

January 6, 1997. The Culbertson Town Council met in regular session with the following present: Reginal Rudolph, Bernie W. Finnicum, Edward Anklam, Gordon Oelkers, James Baldwin, Greg Hennessy, Steve Moore and Raedelle Aspenlieder. Guests: Don Loomer and Walter Busch.

Gordon Oelkers made a motion to approve December 2, 1996 minutes and November 30, 1996 Treasurer Report. Reginal Rudolph seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Water Storage Tank. Don Loomer shared with council the Advertisement For Bids for the furnishing of materials, labor, equipment and skill required for the purpose of installation of the 125,000 gallon Water Storage Tank. Bid opening would be February 3, 1997 at 8:00 p.m. in Town Hall. The work on the improvements shall be completed no later than July 31, 1997. Clerk is to talk to Jerry Knick with Sheridan Sheet Metal and Electric to make sure the bid deadlines will not be a problem and that Sheridan Sheet Metal can get the tank here prior to the contractor needing it. Town will have to draw up a contract for Sheridan Sheet Metal and Town.

Walter Busch informed the council that Jodi Smith would be holding a workshop on the Revolving Loan Program for new businesses on Feb. 4, 1997 at 10:00 a.m.

S V O. Meeting on S V O on Tuesday, January 7, 1997 in bank basement at 10:00 a.m.

Time Clocks. The price of time clocks: regular punch \$265, computer type \$615 and seasonal rental of time clocks for the pool would be \$40./mo.

Council received a letter from Orrin Qualley on the water quality in town. He said it has become intolerable. Town does monthly samples and the water is satisfactory according to state standards. Steve will pull a sample from Orrin Qualley's and test it. The Town of Froid has a device to run the tests.

Eastern Plains R C & D. It's time to select a new representative from Culbertson to be on the Eastern Plains R C & D. Dean Simensen represented Culbertson last. Council will give this some thought. Walter Busch's name was mentioned.

January 6, 1997 cont.

Town received an original copy of signed agreement from the State of Montana, Dept. of Transportation on the new Rest Area/Scale Facility for water and sewer.

DNRC. The Dept. of Natural Resources and Conservation has completed the application review process for the towns Wastewater Collection and Treatment Project. The town has been approved for funding. Culbertson's project ranked 49th out of 51 applications for the \$100,000 grant.

Records Storage. Brien Larsen, BL Construction gave a quote of \$775.00 to put up a wall to partition off for records storage in the garage of the town hall building. Council asked if this included paint and labor. Bernie W. Finnicum made a motion to accept Brien Larsen's quote if it includes paint and labor. Gordon Oelkers seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Mike Wilson's garage is froze in now, but he said he would move it back when the weather warms.

GJV's. General journal vouchers #175 & 176 were approved and signed.

Steve had a quote from Red's Electric to have electricity at pole building in gravel yard. There needs to be an overhead light. Steve is to talk to Kevin with M.D.U. to find out what is involved in getting an electrical line run underground to the building.

Steve was approved to attend the Montana Rural Water Conference in Great Falls Feb. 12 - 14.

Council was given personnel job descriptions to review.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Fund:</u>	
Nemont Telephone	152.25	Nemont Telephone	60.19
Raedelle Aspenlieder	1379.02	DNRC	32800.34
PERS	249.02	First Community Bank	81.25
First Community Bank	433.34	Postmaster	73.26
MT Dept. of Revenue	72.92	Joyce S. Norris	203.50
Unemp. Ins. Bureau	20.14	William Carlisle	269.47
MMIA	185.09	Steven Moore	1567.65
Valley Tele.	42.04	PERS	324.56
Nemont Tele.	144.79	First Community Bank	566.40
MDU	1089.03	MT Dept. of Revenue	96.33
Finnicum's	16.50	Unemp. Ins. Bureau	27.68
Bruce Waldhausen	125.00	MMIA	416.20
Hometown Market	24.00	Sheridan Electric	25.85
QBS	120.07	Nemont Tele.	56.31
Culb. State Agency	80.00	MDU	2078.23
Hennessy Law Office	301.66	Finnicum's	195.48
Restorx Border States	250.00	Oelkers Servicenter	146.26
Elgen Aerial	775.37	Dept. of Public Health	14.00
Kadmas, Lee & Jackson	13.60	Mon-Dak Chemical Inc.	580.50
The J.P. Cooke Co.	32.03	DPC Industries	15.00
TOTAL	\$5,505.87	Miller Oil Co.	456.07

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Special Funds:

Unemp. Ins. Bureau	.46
MMIA	6.95
MDU	1139.94
Finnicum's	138.34
McCall's	11.97
Better Homes	18.00
Betty Schroeder	75.00
Roos. Co. Sheriff Dept.	916.66
Oelkers Servicenter	54.54
Custom Built Feeds	72.00
Farm Plan	44.44
TOTAL	\$2,478.30

Enterprise Funds:

Sherwin-Williams	98.82
Industrial Systems	26.32
Johnstone Supply	43.74
Norhtwest Pipe Fittings	519.88
Dana Kepner Co.	61.20
Dave's Sanitation	5005.00
Arrowhead Pest Control	75.00
Pacific Steel & Recycling	119.80
Searchlight	12.00
Williston Sanitary Landfill	83.40
TOTAL	\$46,099.69

Meeting adjourned at 9:35 p.m.

