foot lots. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED. There is work to be done for a SID.

Broadway Floral Property. The multi-use facility/library building may be ready to go to bid soon. Soil compaction testing was done March 22, 2007. There were signs of fuel in the soil at that time. Raedelle has followed up with DEQ on the issue and informed the architect.

Culbertson Community Development Corp. No news.

Old Culbertson Community Improvement Corp. In the works.

Airport Project. No new news.

TRED. Bob Siverson met with Jim Lynch, MT DOT Director and Jim was pleased to tell him that they felt so good about where they are with the process that they have already hired a firm to conduct an EA (Environmental Assessment). He said he was confident that they wouldn't need a full EIS. This is being done on the entire TRED section including Highway 2 and Highway 16.

April 2, 2007 cont.

TRED cont.

According to Bob Siverson, the super 2 paving of Highway 2 has been scheduled as follows: 2009 - State Line to Bainville  
2010 - Bainville to Culbertson

There will be a Ports to Plains meeting in Williston, Bruce will attend if possible.

Planning & Zoning Committee. No news.

MT DOT - Traffic Study. No news.

Construction Permit for KFBB - TV Great Falls. No news.

Oil, Gas & Mineral Lease. No news.

Bulk Water. Paul S. Finnicum made a motion to raise the bulk water to 25¢/barrel effective 5-1-07. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED. Town will send letters to the trucking firms hauling bulk water.

Water pressure at the hospital when trucks are loading bulk water was discussed.

Fireworks Ordinance. Being worked on.

Great West Engineering for Growth Policy. No news.

Billings Gazette Boxes. Letter was sent. No response from Billings Gazette.

Sewer Jetter. Not tested yet.

Zoning/Ordinance Permit. Permits were approved and signed for Miller Oil Co. and Ron Larsen.

GJV's. Utility billing vouchers #423 - #425 were approved and signed.

Swimming Pool Manager. Paul S. Finnicum made a motion to hire Christina Olson back. W. Bruce Houle seconded the motion. Jack Scotson recused. Those voting in favor of the motion: Paul S. Finnicum and W. Bruce Houle. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Swimming Pool. Council will review last years pool activity and income and also the rates at the May council meeting.

W. Bruce Houle made a motion to advertise for swimming pool positions for 2007 season with applications due by 5:00 p.m. Monday, May 7, 2007. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED. The pool slide is being worked on.

Library. The library may be having a fund raising event over the all school reunion on Friday. The Library Board asked if the town could assist. Paul S. Finnicum made a motion to give them the same as last year. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Copy Machine. Jack Scotson made a motion to approve the annual maintenance agreement @ \$300.00/year + .02 per copy over 1000 copies per month. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Montana Water Court. Town received notice from the Montana Water Court - an Order Granting Additional Time.

April 2, 2007 cont.

Baseball Program. Jack Scotson made a motion to approve donating \$200.00 to the baseball program for supplies. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Floodplain. Jack Scotson made a motion to approve FEMA measures in their letter to the town dated March 15, 2007. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Women's Club. The Women's Club would like to put planters on Broadway Ave. with purple and gold flowers and hang some from light poles. W. Bruce Houle made a motion to give them council's blessing on planting. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED. Raedelle will send the Women's Club a letter of the news.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Mastercard	15.00
Postmaster	39.00
Penny Hendrickson	70.41
Raedelle Aspenlieder	2075.08
Bruce Waldhausen	159.50
Bruce Waldhausen	100.00
The City Line	545.71
First Community Bank	831.96
Dept. of Revenue	137.00
Nemont	245.28
Postmaster	39.00
PERS	423.50
Roosevelt Co. Sheriff Dept.	916.66
Will's Office World	181.83
MDU	390.16
TOTAL	<u>\$6,170.09</u>

Special Funds:

Robert Jasper	721.16
Ross Helmer	242.91
Steven Moore	363.20
Barnes & Noble	85.03
Books on Broadway	61.54
Carquest Auto Parts	93.49
The City Line	165.36
Farm Plan	395.77
First Community Bank	330.63
Karen Baxter	22.73
Miller Oil Co.	13.30
Dept. of Revenue	55.37
NorMont Equipment	256.00
Oelkers Servicenter	309.83
PERS	194.16
Roosevelt Memorial Medical	40.00
The Penworthy Co.	198.50
Franz Const.	576.00
MDU	35.05
TOTAL	<u>\$4,160.01</u>

Enterprise Funds:

Mastercard	227.14
Miller Oil Co.	160.00
Postmaster	81.12
Dixie Berwick	1681.62
Odean Kilsdonk	1898.20
Robert Jasper	1854.41
Steven Moore	2058.15
Alltel	45.41
The City Line	39.62
Dept. of Public Health	21.00
Energy Laboratories	27.00
Energy Laboratories	358.25
First Community Bank	2327.91
Miller Oil Co.	36.34
Dept. of Revenue	413.63
Normont	45.31
Northwest Pipe Fittings	56.16
Oelkers Servicenter	671.15
PERS	1391.61
Sheridan Electric	15.00
Sidney Motor Rewind	1338.00
Williston Landfill	1013.96
Williston Tire & Auto	435.05
MDU	674.87
TOTAL	<u>\$16,870.91</u>

April 2, 2007 cont.

Meeting adjourned at 9:40 p.m.

Raeddelle Aspenlieder  
Clerk

J. Scotson  
Mayor

Friday, April 27, 2007 - 7:00 a.m. Special Meeting.

The Culbertson Town Council met in special session to review Preliminary Plans for sub-dividing land for economic development north of the levee. The following were present: W. Bruce Houle, Jack Scotson, Bernie W. Finnicum, Gordon Oelkers, Robert Jasper and Raeddelle Aspenlieder. Paul S. Finnicum entered the meeting at 7:05 a.m. Guests: Don Loomer with Kadrmas, Lee & Jackson and Rob Oelkers.

Jack Scotson made a motion to approve the agenda. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

There are 2 options for water and sewer main extensions. Town will have to get an easement from Roosevelt Medical Center for the preferred extension.

The sub-division will be named Culbertson Industrial Park. The frontage road will be named Industrial Park Drive.

There will be a 50' wide frontage road with 2 entrances, one on the north and one on the south.

Jack Scotson made a motion to have Kadrmas, Lee & Jackson plat the sub-division per the drawing presented today. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Big Sky Fire needs a deed as soon as possible. Clerk will have Attorney Hennessy call Richland Federal Credit Union to see what is needed.

Clerk will ask Attorney Hennessy if all properties are in on a SID.

Meeting adjourned at 7:55 a.m.

Raeddelle Aspenlieder  
Clerk

J. Scotson  
Mayor

May 7, 2007. The Culbertson Town Council met in regular session with the following present: Gordon Oelkers, Jack Scotson, Paul S. Finnicum, W. Bruce Houle, Bernie W. Finnicum, Greg Hennessy, Robert Jasper and Raeddelle Aspenlieder. Guests: Don Loomer with Kadrmas, Lee & Jackson, Rob Oelkers and Christina Olson.

Paul S. Finnicum made a motion to approve the agenda with the additions. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the April 2 and April 27, 2007 minutes and March 31, 2007 Treasurer Report. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

May 7, 2007 cont.

Pool. Jack Scotson made a motion to hire Tiffany Marchwick as assistant pool manager for the 2007 season. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to hire the following lifeguards for the 2007 pool season pending proper certifications: Tiffany Marchwick, Kelsey Larsen, Karli Larsen, Jeraco Wilcoxon, Cassidy Obergfell, Emily Hendrickson, Brett Hilde, Gina Savely and Karen Savely. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to accept the proposal as Co-Head Water Safety Instructors from Tiffany Marchwick and Kelsey Larsen. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to approve payment of full Water Safety Instructor Certification Fee by the town. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Opening pool date is tentatively set for Saturday June 2nd.

Jack Scotson made a motion to leave the pool prices the same as last year.

Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Culbertson Industrial Park Sub-Division. Don Loomer with Kadrmas, Lee & Jackson presented preliminary plan for the sub-division. The north road would be south of the power lines and would be called Industrial Park Street.

Attorney Hennessy contacted Richland Federal Credit Union about their requirement of a deed for the land for Rob Oelkers. A deed is the only acceptable document to satisfy the requirements of Richland Federal Credit Union. Attorney Hennessy needs the recordable legal description from Kadrmas, Lee & Jackson.

Dry Prairie Rural Water has an easement on the whole property, they encumber all the acres for their line. This easement needs to be done over again to restrict the easement to the water line area and include the new street as proposed in the sub-division plans.

Town will request a 66' utility easement across hospital property. The next meeting of the hospital board is Tuesday, May 22nd. Clerk will send a letter to the hospital administration and board members explaining what we will be requesting and that the hospital will not be included in the Special Improvement District. A map will also be enclosed.

The aviation easement area was discussed. This limits use of a major portion owned by the hospital.

Discussion of the Special Improvement District was the actual expenses/costs involved for water and sewer main line extension would be included in the SID. The SID would be attached to the Reitzel property, town property and property that will be deeded to Rob Oelkers. Rob Oelkers verbally waived protest to the SID.

Miller Oil Co. Request. Miller Oil Co. request was to follow town trench with their propane line when town installs the water line to the new addition North of town (in lieu of redigging a trench over town lines). Raedelle will wait to respond until Don Loomer confirms the state regulations for distance from town water and sewer main lines.

Broadway Floral Property. Jim Bauer and the County Commissioners want to meet to discuss the Report of Geotechnical Exploration on the Broadway Floral Property. They are concerned about the soil contamination. Clerk will set-up a Special Meeting for early next week.

Old Culbertson Community Development Corp. Not done yet.

Assisted Living Center. West wing of the hospital is empty.

Airport CIP 2006-2011. No new news.

Theodore Roosevelt Expressway. The Montana Dept. of Commerce is holding a Public Information meeting in Culbertson on Wednesday, May 9th at Culbertson High School at 6:00 p.m. to discuss a 4 lane highway project along U.S. 2 Culbertson to State Line.

Planning & Zoning Committee. No new news.

MT DOT Study. No new news.

KFBB-TV Great Falls. No new news.

Oil, Gas & Mineral Lease. No new news.

Fireworks Ordinance. Being worked on.

Great West Engineering - Growth Policy. No new news.

Sewer Jetter. NorMont will be up soon. Need to practice with the sewer jetter.

Montana Water Court.. This will be done a week from Friday. Town will hold line on 1.5 million gallons.

Centennial Drive. No news. Don Loomer has been working on Industrial Park Sub-Division.

Sewer Main Line Extension - East. A lift station would be necessary to extend the sewer main line east to the Morton Building. No further plant at this time.

Zoning/Ordinance Permits. The following Zoning/Ordinance Permits were signed and approved: Robert Oelkers, Robert T. Fratz, Jr., Saint Anthony's Catholic Church, Michael & Elaine Jasper, Louise Cooper and Paul S. Finnicum.

GJV's. General journal vouchers #437, 438 and 439 and Utility Billing Vouchers #426 - #430 were approved and signed.

Formal Complaints. Solem complaint was discussed. Attorney Hennessy will procede. Dick Rumsey complaint about truck traffic speeds. Council suggested he call 911. Also, clerk will send a letter to the Sheriff Dept. and ask them to watch the area and cc the letter to Dick.