Raedelle Aspenlieder
Clerk

John Baldwin
Mayor

February 3, 1997. The Culbertson Town Council met in regular session with the following present: Reginal Rudolph, Edward Anklam, James Baldwin, Greg Hennessy, Steve Moore and Raedelle Aspenlieder. Gordon Oelkers arrived later. Guests: Don Loomer, Tammie McCormick, Les Scanlan and Allen Peterson. Absent: Bernie W. Finnicum.

Reginal Rudolph made a motion to approve Jan. 6, 1997 minutes and December 31, 1996 Treasurer Report. Edward Anklam seconded the motion. Those voting in favor of the motion: Reginal Rudolph and Edward Anklam. Absent and not voting: Bernie W. Finnicum and Gordon Oelkers. MOTION CARRIED.

Water Storage Tank. Council opened the only bid for water storage tank site preparation from L. Scanlan, Fort Peck, MT \$74,053.04. Bid bond was okay. Don Loomer will review the bid to see if it is acceptable. Bid is under advisement at this time.

Children Crossing. Tammie McCormick said she is concerned about the safety of children going to and from the baseball fields. Last year the state moved the 35 MPH speed limit in from out-of-town to the corner of McCormick's. The sports complex is being expanded with the addition of rest rooms, ice rink and another baseball field. Tammie said there have been many "close calls" of kids and vehicles.

Council said the town would send a letter to the State Highway Department addressing this problem and request assistance in the matter.

Attorney Hennessy asked Tammie to write a letter also, giving her view, discuss the expansion of the complex, name incidents of "close calls", moving the speed limit closer in to town, and accompany this with parent signatures.

Council asked clerk to get an update on the request for the pedestrian crossing flashing light between the school and the L & R.

All School Reunion. Allen Peterson discussed activities for the 100 yr. all school reunion. Food booths were discussed and they need to get clearance from the County Sanitarian for the booths. For the street dance at the south end

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of main, the sheriff dept. will have to be notified. Fireworks - possibly set off on airport runway with the fire dept. in charge of this. It appears there could be some cost savings if the fireworks were sponsored by a government entity. Clerk will check with the MMIA on the liability coverage for fireworks display.

Gordon Oelkers made a motion to donate \$200.00 to the fireworks pending town can be covered with liability insurance and cost of that insurance. Reginal Rudolph seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Reginal Rudolph and Edward Anklam. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

File Storage. Clerk reported Brien Larsen quote for wall partition completely finished is \$905. Council decided to scrap this project and just have Steve put doors on the shelves that are already in place.

Electricity to Pole Building in Gravel Yard. Red's Electric bid to install meter main 100A in pole building in gravel yard \$685. Council wants Steve to find out what M.D.U. will charge to run power underground to the building. Council wants Red's Electric to re-bid with a 10 space panel instead of a 20 space panel. Council will discuss this at the March council meeting.

Job Descriptions. Question on job descriptions was whether or not a Commercial Drivers License would be a requirement.

Eastern Plains R C & D. Reginal Rudolph made a motion to nominate Walter Busch as the town's representative to the Eastern Plains R C & D. Gordon Oelkers seconded the motion. Those voting in favor of the motion: Reginal Rudolph, Gordon Oelkers and Edward Anklam. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

125,000 Water Storage Tank. Attorney Hennessy has drawn up a contract between the Town of Culbertson and Jerry Knick, d/b/a Sheridan/Culbertson Sheet Metal & Electric for \$24,680.00 to transport a 125,000 gallon water storage tank from its location at Beach, ND to Culbertson Water Plant site. Clerk is to ask Don Loomer what the on or before deadline date is then have Jerry Knick sign the contract.

S V O. Gordon Oelkers made a motion to authorize a Letter of Intent to contribute \$50,000 capital to purchase SVO, on condition of CDBG approval for funding. Edward Anklam seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Edward Anklam and Reginal Rudolph. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Rural Development. Debbie Hansen, Grant Services called and said Tom Erskin, Rural Development Billings office called her asking if she knew of any upcoming projects that need funding. Mr. Erskin could meet with mayor and council on Wednesday, Feb. 26, 1997 in the afternoon. Council said they would meet with Mr. Erskin.

Property and Supply Bureau. Gordon Oelkers made a motion to adopt Resolution to authorize the following agents to acquire federal surplus property from the State of Montana, Property and Supply Bureau for the Town of Culbertson: James Baldwin, Bernie W. Finnicum, Steven Moore and Raedelle Aspenlieder. Reginal Rudolph seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Reginal Rudolph and Edward Anklam. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Steve and Pam Anders have been having trouble with the water line freezing. The meter is in the garage and the line then runs to the house. Therefore, they have to let their water run some. They asked for some relief on the water and sewer fees. Council said the water would be charged according to meter reading, but the sewer rate could be averaged. Council suggests they fix the problem before next year.

GJV. General journal voucher #177 was approved and signed.

Building Permit. Building permit for Randal Baxter was approved and signed.