Community Improvement Fund. Jack Scotson made a motion to approve Community Improvement Fund Request from Lora and Paul S. Finnicum for driveway and cedar fencing - up to \$3500.00. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Bernie W. Finnicum. Recluse: Paul S. Finnicum. MOTION CARRIED.

Airport. Letter from Roosevelt Co. Commissioners concerning Airport Board and Liability Insurance Coverage. Also, issue of need for a contractors license from Modern Aire Flight Service to do maintenance at airport. Clerk will try to set this meeting up with the County Commissioners, Council and Steve Hampton. on the same day as the Multi-Use Facility Project.

May 7, 2007 cont.

Hospital Meter - 3". The hospital meter is a 3" meter. Steve Moore thought it was not working accurately. More investigation needs to be done and ask Dixie to look for any discrepancies.

CRP. Town needs to request to terminate a portion north of the levee. Town received a letter from FSA Office about acreage change. Paul S. Finnicum will check into this.

Water Service Exclusive. Tabled.

Donation from 5th Grade. The 5th Grade Class donated \$67.40 to the swimming pool water slide. The 7' water slide has been ordered. Town will send the class a thank you note.

Airport. Dawson Co. Airport Board contacted Steve Hampton and said they will give out airport a snow plow truck - the plow is 12' 2-way blade, new engine, 4 wheel drive, Ford truck, gas. Once their grant goes through MT Aeronautics Division. We will know in June.

Clean-Up. Clerk requested permission to send a letter to the owners of house and property between Salvevold and Sommerfeld. Needs week control, mowing and clean-up. Council advised to send a letter by certified mail with a return receipt.

The following bills were received by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
MMIA	250.07	MMIA	1655.19
Unemp. Ins. Div.	31.88	Unemp. Ins. Div.	111.21
State Treasurer	375.00	Miller Oil Co.	377.60
Penny Hendrickson	70.41	Dixie Berwick	1551.75
Raedelle Aspenlieder	1998.78	Odean Kilsdonk	1748.79
First Community Bank	787.30	Postmaster	83.52
Agri Industries, Inc.	59.84	Robert Jasper	2501.43
Culbertson Baseball Program	200.00	Steven Moore	2148.29
Bruce Waldhausen	159.50	First Community Bank	2376.01
The City Line	540.04	Abe Rumsey	50.00
Dixie Berwick	35.89	Alltel	45.73
Finnicum's	180.27	The City Line	32.75
Gerdau Ameristeel Corp.	91.80	Dept. of Public Health	21.00
Handy Andy's Nursery	86.00	Ed Anklam	50.00
Hometown Market	122.19	Ed Stanford	50.00
Horizon Resources	120.65	Energy Laboratories	391.50
Hospital Guild	10.00	Farm Plan	15.80
Larsen Builders	3016.05	Finnicum's	50.89
Modern Aire Flight Serv.	30.00	Hawkins, Inc.	332.94
Dept. of Revenue	122.00	Jerry Kozak	50.00
MDU	346.17	Jerry Waagen	50.00
Nemont	258.26	Joyce Red Eagle Tootoosis	50.00
Northwest Pipe Fittings	17.40	Miller Oil Co.	838.85
Pacific Steel & Recycling	131.45	MT DEQ	140.00
PERS	405.02	Dept. of Revenue	420.18
Q Business Source	147.11	MT Rural Water	200.00
Roosevelt Co. Sheriff Dept.	916.66	MDU	68.44
The Searchlight	78.86	MDU	625.62
Will's Office World	410.13	MDU	737.51
Hennessy Law Office	1165.77	Neil Stromberg	50.00
TOTAL	\$12,164.50	Nemont	44.13

May 7, 2007 cont.

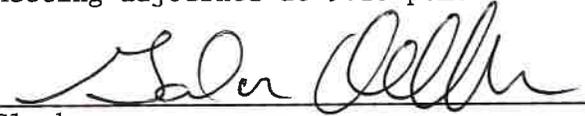
Special Funds:

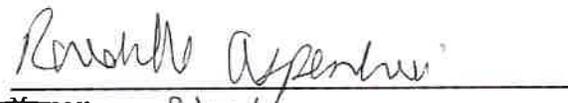
MMIA	151.79
Unemp. Ins. Div.	9.92
Robert Jasper	77.36
Ross Helmer	242.91
Steven Moore	113.06
First Community Bank	94.05
The City Line	147.29
Culbertson Pharmacy	43.89
Farm Plan	175.29
Finnicum's	67.27
Hometown Market	269.51
Karen Baxter	27.60
Miller Oil Co.	146.88
Dept. of Revenue	11.82
MDU	2361.97
NorMont Equip. Co.	500.00
Norhtwest Pipe Fittings	155.58
Oelkers Serv.	10.00
PERS	34.50
Roos. Mem. Medical Center	40.00
Sidney Red-E-Mix	163.00
TOTAL	<u>\$4,843.69</u>

Enterprise Funds cont:

Northwest Pipe Fittings	312.79
Oelkers Serv.	132.66
Praxair Dist.	8.10
PERS	1461.31
Randy Fryhling	50.00
Richard Hinderer	50.00
Ross Buxbaum	50.00
Sheridan Electric Coop.	15.00
Sheridan Electric Coop.	140.84
Tim Bousquet	50.00
Utilities Underground	4.38
Wayne Hendrickson	50.00
Williston Landfill	921.22
TOTAL	<u>\$20,115.43</u>

Meeting adjourned at 9:10 p.m.

  
 Clerk *Mayor*

  
 Mayor *Clerk*

Tuesday, May 22, 2007 6:00 p.m. Special Meeting.

The Culbertson Town Council met in special session to discuss extension of water and sewer main lines to Culbertson Industrial Park Sub-Division. The following were present: Bernie W. Finnicum, W. Bruce Houle, Paul S. Finnicum, Gordon Oelkers, Robert Jasper and Raedelle Aspenlieder. Absent: Jack Scotson. Guests: Don Loomer, Rob and Shannon Oelkers and Clint Jacobs.

W. Bruce Houle made a motion to approve the agenda. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Paul S. Finnicum made a motion to submit the Certificate of Survey along with Warranty Deed. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

The town council will meet again on Thursday, 6-24-07 at 6:00 p.m. if necessary.

In discussing the water main with Clint Jacobs, Dry Prairie Rural Water, if DPRW were to provide the water service to the Industrial Park Sub-Division, they would ask the town to pay for the 3 fire hydrants and valves for those 3 hydrants.

Paul S. Finnicum said he would call Eastern Plains RC&D and Great Northern Development Corp. to see if there is financial assistance to develop an Industrial Park.

May 22, 2007 cont.

The options at this point are: 1.) town totally supply water and sewer service with financial assistance from grants, or 2.) town provide sewer service and Dry Prairie Rural Water provide water service to the Industrial Park.

Meeting adjourned at 7:00 p.m.

Raedelle Aspenlieder  
Clerk

[Signature]  
Mayor

June 4, 2007. The Culbertson Town Council met in regular session with the following present: Jack Scotson, Paul S. Finnicum, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Guests: Clint Jacobs and Ken Forbregd.

Paul S. Finnicum made a motion to approve the agenda with the addition. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the May 7, 2007 minutes and April 30, 2007 Treasurer Report. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

There is talk of a Groton Generation Station north of town. This station would use 15 million gal of water per year, 40,000 gallons per day. Long term jobs created is 2 FTE and of course short term there would be construction jobs.

Broadway Floral Property. The test holes were dug at the Broadway Floral lot. The soil looked okay and samples were sent in for testing.

Culbertson Community Development Corp. No new news. No news on old Culbertson Community Improvement Corp.

Assisted Living Center. No new news.

Airport. No news.

Theodore Roosevelt Expressway (TRX). T. C. Rolfstad is the interim coordinator for the TRX. He was hired with the remaining Can-Am highway funds for the summer to help develop the TRX Program.

Planning & Zoning Committee. This was tabled until we come up with a list of possible names for the Town Planning Board.

MT DOT Traffic Study. No news.

KFBB TV. No news from FCC yet.

Oil, Gas and Mineral Lease. No news.

Fireworks Ordinance. Paul S. Finnicum made a motion to approve 1st and Final Reading of Ordinance No. 205 An Ordinance Amending Fireworks Sales and Use. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED. Use dates will be July 1 - 5 and December 31 and January 1.

Growth Policy. Raedelle will call Great West Engineering.

June 4, 2007 cont.

Culbertson Industrial Park Sub-Division. Attorney Hennessy got a call from Nancy Vershoot with Richland Federal Credit Union today. Her concern was the aviation easement. Attorney Hennessy will respond on his letterhead. What does the easement for fiber optic line say about distances?

Paul S. Finnicum made a motion to table the sewer main line extension. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED. There are no funds available through the RC&D for the industrial park project. Raedelle will be meeting with Marcy Hamburg, Richland County Planner on Wednesday, June 6th.

W. Bruce Houle made a motion to ask Dry Prairie Rural Water to service the Culbertson Industrial Park Sub-Division with water services, with the town to pay for fire hydrants and the hydrant valves. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Sewer Jetter. NorMont Equipment Co. quote for the FMC used Trailer Jet is \$6850.00. Paul S. Finnicum made a motion to purchase the sewer jetter. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED. See if we can pay \$5000. now and the balance after 7-1-07.

Montana Water Court. Paul, Clint and Attorney Hennessy discussed the Montana Water Court issue. Dry Prairie Rural Water is not being taken care of by the tribe as far as water reservation is concerned. Greg needs to go back to DNRC and explain that DPRW is a user of the Town of Culbertson. We need to show usage and reservation for the Groton Generation Plant as discussed earlier, DPRW and town usage and consider future expansion to the north too.

Centennial Drive. No news.

Zoning/Ordinance Permits. Zoning/Ordinance permits were approved and signed for Clifton Cheek and Randy & Deb Bickel.

General Journal Vouchers. General journal vouchers #440 and Utility Billing Vouchers #431-#437 were approved and signed.

Swimming Pool. Jack Scotson made a motion to approve additional swimming pool applications for lifeguard for Jacoby Engelke and Abby Larsen pending proper certifications. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Community Improvement Fund. Jack Scotson made a motion to approve request for Community Improvement Funds from Tina Wallace. W. Bruce Houle seconded the motion. Those voting in favor of the motion: Jack Scotson, W. Bruce Houle and Bernie W. Finnicum. Paul S. Finnicum abstained. MOTION CARRIED.

Aviation Easement. Raedelle will get a copy of the aviation easement for Attorney Hennessy.

Weed Control at Cemetery. Council said to kill the weeds now. To spray with a recommendation, Paul will call Bob. Plant more grass in August. Bob should talk to Maurice Gonitzke, County Weed Dist., to see what is cost effective.

Extra Summer Help. Town will deal with this when the time comes.

Tent. Bill Chris Bengochea for tent rental, time and mileage.

June 4, 2007 cont.