At a couple customers request, clerk asked council if water service due to be shut-off on Tuesday, Feb. 4, 1997 could be extended 2 days. Council said there would be no exceptions to the rule.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Raedelle Aspenlieder	1180.86
First Community Bank	343.34
PERS	208.74
Dept. of Revenue	56.13
Finnicum's	23.88
Bruce Waldhausen	125.00
Postmaster	13.00
Gaffaney's	75.47
IIMC	60.00
Valley Telecommunications	37.09
Elgen Aerial	327.05
Hennessy Law Office	5262.70
MDU	1344.32
American Legion Post 81	20.00
TOTAL	<u>\$9,077.58</u>

Special Funds:

Finnicum's	54.64
Wild West	17.95
Taste of Home	11.98
Better Homes & Gardens	18.00
Betty Schroeder	75.00
Roos. Co. Sheriff Dept.	916.66
NorMont Equip. Co.	174.14
Barco Municipal Products	578.99
Miller Oil	188.52
MDU	1152.75
Culb. Library	59.21
Culb. Pharmacy	4.76
TOTAL	<u>\$3,252.60</u>

Enterprise Fund:

MT Rural Water Systems	90.00
Postmaster	73.50
Steven Moore	1607.25
William Carlisle	288.82
Joyce S. Norris	114.05
First Community Bank	571.22
PERS	335.16
Dept. of Revenue	94.23
QBS	173.68
Finnicum's	120.86
Barco Municipal Products	28.00
Larry Mahlum	48.60
Yvonne Luft	50.00
Cindy Gergen	50.00
Inter-Mountain Labs	48.00
Dept. of Env. Quality	774.00
Dept. of Public Health & Hu	14.00
Water/Wastewater Op. Cert.	15.00
Hometown Market	21.15
DPC Industries	10.00
HF Scientific Inc.	63.83
Northwest Pipe Fittings	252.71
McKinney Motors	10.95
Steve Moore	20.00
Dave's Sanitation	5005.00
Sheridan Electric	10.00
Triple M	40.00
Miller Oil	519.00
MDU	852.78
Culb. Pharmacy	2.99
TOTAL	<u>\$11,304.78</u>

Meeting adjourned at 10:30 p.m.

Raedelle Aspenlieder
Clerk

J. A. Balderes
Mayor

Error The February 3, 1997 minutes were typed in the minute book prior to the January 29, 1997 special meeting minutes in error.

January 29, 1997. The Culbertson Town Council met in special session with Jerry Knick at his request, on Wednesday, January 29, 1997 at 7:00 p.m. in the town hall. The following were present: Reginal Rudolph, Bernie W. Finnicum, Edward Anklam, Gordon Oelkers, James Baldwin, Raedelle Aspenlieder, Greg Hennessy and Jerry Knick.

Jerry Knick wanted to bring the council up-to-date on SVO.

Plant history, beginning in 1959 when the plant was built through 1996 was discussed.

Plant History: Built in 1959 by Pacific Vegetable Oil Corp. (PVO)
Plant was due to be scrapped in 1966.

P.J. Anderson & Sons purchased the plant in 1967 mainly to expand the mustard business.

Continental Grain purchased the plant in 1976.

From 1976 to 1979, contracted acres of safflower went from 60,000 to a high of 250,000.

From 1979 to 1985 contracted acres of safflower went from 250,000 to 20,000 or less.

1985 Elders bought the plant with Canola in mind.

1990 SVO purchased the plant with oleic sunflowers in mind.

Which brings up to this date when the plant is once again for sale or due to be scrapped.

At the time of closing, SVO employed 28 people - 13 Culbertson residents, 11 rural Culbertson, 1 Froid, 1 Fairview, 1 Medicine Lake and 1 Poplar.

Council is considering being one of 4 investors in purchasing SVO. Jerry Knick is asking for a letter of intent for \$50,000. investment based on results of financial meeting. The projections for 5 years by month will be shown at the financial meeting along with profit sharing (24%, 24%, 24%, 28%). One council member or the mayor will sit on the board of directors. Bank would have first lien.

Council feels this would be a good investment in the future of our community.

Council will vote on letter of intent at the regular meeting on February 3, 1997.

Meeting adjourned at 9:00 p.m.

Raedelle Aspenlieder
Clerk

J. J. Baldwin
Mayor

February 12, 1997. The Culbertson Town Council met in special session with Jerry Knick at his request, on Wednesday, February 12, 1997 at 7:00 p.m. in the town hall. The following were present: Reginal Rudolph, Bernie W. Finnicum, Edward Anklam, Gordon Oelkers, Greg Hennessy and James Baldwin. Absent: Raedelle Aspenlieder. Guests: Jerry Knick, Linda Knick, Lee Averill, Jerry Lyseng, Carol Lyseng, Jennifer Kessner, Doug McCormick, Darlene Jasper, George Jasper, Ila Mae Forbregd, Walter Busch, Dean Harmon and LeAnn Eckroth.

Jerry Knick began with an explanation of his efforts to develop a group to buy the Safflower Plant. Jerry's efforts began in Oct. - Nov. 1996. An application for Community Development Block Grant funds for \$500,000 low interest loan was done and a 95% assurance of that loan.

Dr. Bergman felt a growers group should buy the plant.

Jerry explained the various meetings he had with local and area people.

On January 27, 1997 Knick received an acceptance from SVO for purchase of the plant at \$400,000 - \$100,000 down, SVO finance balance at 8% interest and SVO took 2nd position on mortgage. First Community Bank of Culbertson approved loans of \$500,000 - \$700,000. Roosevelt County Commissioners offered some tax break. As of January 27, 1997 the investors were Town of Culbertson, Nemont Telephone Co-Op, Sheridan Electric Co-Op and Jerry Knick.

Jerry had made contacts with the meal and oil buyers. Projections for acres seeded at the 5th year was 700,000 acres. An application for license for Montola 2000 and 2001 was sent to R.D.I. at University in Bozeman. Montola planting seed - 5¢/lb. would be added to the cost of planting seed sold to the farmer to cover a 1½¢/lb. royalty and 3½¢/lb. for safflower research. There would have been 8,000 acres of seed to start and 4,000,000 lbs. of seed needed in the future. Non-confirmed information was the license was to go to a growers organization only. There is not a safflower growers organization in the United States. Knick's opinion is if you can contract all the acres you want, a growers organization is not needed.

On Monday, February 10, 1997 at 3:30 p.m. Sheridan Electric notified Jerry Knick that they have bought the Safflower Plant. Jerry Knick has not made up his mind on hindering sale of the Safflower Plant to Sheridan Electric.

Knick's opinion is there is not enough oleic seed available for spring planting to allow for crushing in the fall.

Meeting adjourned at 8:20 p.m.


Acting Secretary


Mayor

February 14, 1997 Special Meeting. The Culbertson Town Council met in special session on Friday morning, Feb. 14, 1997 at 8:30 a.m. The following were present: Reginal Rudolph, Bernie W. Finnicum, Edward Anklam, Gordon Oelkers and James Baldwin. Absent: Raedelle Aspenlieder.

Purpose of the meeting was to discuss: 1.) if the town would join Jerry Knick in a law suit against Sheridan Electric and 2.) if council would give a waiver to release Attorney Greg Hennessy from any conflict of interest if he would represent Jerry Knick in a suit against Sheridan Electric concerning purchase of SVO.

Each council member and Mayor Baldwin talked on the telephone to Attorney Hennessy. Mayor Baldwin took a roll call vote: Reginal Rudolph abstained, and the following voted no on both topics discussed: Bernie W. Finnicum, Edward Anklam and Gordon Oelkers.

Meeting adjourned at 9:15 a.m.


Acting Secretary


Mayor

March 3, 1997. The Culbertson Town Council met in regular session with the following present: Reginal Rudolph, Bernie W. Finnicum, Edward Anklam, Gordon Oelkers, James Baldwin, Greg Hennessy, Steve Moore and Raedelle Aspenlieder. Guests: Don Loomer, Les Scanlan, Keenan Engelke and Walter Busch.

Reginal Rudolph made a motion to approve Jan. 29, 1997 minutes and Jan. 31, 1997 Treasurer Report. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.
February 3rd, 12th and 14th, 1997 minutes were approved.

Hospital - Snow Removal. Walter Busch, Administrator, Roosevelt Memorial Medical Center asked if the town could do some snow removal on 3rd Ave. E. This is the street used by the ambulance and is very rough riding for ambulance patients. Gordon Oelkers made a motion to have LK Enterprises blade 3rd Ave. E. from Bethel Lutheran Church to ambulance shed and in front of ambulance shed. Steve will haul the snow away. Edward Anklam seconded the motion. All voted in favor of the motion. MOTION CARRIED.

125,000 Gal. Tank. Jerry Knick d/b/a Sheridan Sheet Metal and Electric has not yet signed the contract to get the 125,000 tank from Beach, ND to Culbertson. Jerry's concern was the handling of the tank to paint the bottom and set it on the foundation after he gets it here. Les Scanlan is also concerned about 2 different contractors handling the tank before it is welded back together. Clerk called Jerry Knick during meeting and put him on the speakerphone. Attorney Hennessy asked Jerry if his bid is still on the table since the trucking firm he planned to use at the time of the bid (Hi-Line Trucking) has scaled back. Knick said he has been in contact with Les Scanlan about hauling and Mitchel's Trucking, neither of which have gotten back to him. If Mitchel's Trucking can commit to this Knick will call Don Loomer. Don will schedule a meeting to coordinate the project with Les Scanlan, Jerry Knick and members of the council. Bonding by both contractors was also discussed. Scanlan explained his bonding as did Knick.

March 3, 1997 cont.

Audit Comments. Doris Leader, Auditor CHMS, P.C., met with Mayor Baldwin and Raedelle in February to discuss the audit comments. Council discussed contracted labor and sick and vacation leave. Doris Leader will attend the April 7, 1997 council meeting for the exit conference.

Gordon Oelkers made a motion to go with the 10 space panel with Red's Electric for \$655.00 to get electricity at the pole building in the gravel yard. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Bernie W. Finnicum and Reginal Rudolph. Absent and not voting: Edward Anklam. MOTION CARRIED. This will be done in the spring when M.D.U. can trench in the power line.