General Fund:

Commodity Credit Corp.	46.00
Penny Hendrickson	70.41
Raedelle Aspenlieder	2206.30
Swimming Pool Cash Box	50.00
Black Mountain Software	1251.00
Bruce Waldhausen	159.50
City Line	475.98
Farm Plan	192.51
Finnicum's	57.70
First Community Bank	883.74
Hawkins, Inc.	176.40
Miller Oil Co.	134.61
MT Dept. of Revenue	137.00
MT League of Cities & Towns	214.80
MDU	222.26
Nemont	263.39
Oelkers Servicenter	85.40
PERS	448.40
Raedelle Aspenlieder	52.38
Recreation Supply Co.	2702.53
Roosevelt Co. Sheriff Dept.	916.66
The Searchlight	70.56
Will's Office World	151.58
Larsen Builders	13.14
MDU	46.02
TOTAL	<u>\$11,028.27</u>

Special Funds:

Robert Jasper	116.87
Ross Helmer	242.91
Steven Moore	91.47
Carquest Auto Parts	76.44
City Line	19.40
Finnicum's	73.71
First Community Bank	99.64
Gaffaney's	17.60
MT Dept. of Revenue	12.88
MDU	18.70
Oelkers Servicenter	220.73
PERS	37.84
Roosevelt Mem. Med. Center	40.00
The Searchlight	16.60
Western Plains Machinery	102.63
Wild West Diner	9.00
MDU	1178.68
TOTAL	<u>\$2,375.10</u>

Enterprise Funds:

Postmaster	84.96
Dixie Berwick	1652.41
Odean Kilsdonk	2031.55
Robert Jasper	2804.88
Steven Moore	2195.48
Alltel	45.73
Carquest Auto Parts	141.69
City Line	9.85
Dept. of Public Health	21.00
Energy Laboratories	91.50
Farm Plan	24.23
Finnicum's	14.96
First Community Bank	2687.72
Hawkins, Inc.	221.23
Miller Oil Co.	118.25
MT Dept of Revenue	471.12
MDU	21.14
Nemont	49.36
Northwest Pipe Fittings	80.45
Oelkers Servicenter	701.32
Praxair	8.70
PERS	1610.42
Sheridan Elec. Coop.	15.00
USA Blue Book	177.72
Utilities Underground	8.76
Waste Co. Supply	3525.00
Williston Landfill	1090.66
Larsen Builders	25.71
MDU	572.04
Praxair Dist.	8.50
TOTAL	<u>\$20,511.34</u>

Meeting adjourned at 9:00 p.m.

Clerk

*Raedelle Aspenlieder*

Mayor

*[Signature]*

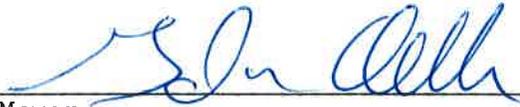
Sunday, July 1, 2007 7:00 p.m. - Town Council Committee Meeting.

The Culbertson Town Council held a committee meeting to discuss the sewer main line extension to the Culbertson Industrial Park Sub-Division. The following were present: W. Bruce Houle, Gordon Oelkers, Paul S. Finnicum, Jack Scotson and Raedelle Aspenlieder. Absent: Bernie W. Finnicum.

W. Bruce Houle made a motion to approve the agenda. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Meeting adjourned at 7:45 p.m.

  
Clerk

  
Mayor

Monday, July 2, 2007 6:00 p.m. Special Meeting.

The Culbertson Town Council met in special session to discuss the utility easement with the Roosevelt Medical Center Board. The following were present: W. Bruce Houle, Gordon Oelkers, Jack Scotson, Paul S. Finnicum, Greg Hennessy and Raedelle Aspenlieder. Absent: Bernie W. Finnicum. Guests: Don Loomer, Audrey Stromberg, Laura Christoffersen, Dale Nelson, Grant Salvevold, Ken Forbregd, Lana Engelke and Paula Schledewitz.

Mayor Oelkers called the meeting to order at 6:10 p.m.

W. Bruce Houle made a motion to approve the agenda. Paul S. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Mayor Oelkers explained the map layout.

W. Bruce Houle went through a detailed sheet outlining responsibilities of the town and the hospital. A copy is attached to these minutes.

Laura Christoffersen questioned whether or not the hospital land and/or town land to be developed has been annexed in to the city limits. She said she had talked to the county assessor and could not find that it was annexed in. Clerk assured her it was in the town limits. Town will follow-up on this.

Audrey Stromberg questioned running the lines on the east and west side versus down the middle of the hospital property. It was explained that running on the east side was of no benefit to future development of the hospital property or Margaret Reitzel property. It is possible to run on the west side in the highway right-of-way. However, the first choice is the middle and second choice is the west side.

Costs were not in the easement. Free hook-up in the future if the hospital wants it is not possible. All property owners must pay.

The town will re-seed the alfalfa pasture on hospital property if the easement is down the middle.

In the future, should there be no need by the property owners for a dedicated road over the utility easement, the easement could be reduced from 67' to 30'.

July 2, 2007 Special Meeting cont.

A member of the hospital board suggested they pull out an east portion of the hospital square footage from the SID due to the aviation easement restriction.

The next hospital board meeting is July 24th.

Meeting adjourned at 7:05 p.m.

  
Clerk

  
Mayor

July 2, 2007.

The Culbertson Town Council met in regular session with the following present: Paul S. Finnicum, Jack Scotson, W. Bruce Houle, Gordon Oelkers, Bernie W. Finnicum, Greg Hennessy, Robert Jasper, Steven Moore and Raedelle Aspenlieder. Guests: Christina Olson, Jon Martin and Luke Anderson with MT DOT.

Paul S. Finnicum made a motion to approve the agenda with the addition. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the May 22 and June 4, 2007 minutes and May 31, 2007 Treasurer Report. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

MT DOT. Luke Anderson with the Montana Department of Transportation presented the US Hwy. 2 Traffic Study. This is just a recommendation. This goes to the Transportation Commission. The State welcomes written comments. Town will send a copy of the report to the school and museum. This will be discussed in August and town comments will be submitted.

The following are the conclusions and recommendations:

**Conclusions and Recommendations**

For the students living in the north east part of the community we recommend that they use the sidewalk located along the north side of US2 and cross the roadway at the 1st Avenue West school crosswalk. This school crosswalk is equipped with bouncing ball flashing beacons to warn motorists. In addition, there are fewer conflict points along the north side of the roadway and the area available to accommodate pedestrian traffic is larger.

The results of this investigation do not support the City's desire to extend the 25 mph and 35 mph speed limits east of their present boundaries. The speed statistics indicate that the present 25 mph and 35 mph speed zones are typically below the 85th percentile speeds and the upper limit of the pace. These zones are also configured to coincide with changes in the type and density of adjacent development. Based on the methodology used in setting speed limits we recommend no change on that portion of their request. Additional and/or stricter enforcement of the existing 25 mph and 35 mph speed limits could be used to provide the desired reduction in speed.

In this investigation we did determine that the 45 mph speed zone is not posted at its approved location. The 45 mph speed zone officially ends approximately 500 feet east of its present location. Furthermore, based on the speed statistics we recommend extending the 45 mph speed zone east to encompass the access to the weigh station and the addition of a 55 mph speed zone that would extend out just beyond the access road to the museum. Traffic operation within this environment supports a reduction in the statutory speed limit.

July 2, 2007 cont.

Zoning/Ordinance Permit. A Zoning/Ordinance Permit for Jon Martin was approved and signed.

Pool. Christina Olson presented a report on the pool. We need to keep the public informed on the hours and dates to be closed due to the availability of lifeguards. We will put notice in the newspaper and on Channel 15.

Broadway Floral Property. The results of the 2 soil samples test results are back. Petroleum Hydrocarbons-volatile were not detected.

Culbertson Community Development Corp. No news.

Assited Living Center. No news.

Old Culbertson Community Improvement Corp. Attorney Hennessy is mopping up.

Airport. Jack Scotson made a motion to approve Agreement For Engineering Services with Kadrmas, Lee & Jackson, Inc., P.O. Box 80303, Billings, MT 59108. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Theodore Roosevelt Expressway. T.C. Rolfstad is the interim Coordinator for the TRX. Bruce will try to attend those meetings. There will be a future budget committment in FY 2008-2009.

Planning & Zoning Committee. Council will continue to work on the list.

KFBB - TV Great Falls. No news from FCC.

Oil, Gas and Mineral Lease. No news.

Growth Policy. Great West Engineering said there was a delay in getting all the communities on board. There will be a start-up meeting soon.

Sewer Main Line Extension. Next hospital board meeting is July 24th. We will wait to see if they sign the utility easement.

Culbertson Industrial Park Sub-Division. Attorney Hennessy will review the Agreement To Provide Water Service to the Culbertson Industrial Park Sub-Division. This will be on the August agenda again.

Montana Water Court. Greg will be in contact with the DNRC again on water rights.

Centennial Drive. Council said to have Dixie coordinate with Mike Weeks and Don Loomer on this project. This may be 2 seperate SID's - one for paving and gutter on Centennial Drive and one for water and sewer main line extensions.

Zoning/Ordinance Permits. The following Zoning/Ordinance Permits were approved and signed: Dennis & Alice Larsen, Randy & Deb Bickel, Ted & Julie Williams and Ken & Karla Forbregd.

GJV's. General journal voucher #441 and Utility Billing vouchers #438 - #442 were approved and signed.

NRCS Office Building. Delane Nixon, owner of the NRCS Office Building, requested permission for a separate meter for sprinklers. W. Bruce Houle made a motion to allow the NRCS Building to have a seperate meter at their expense for a sprinkler system. Paul S. Finnicum seconded the motion. Those voting in favor of the

July 2, 2007 cont.

NRCS Building cont.

motion: W. Bruce Houle, Paul S. Finnicum and Bernie W. Finnicum. Opposed: Jack Scotson. MOTION CARRIED.

Richland County Planner - Marcy Hamburg. Raedelle will continue to communicate with Marcy Hamburg.

Sub-Division Regulations. This will be worked on as soon as a Planning & Zoning Committee is organized.

Appointment of Judge Waldhausen. Jack Scotson made a motion to appoint Bruce Waldhausen as City Judge from 1-1-07 to 12-31-2010. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Budget Meetings. Town council will hold budget meetings in July. Clerk will coordinate with council on dates.

Pool. It was noted the pool benches are in disrepair and the floor drain covers do not stay in place. Bob will do the necessary repairs.