Fireworks. Gordon Oelkers made a motion to donate \$200.00 to the fireworks to be held outside the town limits, for the 100 yr. all-school reunion. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Bernie W. Finnicum and Reginal Rudolph. Absent and not voting: Edward Anklam. MOTION CARRIED. MMIA no longer insures for "special events fireworks". Doug McCormick said insurance coverage for this event would cost \$1500.00.

Sheridan Electric meeting for members to vote on purchase of SVO is March 15th. Reginal Rudolph will report. Possibly Edward Anklam can attend the meeting.

Pedestrian Crossing Update. Clerk talked to Ray Mengel about the request for pedestrian crossing by the school gym and L & R. Mr. Mengel said on 1-24-97 he received a letter from the Traffic Section that the study is not completed yet but would be completed before school is out in May. The Traffic Section does the studies for the whole state and has 16 requests from the Glendive district alone.

Property Insurance. Clerk informed council the fire hall contents property insurance will increase \$236.00/year due to the new breathing equipment lease/purchase worth \$26,800.

Election. Edward Anklam does have to run for the unexpired 2 yr. term. Terms up 12-31-97 are Mayor Baldwin and Councilmen Gordon Oelkers and Bernie W. Finnicum. Filing dates - 1st day to file is April 28th and the last day to file to be listed on ballot is June 26th.

Annual Spring Water School. Due to a water break the day Steve was to leave for the MT Rural Water Conference in Great Falls, he was unable to attend. Gordon Oelkers made a motion that Steve attend the Annual Spring Water School for Small Systems in Billings March 12, 13 & 14, 1997. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Bernie W. Finnicum and Reginal Rudolph. Absent and not voting: Edward Anklam.

MMCTFOA. Bernie W. Finnicum made a motion that Raedelle attend the Institute for Municipal Clerks, Treasurers and Finance Officers in Billings April 13-18. Reginal Rudolph seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Reginal Rudolph and Gordon Oelkers. Absent and not voting: Edward Anklam. MOTION CARRIED.

Town Code on Waste of Water. Clerk quoted Town Code 4.06.040 (3) Waste of Water and a letter written to Shane Mathre concerning this issue. Steve did fix Mathre's trailer water line leak. Council said to send Shane Mathre a bill for Steve's time to repair his line.

March 3, 1997 cont.

Steve said the mice have chewed up the seal portion of the air mask. Gordon Oelkers made a motion to buy a new mask, approximate cost \$300. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Bernie W. Finnicum and Reginal Rudolph. Absent and not voting: Edward Anklam. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Raedelle Aspenlieder	244.09
Nemont Telephone Coop.	209.48
Raedelle Aspenlieder	1427.72
PERS	305.38
MT Dept. of Revenue	90.54
First Community Bank	549.68
Bruce Waldhausen	125.00
Gaffaney's	149.60
Hometown Market	15.28
CHMS, P.C.	3915.00
Culbertson State Agency	100.00
Red Hot	125.25
Valley Telecommunications	40.29
Elgen Aerial	1321.11
Nemont Telephone	226.13
Hennessy Law Office	2751.80
Larsen Builders	178.70
TOTAL	<u>\$11,775.05</u>

Special Funds:

Montana Magazine	21.00
Betty Schroeder	75.00
Roos. Co. Sheriff Dept.	916.66
NorMont Equip. Co.	185.00
Fort Union Supply & Trade	14.95
LK Enterprisee	240.00
Larsen Builders	20.88
Triple M	22.95
Oelkers Servicenter	55.45
Farm Plan	29.75
TOTAL	<u>\$1,581.64</u>

Enterprise Fund:

Evelyn Herness	7.52
Nemont Telephone Coop.	54.42
MDU	63.64
Steve Moore	340.24
Postmaster	72.80
Joyce S. Norris	225.87
William Carlisle	273.02
Steven Moore	1703.99
PERS	357.96
MT Dept. of Revenue	110.85
First Community Bank	631.64
Hometown Market	17.50
NorMont Equip. Co.	76.00
Fort Union Supply & Trade	22.50
Searchlight	210.00
MT Dept. of Public Health	14.00
Montana Bearings	13.63
Jacobsen's Inc.	16.45
Farmers Elevator Co.	36.00
DPC Industries Inc.	5.00
Northwest Pipe Fittings	248.49
Sheridan Electric Co-Op	672.00
Franz Const.	1440.00
Dave's Sanitation	5005.00
Sheridan Electric Co-Op	10.00
Nemont Telephone	66.96
Oelkers Servicenter	203.23
Miller Oil Co.	37.01
TOTAL	<u>\$11,935.72</u>

Meeting adjourned at 9:50 p.m.

Raedelle Aspenlieder
Clerk

J. E. Ballman
Mayor

April 7, 1997. The Culbertson Town Council met in regular session with the following present: Reginal Rudolph, Bernie W. Finnicum, Edward Anklam, Gordon Oelkers, James Baldwin, Greg Hennessy, Steve Moore and Raedelle Aspenlieder. Guests: Sheriff John Grainger, Don Loomer, Gene Schmitz, Jerry Lyseng, Debbie Moore, Keenan Engelke, Doris Leader and Julie Sunsted.

Reginal Rudolph made a motion to approve March 3, 1997 minutes and Feb. 28, 1997 Treasurer Report. Gordon Oelkers seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Clerk was asked to talk to Doug McCormick at First Community Bank about current interest rates and town's current investments.

Audit Exit. Doris Leader, CHMS, P.C., discussed audit findings from FY ending 6-30-95 and 6-30-96. The town has not maintained adequate fixed asset records in the General Fixed Asset Account Group and has not maintained adequate fixed asset records in the Enterprise Funds and depreciation of Enterprise Fund Assets. Other reportable conditions noted in the schedule of findings: 1.) Segregation of Duties, 2.) Montana Safety Culture Act, 3.) Fixed Assets, 4.) Salaries, 5.) Employee vs Independent Contractor, and 6.) Vacation and Sick Leave Accrual.

Gordon Oelkers made a motion to accept the audit for FY ending 6-30-95 and 6-30-96 and also authorize CHMS to submit reports to the Department of Commerce. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Sheriff Dept. Sheriff Grainger reported on the DUI Task Force. According to a recent sting operation, 46% of businesses in Roosevelt County sold alcohol to minors. This is a misdemeanor offense and would be handled by the County Attorney office.

9-1-1. Sheriff Grainger said the council needs to appoint a representative from Culbertson to serve on the 9-1-1 Committee. Bernie W. Finnicum made a motion to appoint Carol Lyseng as the 9-1-1 representative from Culbertson. Edward Anklam seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Gordon Oelkers made a motion to approve the Final State 9-1-1 Plan. Reginal Rudolph seconded the motion. All voted in favor of the motion. MOTION CARRIED. This plan is establishing the 9-1-1 telephone system and the use of the State 9-1-1 money.

Wednesday, Sheriff Grainger will pick-up the plan signed by Mayor Baldwin and Fire Chief Alan Aspenlieder.

Pasture Rent. Gene Schmitz said he would like to rent the 17 acres west of the lagoons. Gene will be responsible for any fence repairs necessary. Gordon Oelkers made a motion to go 3 years at \$170./yr. to lease the 17 acres to Gene Schmitz. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED. Clerk will type up the lease.

Water Outside Town Limits. Jerry Lyseng wants to be on town water supply system. Lyseng's would have to pay all installation costs, \$850.00 new connection fee, \$50.00 deposit and \$25.00 turn-on fee. Jerry Lyseng is working with Bob Jasper on the project. The water service line would be 1½" and it is 850' to the main. Also, Lyseng's will get an easement from Donald Oelkers. Bernie W. Finnicum made a motion to grant permission for Jerry Lyseng to tap the town water supply. Reginal Rudolph seconded the motion. All voted in favor of the motion. MOTION CARRIED.

April 7, 1997 cont.

125,000 Gal. Water Tank. Gordon Oelkers made a motion to authorize Mayor Baldwin to sign the 3 copies of the Bid Form awarding bid for site work to L. Scanlan for \$74053.04 and authorize Mayor Baldwin to sign the Form of Agreement Between Owner and Contractor when town received it with L. Scanlan's signature and all the necessary Performance and Payment Bonds. Edward Anklam seconded the motion. All voted in favor of the motion. MOTION CARRIED. Town received contract from Sheridan Sheet Metal and Electric for moving the tank. Mayor Baldwin signed the contract.

Pool Park Trees. Steve had an estimate of \$350.00 from Ron Larsen, Larsen Construction for cutting down 2 trees by the swimming pool. Ron would cut them down, town haul them out. Council said go ahead.

Pool. Larsen Construction had 6 skimmers and will sell to the town for \$20.00. Steve will be replacing 2 skimmers at the pool. Also, baby pool drain is being repaired.

Street Cracking. Steve discussed the need to do some street cracking. Steve estimated 15 cracks/block. Council asked Steve to talk to Tom Romo, Roos. Co. Rd. Dept., about using the county rubber machine.

Library. The southeast corner of the library building is settling and the stucco is coming off. Steve is to get prices from local contractors to stucco the bottom portion of the library building.

Mosquito Mister Machine. Williston Vector Control has a used mosquito mister machine with the pellet blower on it for sale for \$1500.00. Bernie W. Finnicum and Steve looked at the machine. It uses mineral oil and scurge. Cornbelt Chemical would deliver it to Culbertson from Williston and train town employees on operation. Gordon Oelkers made a motion to purchase the mosquito mister machine with pellet blower from Williston Vector Control for \$1500.00. Reginal Rudolph seconded the motion. All voted in favor of the motion. MOTION CARRIED. Cornbelt Chemical will try to pedal the town mosquito fogger and Steve will make some contacts as well.

Community Transportation Enhancement Program. The county has \$90,000 in CTEP funds available. Clerk will see if this could be used to overlay old highway for the many runners, walkers and bikers.