The following bills were reviewed by the auditing committee and ordered paid:

Mastercard	10.14	Miller Oil Co.	97.50
Postmaster	82.00	Postmaster	86.40
Associated Supply Co., Inc.	725.00	Dept. of Public Health	21.00
Bruce Waldhausen	159.50	Energy Laboratories	91.50
CNA Surety	50.00	Finnicum's	50.62
Culbertson Pharmacy	4.99	Hawkins, Inc.	1652.90
Finnicum's	75.95	Industrial Systems	540.26
Hawkins, Inc.	1454.91	MDU	491.24
Hometown Market	48.57	Nemont	43.75
Nemont	354.54	Northern Water Works	267.64
Raedelle Aspenlieder	50.17	Sheridan Electric Co-Op	15.00
Reliable Tent & Awning	67.85	Utilities Underground	8.76
Roos. Co. Sheriff Dept.	916.66	Robert Jasper	2645.19
Stelling Engineers, Inc.	1250.00	Dixie Berwick	1551.75
Thompson Pools	217.97	Odean Kilsdonk	1906.17
Will's Office World	66.84	PERS	1503.68
Bernie W. Finnicum	410.57	Steven Moore	2001.62
Gordon Oelkers	1009.85	The City Line	16.41
Jack Scotson	407.57	Farm Plan	69.55
Paul S. Finnicum	407.57	Miller Oil Co.	599.99
Penny Hendrickson	70.41	MDU	21.10
W. Bruce Houle	410.57	North Dakota Dept. of Health	25.00
PERS	476.83	Oelkers Serv.	432.14
Raedelle Aspenlieder	2338.70	Williston Landfill	1459.10
Alltel	45.73	First Community Bank	2513.36
The City Line	2513.63	Hometown Market	11.03
Farm Plan	356.54	MT Dept of Revenue	439.94
Larsen Builders	133.34	Unemp Ins Div	116.89
Miller Oil Co.	146.22	TOTAL	<u>\$18,679.49</u>
MDU	191.58		
Oelkers Serv	52.81		
The Searchlight	35.28		
Will's Office World	42.07		
Abby Larsen	229.03		

Hospital agrees to a 67 foot utility easement through the center of their property,

And the hospital agrees to pay the city their share of the sewer construction costs for this project;

And the hospital agrees to pay the city, their share of their water line construction expense, when the hospital requests their need to the city for water, and upon a city approved hospital subdivision plan or city approved hospital plan,

IF -- the final utility easement will include a completed utility easement survey, and that this easement and that this survey will be paid for by the city,

IF -- the city plan allows for equal sharing of total sewer project expense between all property owners within this sewer subdivision project, when the city uses the square foot method, (square footage sheet to be provided)

IF -- the city has an annual payment plan for the hospital's portion of this sewer construction project,

IF -- the city will grant the hospital or future property owners the right to hold in reserve, the hospital rights to request a dedicated street over this utility easement, based on a city approved hospital subdivision plan or an city approved hospital plan,

The hospital fully understands they ( the hospital) will pay for construction of a dedicated street (road way), should the city grant approval of their hospital subdivision plan or hospital plan,

IF the city will place within this easement agreement, that when the hospital property owners or future buyers of this property develop this property, and upon receipt of a city approved hospital subdivision plan or city approved hospital plan, should there be no need (by the property owners) for a dedicated road over this utility easement, the hospital property owners or new owners will sign off on not needing a dedicated road over this easement, and the city will agree to reduce the 67 foot wide utility easement to a 30,40 foot wide utility easement, and both parties agree to share the legal expense to change this utility easement on the width portion ONLY of this easement,

## SEWER MAIN LINE EXTENSION

### 8<sup>TH</sup> STREET TO NORTH END OF CULBERTSON INDUSTRIAL PARK SUB-DIVISION

2,800 total feet

Engineering Fees	\$16,700.00
Bedding Material	7,885.00
Pipe 8"	11,340.00
Manholes (9)	18,000.00
Pavement Repairs	30,000.00
Laser Level	2,000.00
Labor	25,000.00
Equipment Costs	15,600.00
 TOTAL ESTIMATED COST	 <u>\$126,525.00</u>

#### SQUARE FOOTAGE OF PROPERTY IMPROVED BY THE SEWER MAIN LINE EXTENSION:

Reitzel Property 251.66' x 167' (no street, actual property boundary)	42,027.22 sq. ft.	\$6,001.48
 Hospital Property 591.25' x 648.55' <b>less 1.9 acres sold to town for dike/levee</b>	 383,455.19 sq. ft. <b>-82,764.00 sq. ft.</b>	
 Total Hospital Square Feet	 <u>300,691.19 sq. ft.</u>	 \$42,938.70
 Industrial Park Sub-Division Lots (starting on south going north)		
Lot 1	59,100 sq. ft.	
Lot 2	58,500 sq. ft.	
Lot 3	57,800 sq. st.	

Lot 4	56,800 sq. ft.	
Lot 5	55,700 sq. ft.	
Lot 6	54,400 sq. ft.	
Lot 7	53,000 sq. ft.	
Lot 8	51,300 sq. ft.	
Lot 9	49,400 sq. ft.	
Lot 10	47,400 sq. ft.	
TOTAL SQUARE FEET	_____	
INDUSTRIAL PARK	543,400 sq. ft.	\$77,597.52
		<u>\$126,537.70</u>

Estimated Project Cost \$126,525.00 divided by 886,118 sq. ft. = .1428/sq. ft.

Linear Feet Method

Hospital	591 + 591 = 1182 linear ft.	\$63,662.52
Reitzel	167 linear ft.	\$8,994.62
Industrial Park	1000 linear ft.	\$53,860.00
	_____	_____
TOTAL	2349 linear ft.	\$126,517.00

Estimated Project Cost \$126,525.00 divided by 2349 linear ft. = 53.86/linear ft.

July 2, 2007 cont.

General Fund cont.

Brett Hilde	461.43
Brett Hilde	114.10
Christina Olson	823.68
Emily Hendrickson	309.94
First Community Bank	2692.52
Hennessy Law Office	3067.78
Hometown Market	337.48
Jacoby Engelke	646.64
Jeraco Willcoxon	450.09
Karen Savely	710.94
Karen Savely	388.27
Karli Larsen	347.45
Kelsey Larsen	419.77
Kelsey Larsen	87.19
MT Dept of Revenue	297.00
Stamp Fulfillment Services	468.60
Tiffany Marchwick	833.17
Tiffany Marchwick	475.46
Unemp. Ins Div	69.22
TOTAL	<u>\$27,814.12</u>

Special Funds:

Green Acres Sod Farm	1746.00
Paul & Lora Finnicum	1446.61
Chris Traeger	800.00
Energy Laboratories	248.25
Hometown Market	114.62
Karen Baxter	36.67
Larsen Builders	5.99
Me Too Pizza	134.00
MDU	9.62
Neubauerer Tree Farm	310.00
O, The Oprah Magazine	29.97
Roosevelt Medical Center	40.00
Robert Jasper	230.01
Ross Helmer	242.91
PERS	123.03
Steven Moore	439.39
The City Line	9.85
Farm Plan	371.55
Kadmas, Lee & Jackson	13,464.98
Larsen Builders	13.08
Miller Oil Co.	60.84
MDU	24.57
Oelkers Serv.	188.62
First Community Bank	239.88
MT Dept of Revenue	38.06
Unemp Ins Div	7.77
TOTAL	<u>\$20,376.27</u>

Meeting adjourned at 9:05 p.m.

Raedelle Aspenlieder  
Clerk

[Signature]  
Mayor

July 23, 2007 Budget Meeting. The town council met in special session to review the preliminary budget. The following were present: Gordon Oelkers, W. Bruce Houle, Bernie W. Finnicum, Robert Jasper and Raedelle Aspenlieder. Absent: Jack Scotson and Paul S. Finnicum.

Clerk will ask the County Airport Board, Roosevelt County Commissioners and Steve Hampson to come to the next town council meeting.

Council suggested Bob and Steve talk to Rex Beyerly about a lap top computer for the plant.

The following pay raises were approved:

Robert Jasper .75¢ raise - increased to \$15.81/hr.  
 Steven Moore .71¢ raise - increased to \$14.82/hr.  
 Odean Kilsdonk .59¢ raise - increased to \$12.47/hr  
 Raedelle Aspenlieder .69¢ raise - increased to \$14.53/hr.  
 Dixie Berwick .47¢ raise - increased to \$9.88/hr.  
 Library Worker .35¢ raise - increased to \$9.19/hr.  
 Judge Bruce Waldhausen \$6.38 raise - increased to \$165.88/month  
 Clerk of Court .41¢ raise - increased to \$10.71/hr.  
 Pool Manager .34¢ raise - increased to \$8.76/hr.

July 23, 2007 cont.

Assistant Pool Manager .29¢ raise - increased to \$7.47/hr.

Lifeguards with 100 hours or more experience .28¢ raise - increased to \$7.34/hr.

Lifeguards with less than 100 hours experience .27¢ raise - increased to \$6.98/hr.

Robert Jasper, Steven Moore, Odean Kilsdonk, Raedelle Aspenlieder and Dixie Berwick received an increase of \$25.00/month on the insurance stipend, so raised the monthly insurance stipend to \$500.00/month.

Meeting will be continued.

Meeting adjourned at 8:30 p.m.

Raedelle Aspenlieder  
Clerk

[Signature]  
Mayor

August 6, 2007. The Culbertson Town Council met in regular session with the following present: W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Jack Scotson, Paul S. Finnicum, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Guests: Don Loomer, Tim Lingle, Allen Petersen, Jim Shanks, Audrey Stromberg, Marcy Hamburg, Clint Jacobs, Ken Forbregd, Steve Hampton, George Johansen and Rick Knick.

W. Bruce Houle made a motion to approve the agenda with the additions. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the minutes from July 1, 2007-Committee Meeting, July 2, 2007-Special Meeting, July 2, 2007-Regular Meeting and July 23, 2007-Budget Meeting and June 30, 2007 Treasurer Report. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Richland Co. Planner. Marcy Hamburg is the Planner for Richland County, City of Sidney and Town of Fairview. Marcy shared qualifications with the council. There were brief discussions on the Growth Policy, Sub Division Regulations and Minor and Major Sub Divisions. The Town could contract with Richland County for her services at \$25.00/hour.

Paul S. Finnicum made a motion to pursue a contract with Richland County for Planner Services of Marcy Hamburg. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Airport. Don Loomer presented contracts for Material Testing Services at Big Sky Field. Jack Scotson made a motion to approve the soil testing by Material Testing Services, LLC. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Utility Easement - Industrial Park Sub Division. Paul S. Finnicum made a motion to sign proposal for a utility easement for sewer main line down the Montana Dept. of Transportation Highway Right-Of-Way. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

August 6, 2007 cont.

Town Council will meet on Thursday, Aug. 9th at 6:00 p.m. to fix the final budget and set mill levies. Public Hearing is 7:00 p.m.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Mastercard	200.55
Penny Hendrickson	73.22
Raedelle Aspenlieder	2796.96
Abby Larsen	392.44
Brett Hilde	647.94
Cassidy Obergfell	41.90
Christina Olson	1090.83
Emily Hendrickson	279.02
Jacoby Engelke	544.64
Jeraco Willcoxon	96.69
Karen Savely	44.06
Karli Larsen	676.13
Kelsey Larsen	822.22
Tiffany Marchwick	865.70
Agri Industries Inc.	106.20
Bruce Waldhausen	165.88
The City Line	1761.59
Dixie Berwick	71.78
Farm Plan	65.92
Finnicum's	441.72
First Community Bank	2444.82
Handy Andy's Nursery	830.25
Hawkins, Inc.	178.04
Helena Stamp Works	23.00
Hometown Market	176.01
Larsen Builders	100.02
MT Dept. of Revenue	334.00
MDU	432.04
Nemont	315.41
Northwest Pipe Fittings	52.05
Oelkers Serv.	91.26
PERS	579.00
Raedelle Aspenlieder	66.24
Roosevelt County	1445.84
Roosevelt Co. Sheriff Dept.	916.66
The Searchlight	92.00
Thompson Pools	109.38
Will's Office World	7.79
MMIA	2737.00
MMIA	4841.08
Hennessy Law Office	2146.18
TOTAL	<u>\$29,103.46</u>

Enterprise Funds:

Postmaster	93.60
Roos. Mem. Clinic	78.00
Dixie Berwick	1674.13
Odean Kilsdonk	2091.07
Robert Jasper	3073.54
Steven Moore	2429.17
Alltel	46.17
The City Line	9.85
Dept. of Public Health & Human	21.00
Energy Laboratories	208.00
Farm Plan	8.99
Finnicum's	91.35
First Community Bank	2984.34
Hach	199.10
Hawkins, Inc.	648.10
Industrial Systems	301.84
MT DEQ	611.70
MT Dept of Revenue	537.08
MDU	10.02
MDU	1685.82
MSE	23,185.24
Nemont	116.95
NorMont Equip.	6890.00
Oelkers Serv.	1464.13
Patty Olsen	8.13
Praxair	8.70
PERS	1756.22
Sheridan Electric Coop	15.00
Sidney Motor Rewind	127.00
The Searchlight	166.00
U.S. Bank - Spa Lockbox	6843.54
Utilities Underground	16.06
Williston Landfill	16.58
Williston Landfill	1309.58
MMIA	3280.00
MMIA	4031.85
TOTAL	<u>\$66,037.85</u>

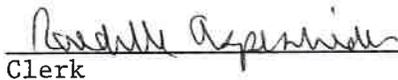
August 6, 2007 cont.Special Funds:

Robert Jasper	196.17
Ross Helmer	252.61
Steven Moore	155.04
Barnes & Noble, Inc.	248.20
The City Line	9.85
Farm Plan	169.57
Finnicum's	12.74
First Community Bank	148.56
Horizon Resources	190.50
Kadmas, Lee & Jackson	2951.39
Karen Baxter	16.76
Karen Baxter	36.88
Larsen Builders	5.34
Miller Oil Co.	52.27

Special Funds cont.

MT Dept. of Revenue	21.92
Montana Magazine	23.00
MDU	2407.69
NorMont Equip.	706.24
Oelkers Serv.	63.15
PERS	65.58
Reiman Publications	24.98
Roos. Co. FSA	1374.27
Roos. Mem. Med. Center	40.00
Self	17.97
Sidney Red-E-Mix	84.00
The Hearst Corp.	19.97
The Hearst Corp.	24.00
MMIA	628.00
MMIA	2523.30
TOTAL	\$12,469.95

Meeting adjourned at 9:45 p.m.



Clerk



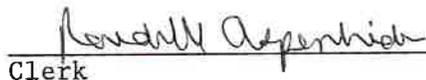
Mayor

August 9, 2007 Final Hearing on FY 2007-2008 Budget 6:00 p.m. in Town Hall.

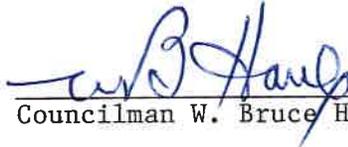
The following were present: W. Bruce Houle and Raedelle Aspenlieder. Absent: Gordon Oelkers, Jack Scotson, Paul S. Finnicum and Bernie W. Finnicum.

No quorum present so the FY 2007-2008 budget could not be adopted. Bruce and Raedelle reviewed the final budget proposal. No objections were presented from the public.

Meeting adjourned at 7:30 p.m.



Clerk



Councilman W. Bruce Houle

August 21, 2007. The Culbertson Town Council met in Special Session at 6:30 p.m. for final preparation of the budget for FY 2007-2008. The following were present: Bernie W. Finnicum, W. Bruce Houle, Gordon Oelkers and Raedelle Aspenlieder. Absent: Jack Scotson and Paul S. Finnicum.

W. Bruce Houle made a motion to approve the agenda. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Council suggested we research Fire District and Culture and Recreation District. The general fund is being stretched pretty thin.

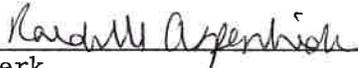
The Community Improvement Loan Ordinance needs to be reviewed again. Council suggested the interest rate should be as high as the bank. Council also may look at charging an administrative fee between \$75.00 - \$100.00.

Clerk will get fee schedules from other towns for building permits and anything else that might be out there.

August 21, 2007 cont.

W. Bruce Houle made a motion to approve Resolution No. 352 setting the All-Purpose Levy of 145.87 mills and Library 1.47 mills, a total of 147.34 mills for fiscal year ending June 30, 2008. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Special meeting adjourned at 7:10 p.m.

  
Clerk

  
Mayor

September 4, 2007. The Culbertson Town Council met in regular session with the following present: W. Bruce Houle, Jack Scotson, Gordon Oelkers, Bernie W. Finnicum, Paul S. Finnicum, Greg Hennessy and Raedelle Aspenlieder. Guests: Marcy Hamburg, Audrey Stromberg, Ken Forbregd and Sheriff Freedom Crawford.

Paul S. Finnicum made a motion to approve the agenda. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the minutes from August 6, 9 & 21, 2007 and July 31, 2007 Treasurer Reprot. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Planner. Marcy Hamburg talked to the council about jurisdictional area. Council wants the jurisdictional area to go outside the town limits - so it would be a city/county planning board. Paul suggested it follow the watershed boundry. Paul will get a watershed map to Marcy. The city/county planning board would be a 9 member board. Town has to notify the county of the intent to form a city/county planning board. Clerk will get a letter to the county commissioners.

Council wants Marcy to review and provide recommendations on all plats in the jurisdictional area. Marcy will let the county know that she needs to be in the loop. The October town council meeting will have a list of names for the planning board and the jurisdictional area defined.

Jack Scotson made a motion to enter into an agreement with Richland County for Planner Services. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED. The Planner services rate schedule will be an addendum to the contract.

Sheriff Report. Sheriff Crawford gave his report for June, July and August concerning the calls and amount of time dedicated to Culbertson. Sheriff Crawford discussed the vehicle for the east end contract. The county recently seized a 2007 Chevy 1/2 ton pick-up. There is a loan outstanding of around \$15,000. Paul S. Finnicum made a motion to pursue this vehicle. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED. Clerk will check with Intericap for loan interest rates and also see the town budget.

Broadway Floral Property. No new news.

Old Culbertson Community Development Corp. Clerk will send Attorney Hennessy a copy of Culbertson Community Improvement Corporation minutes to liquidate corporation.

September 4, 2007 cont.

Theodore Roosevelt Expressway. They are looking for a new employee for the TRE Association.

KFBB - TV Great Falls. No news.

Oil, Gas and Mineral Lease. Take off the agenda. Unless and until they drill it, they will come back for the lease.

Growth Policy. No new news.

Culbertson Industrial Park Sub-Division. We are waiting for state approval to extend sewer main in highway right-of-way. Town will utilize Marcy Hamburg concerning a septic system and land owners. If a septic is allowed, at what point is a sewer main extension required? First, the planning/zoning board chairs will be filled.

Montana Water Court. No news.

Centennial Drive. Dixie had 2 alternative petition proposals. Marcy will check into this. Attorney Hennessy will talk to Mike Weeks.

Dutch Elm Disease. Trees have been marked for Dutch Elm Disease and property owners were notified. There are 10 - 15 trees that will be tested for the disease.

Airport Board. There has been one meeting of the temporary airport board. Work is in progress for a new airport board.

Dry Prairie Rural Water. Plans for the addition of a 3rd filter train at the water treatment plant are being worked on.

GJV's. Utility billing vouchers #449 - #455 were approved and signed.

Capital Improvement Program Funds. Paul S. Finnicum made a motion to approve Resolution No. 353 A Resolution To Earmark The Use Of Capital Improvement Program Funds. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Roosevelt County Health Dept. Paul S. Finnicum made a motion to sign the Memorandum Of Understanding with Roosevelt County Health Department. This will result in making the use of the Senior Citizen Center and use of City Office available to the Roosevelt County Department of Health for use during a public health emergency response. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Fire District? Culture & Recreation District? Jack Scotson made a motion to research the possibility of a Fire District and a Culture and Recreation District. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Community Improvement Fund Ordinance. W. Bruce Houle made a motion to make loans to a maximum of \$3500. or less per lot owner, the annual total real estate improvement loans made shall not exceed \$17,500./year, with loan interest rate at 10%. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: W. Bruce Houle and Bernie W. Finnicum. Opposed: Paul S. Finnicum, Jack Scotson and Gordon Oelkers. MOTION FAILED.

August 6, 2007 cont.

Utility Easement cont.

George Johansen wanted to know what affect the sewer main extension would have on his property. He wants to know beforehand if he will be charged for water and/or sewer. The Special Improvement District has not yet been determined. Attorney Hennessy had talked to Laura Christoffersen about the Hospital District, a tax exempt entity, being fee owner of Roosevelt Memorial property. Roosevelt County Abstract did a Title Search. Town can do a SID against a Tax Exempt Entity according to Attorney Hennessy. It's all about financing - 75% rejection is required to stop a sewer SID.

W. Bruce Houle made a motion to pursue an easement on Highway Right-Of-Way, get costs and SID procedure. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

This sewer main could potentially service property on the west side of Highway 16 North.

Airport. County Commissioner Jim Shanks, Rick Knick and Steve Hampton are here for airport discussion. Information from Craig Canfield -Kadřmas, Lee and Jackson, is that the FAA generally requires the airport sponsors to own the RPZ (Runway Protection Zone).

Rick presented a draft copy of airport manager job description.

Plans at the airport this year are to resurface the runway and develop the Airport Layout Plan. A cardtrol fueling station would be owned by the county/city airport. Future layout and Master Plan will be developed.

W. Bruce Houle made a motion to go forward to establish an active Airport Board and hold regular meetings. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to terminate the Airport Lease by the Roosevelt County Airport Board, Town of Culbertson and Steve Hampton. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

There will be a meeting in the near future to work out many details for the airport.

Sheriff Dept. Deputy Tim Lingle reported Dave Bets His Medicine is a new hire and the department is at full staff now. The town sheriff pick-up has been repaired and is back in operation.

Deputy Lingle asked when the town will purchase a new pick-up. Mayor Oelkers asked him to get a specification sheet so bids can be requested, and town may be able to piggyback on a county bid.

Dry Prairie Rural Water. Jack Scotson made a motion to approve the Agreement To Provide Water Service between Dry Prairie Rural Water and Town of Culbertson to the Industrial Park Sub Division per Attorney Hennessy recommendation. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED. Fire hydrants will be on the east side of the frontage road and on the individual property. The water line will be under the frontage road.

Basin Electric has requested that Dry Prairie provide water service to their new Culbertson peaking plant to be constructed in 2008. Dry Prairie would also like to provide water service to more rural users in Roosevelt County and southern Sheridan County. This would require the addition of a 3rd filter train in the water treatment plant and an increase in the contract water delivery. Dry Prairie Rural Water will be requesting a modification of the current Water Buy Sell Agreement at the September meeting.

Paul S. Finnicum made a motion to open discussions with Dry Prairie Rural Water concerning a 3rd train at the water treatment plant. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED. This will be on the September agenda.

August 6, 2007 cont.

Old Culbertson Community Improvement Corp. Russell Oelkers and Allen Petersen met with Attorney Hennessy earlier on the dissolution of the corporation.

Multi-Use Facility. Not out to bid yet.

Culbertson Community Development Corp. No news.

Theodore Roosevelt Expressway. The Theodore Roosevelt Expressway is moving forward and is receiving funding. The Town of Culbertson will commit to \$1250./year for 4 years to support the development and promotion of the expressway.

MT DOT. Speed limit investigation US2 - Culbertson East. W. Bruce Houle made a motion that the town respond to the investigation with the recommendation that 55 mph past Sustainable Systems and the 25 mph be extended out one increment. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Dutch Elm Disease. Paul S. Finnicum made a motion to contract with an individual to identify and mark trees with the Dutch Elm Disease. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED. Clerk will do a Public Notice for the Searchlight and Channel 15.