Scale & Rest Area. Mayor Baldwin discussed M.D.U. running utilities to the Montana Dept. of Transportation new scale site. Town does not want the utilities run in the boulevard nor does the town want them to tear up the street. M.D.U. needs to run down the alley as was originally planned.

Pool. Town will advertise for pool help in April with applications due by 5:00 p.m. Monday, May 5, 1997. Roxanne Nickoloff will be the manager again this year. Will need an assistant manager this year.

GJV's. General journal vouchers #178, 179, 180 and 181 were approved and signed.

Building Permit. A building permit for Lloyd and Colleen Lindvig for a deck was approved.

Town received a letter from Tara Nickoloff on the Graduation Party Committee asking for financial support. The town will stay out of this.

April 7, 1997 cont.

The MMIA is having a Risk & Liability Exposures Workshop in Sidney on Tuesday, May 6th. Raedelle will go and if she can't go then Steve will go.

Election Dates. The first day to file is April 28, 1997 and the last day to file to be printed on the ballot is June 26, 1997.

Boat Ramp. Charles DeVaney called on 4-4-97 and said the Boat Ramp Hearing was in the morning and Fish & Game approved the project that afternoon.

Pedestrian Safety. Tammie McCormick wrote to Ed Smith on the Highway Commission about the potential hazard by the Sports Complex along Highway 16. The town will write a letter to the Dept. of Transportation and request a speed zone study be done. Clerk will forward copies of this to Ed Smith. Clerk will ask Ray Mengel about the Federal Hazard Elimination Program.

Job Descriptions and Personnel Policy Manual. Council will set aside one evening to work on the job descriptions and personnel policy manual to finalize them.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Fund:</u>	
MDU	1078.52	Miller Oil Co.	227.80
Local Gov't Center	50.00	MDU	656.39
Bruce Waldhausen	100.00	Steve Moore	442.96
Raedelle Aspenlieder	1402.76	MDU	725.66
PERS	253.36	Miller Oil Co.	217.75
First Community Bank	442.30	Postmaster	72.24
MT Dept. of Revenue	73.14	Steven Moore	1603.20
MMIA	184.90	William Carlisle	296.49
UI Contributions Bureau	20.04	Joyce S. Norris	119.16
Valley Tele.	42.04	PERS	335.84
Nemont Tele.	162.08	First Community Bank	572.84
MDU	915.07	MT Dept. of Revenue	94.96
Finnicum's	50.06	MMIA	424.64
Gaffaney's	147.20	UI Contributions Bureau	28.55
U.S. Postal Service	18.40	Sheridan Electric Co-Op	10.00
Hometown Market	58.90	Nemont Tele.	50.62
Culb. School Centennial	200.00	MDU	557.10
Taabs, Inc.	400.00	Finnicum's	135.08
Hennessy Law Office	324.90	Hometown Market	20.16
Elgen Aerial	94.86	NorMont Equip.	116.00
Seitz Ins.	103.00	Miller Oil Co.	100.49
Larsen Builders	20.97	Oelkers Servicenter	356.15
Bruce Waldhausen	125.00	Duane Trowbridge	23.02
Finnicum's	85.72	MT Dept. of Public Health	14.00
TOTAL	\$6,353.22	Steve Moore	19.20
		DPC Industries	10.00
		Jacobsen's Inc.	15.78
		Hach Company	73.00
		Industrial Systems	531.42
<u>Special Funds:</u>		Kadrmass, Lee & Jackson	1448.00
MDU	1093.88	Arrowhead Pest Control	75.00
MDU	1046.53	Searchlight	6.00
Finnicum's	41.30	Dave's Sanitation	5005.00
Hometown Market	28.14		
Elgen Aerial	336.00		



CULBERTSON VOLUNTEER AMBULANCE

TERESIA MOORE, PRESIDENT

BOX 1

CULBERTSON, MT 59218

March 20, 1997

Dear Mr. Mayor,

I have been notified that you have been asked to appoint someone from the community to represent Culbertson on an advisory board for the 911 system. Before you make your decision, I would like to ask to consider Carol Lyseng. She has many years of hospital and EMS experience and could bring up many good points to the board. And she would be glad to keep you, as mayor, and the council, and the whole community informed on what is happening with the system. She would also be happy to take your question, concerns and ideas to the board.

Please call if you have any questions. Thank you for your time.

Teresia Moore

Teresia Moore, Pres.

April 7, 1997 cont.

Special Funds cont.

Good Housekeeping	12.00
Nat'l Geographic Mag.	25.00
Culb. Public Library	79.66
Hedahls	5.52
Farm Plan	30.36
Western Plains Mach.	217.38
Triple M	34.50
NorMont Equip.	60.00
Miller Oil Co.	109.10
Oelkers Servicenter	29.08
Prairie Ag Sales & Service	467.57
LK Enterprises	120.00
Betty Schroeder	75.00
Roos. Co. Sheriff Dept.	916.66
Finnicum's	63.69
TOTAL	<u>\$4,791.37</u>

Enterprise Funds cont.

Finnicum's	20.75
TOTAL	<u>\$14,405.25</u>

Other Funds:

Fire Relief Assn.	150.00
TOTAL	<u>\$150.00</u>

Meeting adjourned at 11:15 p.m.