Montana Water Court. Attorney Hennessy said things are square with the Judge, just mopping up with the Glasgow DNRC.

Oil, Gas and Mineral Lease. No news.

KFBB-TV - Great Falls. No news.

Growth Policy. Raedelle and Gordon attended a meeting in Wolf Point on Growth Policies for Roosevelt County, Wolf Point, Poplar, Brockton, Froid and Culbertson. Local tasks were discussed.

Centennial Drive. Progress on paving, water & sewer main line extensions and Special Improvement District. Gordon said Dixie sent out the intent for SID.

GJV's. General journal vouchers #442 & #443 and Utility Billing Vouchers #443-#448 were approved and signed.

Election. W. Bruce Houle made a motion to approve Resolution No. 350 Whereas, the Election Administrator determined that a primary election need not be held. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Wages. Paul S. Finnicum made a motion to approve Resolution No. 351 Establishing Personnel Wages Effective July 1, 2007. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Corrpro. Paul S. Finnicum made a motion to approve the Annual Service Agreement - Water Storage Tank/Clarifier Cathodic Protection System. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

MT DOT. The Montana Dept. of Transportation is requesting information for Environmental Assessment MT 1-10(61)645 Culbertson-East to North Dakota. Council had no comment.

September 4, 2007 cont.

Community Improvement Fund Ordinance cont.

Paul S. Finnicum made a motion to make loans to a maximum of \$3500. or less per lot owner, the annual total real estate improvement loans made shall not exceed \$17,500./year, with loan interest rate at 8½%. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Karli Larsen	67.88
Kelsey Larsen	796.14
Postmaster	41.00
Tiffany Marchwick	796.14
Abby Larsen	14.51
Amanda Hickel	44.56
Brett Hilde	296.95
Callie Barrett	33.45
Christina Olson	646.30
Emily Hendrickson	165.99
Jacoby Engleke	210.72
Jake Wolff	276.33
Karen Savely	524.59
Karli Larsen	274.92
Kelsey Larsen	519.79
Penny Hendrickson	73.22
Raedelle Aspenlieder	2380.90
Samantha Engelke	17.10
Scott Morton	227.65
Tiffany Marchwick	553.52
Alan Aspenlieder	500.00
Bruce Waldhausen	165.88
Byerly Computer Services	113.80
City Line	2595.50
Farm Plan	36.00
Finnicum's	388.19
Finnicum's	173.70
First Community Bank	1983.78
Hawkins, Inc.	156.60
Hennessy Law Office	2338.65
Kadrmas, Lee & Jackson	1202.65
Kohler Communications	657.03
Larry Crowder	150.00
Mike Olson	150.00
Miller Oil Co.	33.72
MT Dept. of Revenue	207.00
MDU	211.45
MDU	87.42
Nemont	310.86
Oelkers Serv.	50.48
PERS	489.78
Robert Jasper	400.00
Roosevelt Co. Sheriff Dept.	916.66
Scotty's Locksmith Serv.	600.00
Theodore Roosevelt Express	1250.00
Will's Office World	32.37
TOTAL	<u>\$23,163.18</u>

Enterprise Funds:

Postmaster	95.68
Dixie Berwick	1729.66
Odean Kilsdonk	1707.94
Robert Jasper	3015.13
Steven Moore	2434.56
Alltel	72.21
Bill Carlisle	21.31
Bruno Ostwald	12.79
Bruns Electric	135.00
City Line	9.85
Dept. of Public Health & Hum	42.00
Energy Laboratories	1244.75
Farm Plan	5.65
Finnicum's	48.09
Finnicum's	47.99
First Community Bank	2788.10
Hawkins, Inc.	1242.25
Industrial Systems, Inc.	973.08
Miller Oil Co.	1134.17
MT Dept. of Revenue	498.65
MDU	2422.51
MDU	21.60
Nemont	46.95
Oelkers Servicenter	261.18
Peggy Purvis	50.00
Praxair Dist. Inc.	8.50
PERS	1671.75
Sheridan Electric Coop.	15.00
Utilities Underground Locat	20.44
Williston Landfill	1212.20
TOTAL	<u>\$22,988.99</u>

Special Funds:

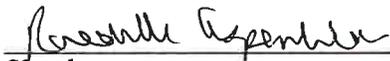
Odean Kilsdonk	349.82
Ross Helmer	252.61
Steven Moore	183.24
City Line	9.85
Consumer Reports	26.00
Country Gardens	19.97
Farm Plan	45.38
Finnicum's	27.83
Finnicum's	55.85
First Community Bank	238.90
Gaffaney's	29.80
Kadrmas, Lee & Jackson	1296.67

September 4, 2007 cont.

Special Funds cont:

Karen Baxter	36.40
Miller Oil Co.	71.90
MT Dept. of Revenue	36.35
Montana Historical Society	29.00
MDU	9.57
MDU	37.36
NorMont Equip. Co.	38.89
Oelkers Serv.	10.00
PERS	104.93
Roosevelt Mem. Med. Center	40.00
Sidney Red-E-Mix	48.00
Traveler	17.95
TOTAL	<u>\$3,016.27</u>

Meeting adjourned at 9:15p.m.

  
Clerk

  
Mayor

October 1, 2007. The Culbertson Town Council met in regular session with the following present: Bernie W. Finnicum, W. Bruce Houle, Gordon Oelkers, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Absent: Paul S. Finnicum and Jack Scotson. Guests: Marcy Hamburg, Matt Golick-MDU, Rob Oelkers, Sheriff Freedom Crawford, Doris Leader-CHMS and Matt Stentoft.

W. Bruce Houle made a motion to approve the agenda with the addition of Zoning/ Ordinance Permits from Matt & Dixie Berwick and Trinity Lutheran Church. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the Sept. 4, 2007 minutes and Aug. 31, 2007 Treasurer Report. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Audit Fiscal Year Ending 6-30-05 and 6-30-06. Doris Leader, CHMS presented copies of the Audit Report for FY ending 6-30-05 and 6-30-06. Segregation of duties was the only finding and no implementation is required. The Statute for funding the Fire Relief Association has changed. Raedelle will check this out so town will be in compliance. Doris suggested Mayor Oelkers do employee evaluations. Doris will mail 4 copies of the report to the Department of Administration.

Matt Golick - Montana-Dakota Utilities Co. Matt is making his annual visit. MDU filed 3 months ago with the Public Service Commission for an increase. Some rates will go up and some will go down.

Water and Sewer Hook-up. Matt Stentoft inquired about water and sewer hook-up to the shop on his property for a beauty shop. W. Bruce Houle made a motion to allow Stentoft to hook water to their house after the meter and to have a separate sewer hook-up to the main. Stentoft will pay a new sewer hook-up fee and cost to do the same. There will be no new or additional monthly bill, all will be on his existing residential bill. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

October 1, 2007 cont.

Planner. Marcy Hamburg reported on her research of Special Improvement Districts. Marcy's role is she would work with the Planning Board. Marcy reviewed the proposed jurisdictional area. Town is still waiting for a response from the County Commissioners on our intent to create a city/county planning board. Town Council would like to meet with the County Commissioners, County Attorney, Attorney Hennessy and Marcy Hamburg to discuss the city/county planning board and jurisdictional area. Clerk will try to set up this meeting for 6:00 p.m. on Monday, November 5th.  
Zoning will be looked at by the Planning Board.

Sheriff Report. Sheriff Crawford reported 122 hours in the Culbertson area. There were 300+ calls in the county, 15 calls were in Culbertson. The Sheriff Dept. would like to know if Roosevelt Medical Center could house or hold a sheriff taken person at the hospital until they can be hauled to Warm Springs or until a Doctor examines them. Glendive is the closest in Montana for us. The Sheriff Dept. hosted a street dance in Wolf Point in August. Over 200 kids attended and it went over well. They are planning to hold one in Culbertson. The tentative date is the last weekend in October. It may be 2 more months to get the new sheriff pick-up.

Broadway Floral Property. The project should be out on bid 10-15-07. Bid opening will be in November. The County Commissioners said they would be willing to work with the contractor to purchase and store materials this winter.

Old Community Development Corp. Allen Peterson needs to get a mailing list to Attorney Hennessy. Attorney Hennessy said there are 22 shares and it was discussed that the old corporation wants to pay share holders back at \$300/share. Town council was not aware of any plan to pay back share holders. The town should be able to deduct the legal fees to dissolve their corporation.

Airport. No new news.

Theodore Roosevelt Expressway. All 3 corridors went to Denver for a meeting. The Williston group is talking to Dr. Ruffalo's daughter to possibly fill the position.

KFBB-TV. No news.

Growth Policy - Great West Eng. They have not requested any information yet.

Culbertson Industrial Park Sub Division. Can the sub division plat be filed with plans for sewer and septic?  
The town cannot reasonably expect to get the sewer main line extended to the Industrial Park Sub Division before winter. Big Sky Fire will need water and sewer before he can be open for business. W. Bruce Houle made a motion to have the town assist with sewer septic system in the Industrial Park Sub Division with material costs borne by Big Sky Fire. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Montana Water Court. The town received a copy of order granting additional time.

Centennial Drive. Mike Weeks is having the water and sewer main lines extended to the west end of Centennial Drive in the next 2 weeks. Don Loomer is preparing a cost estimate for paving. Then, property owners will be approached about a possible SID.  
Council discussed the dead end water line.

October 1, 2007 cont.

Lazy Bell Homestead. Is the street in Lazy Bell Homestead a dedicated town street? Finnicum may want to dedicate the street. Clerk will ask past Mayor Jim Baldwin about this.

Dutch Elm Disease. Trees that were identified and marked with Dutch Elm Disease have been removed. Approximately 10 more were sampled and sent off to be tested.

Airport Board Formation. No new news.

Dry Prairie Rural Water. Work is in progress on addition of 3rd filter train at water treatment plant.

Fire District and Culture & Recreation District. No new news. Need to look at MCA. Matt Golick has some information he will send to us.

Zoning/Ordinance Permit. Zoning/Ordinance permits for Ellis & Mary Ellen Nordwick, Matt & Dixie Berwick and Trinity Lutheran Church were approved and signed.

GJV's. General journal voucher #451 and utility billing vouchers #456-#462 were approved and signed.

Community Improvement Fund And Loan Program. W. Bruce Houle made a motion to approve second reading of Ordinance No. 206 An Ordinance Amending The Community Improvement Fund And Loan Program For Real Estate Development In The Town Of Culbertson. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Soccer. W. Bruce Houle made a motion to donate \$200. to Culbertson Youth Soccer. Bernie W. Finnicum seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
BG Fire, Inc.	204.09	Montana State University	120.00
Bruce Waldhausen	265.88	Odean Kilsdonk	547.47
Hometown Market	66.25	Audrey LaPore	50.00
Larsen Builders	435.42	Dave Solem	50.00
MMCTFOA	50.00	Dept. of Public Health & Human	21.00
MDU	276.34	Dirk Reiland	50.00
Nemont	247.15	Elaine Bawden	50.00
Roosevelt Co. Sheriff Dept.	916.66	Energy Laboratories	58.25
The Searchlight	96.16	Fred Hofman	50.00
Will's Office World	18.59	Ginny Nordmeyer	50.00
Penny Hendrickson	73.22	Hawkins, Inc.	1126.14
Raedelle Aspenlieder	2180.19	Justyn Klatt	5.11
Farm Plan	14.27	Larsen Builders	161.54
HD Supply Facilities	157.52	MDU	1695.83
Hennessy Law Office	2098.18	Nemont	44.09
Modern Aire Flight Serv.	500.00	Noah & Nine Gregory	50.00
Q Business Source	218.32	Northwest Pipe Fittings	47.78
Will's Office World	59.99	Pat Turner	50.00
TOTAL	\$7,878.23	Patrick Bidegaray	50.00
		Peter Olson	50.00

October 1, 2007 cont.

Special Funds:

Barnes & Noble, Inc.	57.55
Culbertson Pharmacy	18.22
Kadmas Lee & Jackson	2039.46
Larsen Builders	119.96
MDU	1178.68
NorMont Equipment Co.	119.81
Roos Mem. Med. Center	40.00
Taste of Home	19.98
Odean Kilsdonk	216.29
Robert Jasper	77.56
Ross Helmer	252.61
Steven Moore	742.80
Karen Baxter	41.95
Me Too Pizza	34.50
Sidney Red-E-Mix	84.00
<b>TOTAL</b>	<b>\$5,043.37</b>

Enterprise Funds cont.

Postmaster	94.90
Praxair Dist.	8.70
Scott Thompson	50.00
Shawn Sansaver	50.00
Sheridan Electric Coop	15.00
Utilities Underground	16.06
Dixie Berwick	1569.04
Odean Kilsdonk	1749.96
Robert Jasper	2507.70
Steven Moore	1508.11
Alltel	38.68
Energy Laboratories	58.25
Industrial Systems	403.38
Postmaster	175.00
<b>TOTAL</b>	<b>\$12,571.99</b>

Meeting adjourned at 10:00 p.m.

  
Clerk

  
Mayor

Monday, November 5, 2007 6:00 Special Meeting.

The Culbertson Town Council met in special session to discuss the formation of a city/county planning board. The following were present: Gordon Oelkers, W. Bruce Houle and Dixie Berwick. Absent: Paul S. Finnicum, Bernie W. Finnicum, Jack Scotson and Raedelle Aspenlieder. Guests: Gary McDonald, Julie Berg and Marcy Hamberg.

Mayor Oelkers called the meeting to order at 6:10 p.m.

The Culbertson Town Council requested approval from the County Commissioners to create a city/county planning board. The town council would like to extend the boundaries outside of the city limits. Gordon Oelkers explained to Gary McDonald that the reason for extending the boundaries were to include property that the town owns and for future growth. These properties would include the water treatment plant south of town and the landfill north of town. Gary will take this information and the boundary map back to Wolf Point to inform the other commissioners in on our request. The commissioners will get back to the town council with any questions and a decision to whether we may proceed as requested.

Other discussion - Potential candidates to fill the planning board. Marcy also suggested adopting the subdivision regulations in 3 different segments.

Meeting adjourned at 7:00 p.m.

  
Utility Clerk

  
Mayor

November 5, 2007. The Culbertson Town Council met in regular session with the following present: W. Bruce Houle, Gordon Oelkers, Jack Scotson, Greg Hennessy, Robert Jasper, Steve Moore and Dixie Berwick. Absent: Paul S. Finnicum, Bernie W. Finnicum and Raedelle Aspenlieder. Guests: Dallas Dehner, Joni Sherman and Tim Lingle.

W. Bruce Houle made a motion to approve the agenda with the addition of the Horizon Program. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Jack Scotson made a motion to approve the October 1, 2007 minutes and the September 30, 2007 treasures report. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Dry Prairie Rural Water. Joni Sherman reported that DPRW opened bids November 5, 2007 for the water line into the Culbertson Industrial Park Subdivision with two firms bidding the project, Franz Construction and Macon Construction. Macon Construction had the lower bid, DPRW engineer had to review the bid with Macon and the official award announced on November 6, 2007. Construction on the water line is to begin November 14, 2007 and the water line to be in service by December 3, 2007. The second phase is the meter and surge vault that will be in service by April 18, 2008 and final completion by May 9, 2008. See attached schedule.

Basin Electric and DPRW are close to signing an agreement on water. DPRW engineers will be in Culbertson to review the water plant, discuss the 3rd filter train and other possible upgrades that maybe needed.

Broadway Floral Property. Multi-use facility went to bid 11-1-07.

Old Culbertson Community Improvement Corp. Greg needs addresses to send letters out to the former members. Greg will email list to Dixie to fill in the needed addresses.

Airport CIP 2006 - 2011. Gordon signed a request for reimbursement for preliminary study.

Theodore Roosevelt Expressway. No News.

Planning and Zoning Committee. Had a special meeting before the regular town council meeting with county commissioner Gary McDonald and County Planner Julie Berg. See minutes from meeting.

KFBB TV Great Falls. No News.

Great West Engineering - Growth Policy. Good progress in the last month.

Culbertson Industrial Park Subdivision. Received approval of Utility Occupancy Agreement in the Highway Right-of-Way.

Montana. Water Court. Greg said that a settlement had been reached, but for some unknown reason Judge McFadden is requesting numbers for pre-1973. Greg is going to visit with the DNRC in Glasgow to get more information.

Centennial Drive. Mike Weeks is having the water and sewer main lines extended to the west end of Centennial Drive. Don Loomer prepared cost estimates for paving @ \$180,000. Mike did not think property owners would be in favor of paving at this price.

Dutch Elm Disease. All trees identified have been removed. Some samples sent in for testing need to be redone.

Airport Board. The Board has met once. The city will now manage the airport including mowing, snow removal and all maintenance needs. Bob spent a day mowing the runway and around all the runway lights. A new wind sock was ordered and installed.

Sheriff Vehicle. The Town should have possession of the vehicle by the end of the month. Payment options will be discussed at the next meeting.

Fire District and Culture & Recreation District. No News.

Zoning/Ordinance Permits. Permits for George Johansen, Joe Reynen and Lary Pearson were approved and signed.

GJV's. General Journal Vouchers #452 & 453 and Utility Billing Vouchers #463-469 were approved and signed.

Lazy Bell Homestead. Need to locate paper work on annexation.

Request for Sick Leave Bank. The council reviewed an example from the school, have Raedelle draft the school policy to the town's needs, with the max hours donated to 5 days/yr/per employee and with the max days in the bank to be 5 days x # of employees.

Request for an extra 3/hrs/mo for Ross Helmer. Jack Scotson made a motion to grant 3 hours extra a month, making it a total of 18 hours a month effective November 2007. Gordon Oelkers seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Pre-Buy Propane. W. Bruce Houle made a motion to pre-buy propane at the same gallons as last year for the water plant. Jack Scotson seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

Consolidated Grain & Barge Co. Jack Scotson made a motion to sign the Amendment no.1 Option & Purchase agreement with Consolidated Grain & Barge Co. W. Bruce Houle seconded the motion. All present voted in favor of the motion. MOTION CARRIED.

MMIA Special Events Coverage. Greg will review policy.

Horizon Program Update. The Horizon Committee held a Halloween Carnival & Visioning Event on October 28. It was well attended, there was a free chili feed prepared by the Museum Club, games, a costume contest, pumpkin decorating contest and door prizes. Chamber bucks were given out for prizes and those attending the visioning meeting were also given chamber bucks for their participation. A vision statement was created "Culbertson is a safe thriving community of hope where everyone works together to create prosperity for all." The community survey identified four strategic focus areas: Lack of Family Housing/ Housing Expansion Board, Small Business Development & Internet Marketing of Local Products, Community Recreation Center for youth & adults and Community Asset Brochure.

The following bills were reviewed by the auditing committee & ordered paid:

<u>General Fund</u>		<u>Enterprise Fund</u>	
CHMS	1300.00	Energy Laboratories Inc.	33.25
First Community Bank	872.50	First Community Bank	2193.08
Hometown Market	128.75	Josiah Hair	38.50
MT. Dept. of Revenue	137.00	Larsen Builders	123.00
MMIA	1080.87	Miller Oil Co.	114.76
Montana Dakota Utilities	87.35	Mt. Dept. of Revenue	386.92
Oelkers Servicenter	41.25	MMIA	1867.52
PERS	448.06	Montana Dakota Utilities	1220.87
Unemployment Ins. Div.	82.19	Oelkers Servicenter	593.31
The City Line	62.81	PERS	1361.53
Montana Dakota Utilities	75.38	Richland County Planner	470.53
Postmaster	41.00	Unemployment Ins. Division	121.18
Penny Hendrickson	73.22	Williston Landfill	1132.01
Raedelle Aspenlieder	2123.90	The City Line	9.85
Robert Jasper	136.01	Montana Dakota Utilities	11.17
Bruce Waldhausen	165.88	Postmaster	93.34

November 5, 2007 cont.

General Funds:

The City Line	198.96
CNA Surety	100.00
Culbertson Youth Soccer	200.00
Dixie Berwick	35.89
Finnicum's	7.98
First Community Bank	882.93
Mt. Aeronautics	62.14
Mt. Dept. of Revenue	143.45
MDU	8.35
MDU	203.26
Nemont	252.44
PERS	461.32
Roosevelt Co. Sheriff Dept.	916.66
Will's Office World	614.13
TOTAL:	\$10,943.68

Special Funds:

First Community Bank	369.94
Larsen Builders	186.23
Miller Oil	65.12
Mt. Dept. of Revenue	61.08
MMIA	184.52
MDU	1178.68
MDU	11.17
Oelkers Servicenter	119.09
PERS	195.46
Unemployment Ins. Div.	12.15
MDU	103.51
Robert Jasper	81.60
Ross Helmer	252.61
Steven Moore	128.66
Adventure	12.00
Barnes & Noble Inc.	370.68
Blue Rock	76.50
The City Line	71.12
Culbertson Chamber	705.00
Culbertson Museum Club	250.00
Farm Plan	49.05
Finnicum's	17.83
First Community Bank	104.46

Enterprise Funds cont.:

Dixie Berwick	1752.16
MasterCard	295.12
Odean Kilsdonk	2077.73
Robert Jasper	2502.62
Steven Moore	2444.49
Alltel	56.94
The City Line	13.45
Dept. of Public H&HS	21.00
Energy Laboratories	758.00
Farm Plan	31.32
Finnicum's	62.02
First Community Bank	2770.69
Hach Co.	89.85
Margaret Bogar	50.00
Miller Oil Co.	659.96
Mt. Dept. of Revenue	499.78
MDU	30.55
Nemont	45.62
Northwest Pipe Fittings	116.18
Oelkers Servicenter	338.41
Praxair Dist. Inc.	17.20
PERS	1654.37
Sheridan Electric Co-op	15.00
Utilities Underground	16.06
Williston Landfill	203.50
Williston Landfill	1405.76
TOTAL:	\$27,698.60

Special Funds cont.

Kadrmass, Lee & Jackson	754.16
Miller Oil	103.70
Mt. Dept. of Revenue	13.77
MDU	9.35
MDU	62.08
Oelkers Servicenter	119.84
PERS	39.04
Real Simple	23.94
Roos. Med. Center	40.00
Will's Office World	314.89
TOTAL:	\$6,087.23

Meeting adjourned at 8:45 p.m.



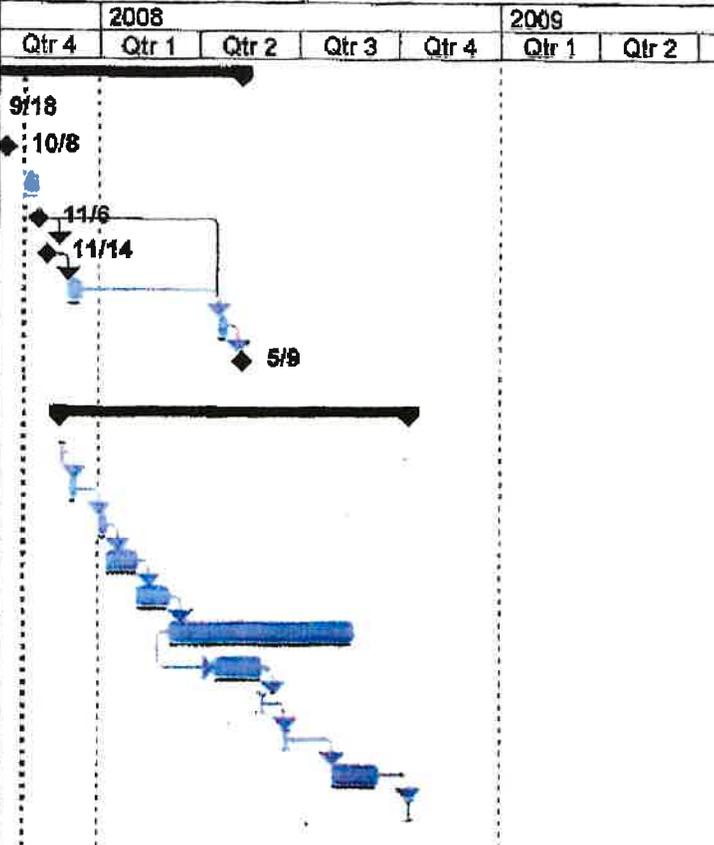
Utility Clerk



Mayor

# ACTIVE PROJECTS SCHEDULE DRY PRAIRIE RURAL WATER AUTHORITY

ID	Task Name	Start	Finish	2008				2009		
				Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2
1	<b>Culbertson Industrial Tract</b>	Tue 9/18/07	Fri 5/9/08							
2	Review Plans Mailed	Tue 9/18/07	Tue 9/18/07	9/18						
3	Review Comments Received	Mon 10/8/07	Mon 10/8/07	10/8						
4	Advertise fo Quotes	Wed 10/24/07	Mon 11/5/07							
5	Contract Award	Tue 11/6/07	Tue 11/6/07							
6	Construction Start	Wed 11/14/07	Wed 11/14/07							
7	Pipeline in Service	Mon 12/3/07	Fri 12/14/07							
8	Meter and Surge In Service	Fri 4/18/08	Thu 4/24/08							
9	Final Completion	Fri 5/9/08	Fri 5/9/08							
26	<b>3rd Filter Addition</b>	Tue 11/27/07	Thu 10/9/08							
27	Site Review with City	Tue 11/27/07	Wed 11/28/07							
28	Plant Capacity Confirmation	Thu 12/6/07	Mon 12/10/07							
29	Detailed Proposal to City, BOR & DEQ	Tue 1/1/08	Mon 1/7/08							
30	Modification of DP/City Water Purchase Agreement	Tue 1/8/08	Mon 2/4/08							
31	Draft Equipment Installation Contract	Tue 2/5/08	Mon 3/3/08							
32	Sole Source Purchase of Equipment	Tue 3/4/08	Mon 8/18/08							
33	Advertise for Installation	Tue 4/15/08	Mon 5/26/08							
34	Installation Bid Date	Tue 5/27/08	Tue 5/27/08							
35	Contract Award	Wed 6/18/08	Wed 6/18/08							
36	Construction	Thu 7/31/08	Wed 9/10/08							
37	Final Completion	Thu 10/9/08	Thu 10/9/08							
38										



December 3, 2007. The Culbertson Town Council met in regular session with the following present: Jack Scotson, Paul S. Finnicum, W. Bruce Houle, Bernie W. Finnicum, Gordon Oelkers, Greg Hennessy, Robert Jasper and Raedelle Aspenlieder. Guests: Marcy Hamburg, Dallas Dehner, Ken Taylor and Sheriff Crawford.

Bernie W. Finnicum made a motion to approve the agenda. W. Bruce Houle seconded the motion. All voted in favor of the motion. MOTION CARRIED.

W. Bruce Houle made a motion to approve the November 5, 2007 minutes and October 31, 2007 Treasurer Report. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Ken Taylor had nothing in particular for the council.

Sheriff Report. Sheriff Crawford gave a report for October and November. The pick-up should be available to the Sheriff Dept. the first part of January.

Broadway Floral Property. The Multi-Use Facility/Library bids were opened 11-30-07 and the project was awarded to Tooz Construction from Dickinson, ND.

Old Community Improvement Corp. Attorney Hennessy is waiting for addresses from Allen Peterson.

Airport. Work in progress.

Theodore Roosevelt Expressway. The Montana Dept. of Transportation will be holding public meetings in Bainville on Dec. 10th and Culbertson on Dec. 11th concerning the Theodore Roosevelt Expressway. The MT DOT will be conducting a full blown National Environmental Policy Act (NEPA) and Montana Environmental Policy Act (MEPA) analysis of the proposed project.

Planning & Zoning. The Roosevelt County Commissioners denied the Town's request for a City/County Planning Board. The town's request for the jurisdictional area included the watershed and town facilities. Also, the county commissioners did not appear to want to appoint people to the city/county planning board. The county commissioners said they would approve a city planning board. Paul S. Finnicum made a motion to submit a request in writing for the county commissioners to reconsider our request for a city/county planning board. Jack Scotson seconded the motion. Items to include in the letter are the watershed approach and our interest that the watershed should not negatively impact the town. Also, the water treatment plant and landfill would then be in the jurisdictional area. Town should ask for specific reasons in writing for the denial. All voted in favor of the motion. MOTION CARRIED. Paul said he would help Raedelle write the letter.

Paul S. Finnicum made a motion to post Sub Division Regulations and Fee Schedule. W. Bruce Houle seconded the motion. Town council will hold a Public Special Meeting on January 7, 2008 at 6:30 p.m. in the Town Hall to adopt the Sub Division Regulations for Culbertson. All voted in favor of the motion. MOTION CARRIED.

KFBB - TV Great Falls. No news from FAA yet.

Growth Policy. No news.

Culbertson Industrial Park Sub Division. Jack Scotson made a motion to approve, sign and record the Dry Prairie Rural Water Authority Branch Pipeline Easement And Temporary Construction Easement for the Culbertson Industrial Park Sub Division. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

December 3, 2007 cont.

Montana Water Court. Attorney Hennessy recently submitted another letter to the Montana Water Court Judge and is waiting for a response.

Dutch Elm Disease. No new news.

Airport Board. The Airport Board will be holding a meeting soon.

Dry Prairie Rural Water. Dry Prairie Rural Water set-up a meeting at the water treatment plant for Tuesday, Dec. 11th at 9:00 am to discuss the addition of a third filter train. Representatives from MontanaDEQ, Tonka, DGR and of course Dry Prairie Rural Water and town will be present.

Fire District and Culture & Recreation District. No news.

Sick Leave Bank. Being worked on.

GJV's. General journal vouchers #454 & #455 and utility billing vouchers #470-#475 were approved and signed.

Lazy Bell Homestead. Procedure for street dedication in Lazy Bell Homestead. Clerk will get a copy from the county proving Lazy Bell Homestead is in the town limits. The street could be an extension of 3rd Ave. W. Attorney Hennessy said the landowner needs to request the street dedication.

First Time Home Buyer Class. Dixie set-up a first time home buyer class for January 12, 2008 at the town hall.

MT DOT. The Montana Dept. of Transportation and FHWA are inviting the town to participate in a Resource Agency Coordination meeting as part of the National Environmental Policy Act (NEPA)/Montana Environmental Policy Act (MEPA) analysis of the proposed subject project. The proposed project would involve expanding US Highway 2 from two lanes to four lanes between Culbertson and the North Dakota state line. The Resource Agency Coordination Meeting will be held on Monday, Dec. 17th, 2007 from 1:00 - 3:00 p.m. in the FHWA Conference Room at 5855 Shepard Way in Helena.

Audit. Jack Scotson made a motion to have CHMS-Glasgow conduct the two year audit for fiscal years ended June 30, 2007 and 2008 for an estimated cost of \$14,950. Paul S. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Mayor and council thanked Jack Scotson for his 10 years and 4 months service as a town councilman. Jack was appointed on 9-8-1997 to finish the term of Reginal Rudolph.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Funds:</u>	
Hennessy Law Office	2847.68	MDU	1107.78
MDU	9.49	Miller Oil Co.	568.75
Raedelle Aspenlieder	2083.33	Miller Oil Co.	1360.00
Bruce Waldhausen	165.88	Postmaster	90.74
The City Line	762.92	Dixie Berwick	1699.78
CNA Surety	80.00	Robert Jasper	2715.19
Finnicum's	29.29	Steven Moore	2450.35
First Community Bank	833.94	Alltel	46.11

December 3, 2007 cont.General Fund cont.

Hometown Market	43.33
Kadrmass, Lee & Jackson	10520.68
Mastercard	4.10
Material Testing Services	6565.00
MT Dept. of Revenue	137.00
MDU	87.57
Nemont	251.41
Oelkers Serv.	78.50
Penny Hendrickson	73.22
PERS	429.47
Roosevelt County	377.26
Roosevelt County Sheriff Dept	916.66
The Herald News	144.00
The Searchlight	52.60
Will's Office World	26.22
Finnicum's	33.51
TOTAL	<u>\$26,553.06</u>

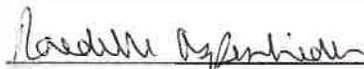
Special Funds:

MDU	1191.81
Richland County	438.50
The City Line	246.71
Finnicum's	71.03
First Community Bank	25.32
Hometown Market	186.95
Kadrmass, Lee & Jackson	1304.10
Karen Baxter	9.97
MDU	41.44
Oelkers Serv.	358.48
Roos. Mem. Med Center	40.00
Ross Helmer	152.76
The Searchlight	114.13
Vickie Grimsrud	111.35
MDU	14.51
Finnicum's	18.13
TOTAL	<u>\$4,325.19</u>

Enterprise Funds cont.

The City Line	59.95
Dept. of Env. Quality	732.00
Dept. of Public Health	21.00
Energy Laboratories	58.25
Finnicum's	59.09
First Community Bank	2694.52
Larsen Builders	29.20
Miller Oil Co.	103.95
MT Dept. of Revenue	488.00
MDU	11.89
Nemont	44.06
Northwest Pipe Fittings	105.15
Odean Kilsdonk	1887.63
Oelkers Serv.	770.19
PERS	1638.97
Sheridan Electric Coop.	15.00
Sheridan Electric Coop.	422.83
Sidney Motor Rewind	625.00
Utilities Underground Loc.	7.30
MDU	636.67
Williston Landfill	1236.35
Finnicum's	486.60
TOTAL	<u>\$22,172.30</u>

Meeting adjourned at 8:45 p.m.

  
Clerk

  
Mayor