Raedelle Aspenlieder
Clerk

J. E. Baldwin
Mayor

May 5, 1997. The Culbertson Town Council met in regular session with the following present: Reginal Rudolph, Bernie W. Finnicum, Edward Anklam, Gordon Oelkers, James Baldwin, Greg Hennessy, Steve Moore and Raedelle Aspenlieder. Guests: Keenan Engelke, Butch Cooper and Nancy with Diamond Construction, Ron Arthur, Ken Forbregd, Steve Baldwin, Lynn and Linda Labatte.

Reginal Rudolph made a motion to approve April 7, 1997 minutes and accept March 31, 1997 Treasurer Report. Gordon Oelkers seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Scale/Rest Area. Butch Cooper, Diamond Construction, discussed the proposed changes for the Sanitary Sewer installation to the scale/rest area. The original location of the lift station was partly in the boulevard and partly in what would be the street. Also, the ground at the depth requirement of the lift station, was unstable. Council did not oppose the proposed changes.

Curb Stop Repair. Steve Baldwin said the curb stop on his property is leaking and needs to be dug up and repaired. He wanted to know when Steve Moore could schedule this. He would like this done before fall. Steve Moore said he has a list of 5 curb stops to do.

Garbage Lawsuit. Attorney Greg Hennessy reported on the Montana Supreme Court ruling on L & L Sanitation v. Town of Culbertson last week, and two letters received from L & L since then. The ruling held that the Town's 1967 garbage ordinance had enough wiggle-room to allow L & L to compete can by can with the Town's contract hauler for each residence and business in town. L & L had previously held a monopoly on the entire town, but lost it in a competitive bidding process in 1995 by more than the 5% Montana resident bidder preference, or about \$11000 difference. After a seven month absence in town, L & L has

May 5, 1997 cont.

sought to regain the business it lost in the open competition, despite the fact that the town's size cannot support two garbage haulers financially. Other discussion was the fact that the town is obligated to pay the current garbage contractor the contract amount whether any residents subscribe to L & L's new service. L & L has threatened further litigation if the Town tightens up its ordinance, even though the Council in bidding the last contract had performed its duty to get the entire Town the most garbage service for the least money, as in prior Councils.

Clerk did First Reading of Ordinance No. 185. An Ordinance Amending Town Code Chapter 7.02 Garbage Collection Service And Fees And To Make Them Both Exclusive Within The Town Limits. Gordon Oelkers moved passage of Ordinance No. 185. Reginal Rudolph seconded the motion. All voted in favor of the motion. MOTION CARRIED. Second Reading of Ordinance No. 185 will be June 2, 1997 to be effective in early July.

All-School Reunion. Allen Peterson left papers for the Council to sign so the fireworks for the All-School Reunion could be purchased through a government entity. The forms were: 1.) Permit To Buy Fireworks For Display or Entertainment Purposes and 2.) Letter of Authorization. The forms were from Rich Brothers Interstate Display Fireworks Company.

Town donated to the display earlier, and Council said the signatures should be from either those setting them off or from those where the display will be.

Treasure State Endowment Program. Council received a letter from the Treasure State Endowment Program stating Town's grant request for \$313,259 for waste-water project could receive funding, but only if projects ranked above are not able to move forward.

Legislative Update and BARS Workshop. Gordon Oelkers made a motion to approve Raedelle attend the Legislative Update and BARS Workshop in Glendive, June 25, 1997. Bernie W. Finnicum seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Guard Camp. Steve will be gone to guard camp May 30th - June 13th. Abe Rumsey will be here to start work around May 15th.

Boat Ramp. Council received a letter from Montana Fish, Wildlife & Parks stating "After careful review and consideration of public comments received, the FWP Commission approved the purchase of the adjacent private property for the development of the Culbertson Bridge Fishing access site on April 4, 1997.

GJV's. General journal vouchers #182 & 183 were approved and signed.

Library Building. Bernie W. Finnicum made a motion to accept Ellerkamp Building Construction bid of \$690.00 for general repair of cavities and loose areas on bottom portion of Library Building. Edward Anklam seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Traffic Study. Town requested a traffic study for Highway 16 North from the intersection of Highway 2. This is the area of the sports complex. The District has received town request for a traffic study and has forwarded the request to the Dept. Traffic Section in Helena.

May 5, 1997 cont.

Audit. CHMS, P.C. submitted a proposal for consideration for 2 year audit for fiscal years ending 6-30-97 and 6-30-98 - \$4575. Council would go for proposal at the same as the last 2 year audit - \$4350.

Great Northern Development Corp. Great Northern Development Corp. is seeking a financial commitment from Culbertson for \$796.00. Council said funds are still short.

Swimming Pool 1997 Season. Swimming pool personnel for the 1997 season: Roxanne Nickoloff - Manager; Mary Fusaro - lifeguard & assistant manager; KayCee Finnicum and Andrea Vannatta - Water Safety Instructors & lifeguards; and lifeguards - Rhonda Snyder, Scott Nickoloff, Suzanne Walker, Michael Lannen, Lexie Marchwick-Wix, LeeAnne Labatte, Lindsey Labatte and Jessica Schmitz. Mon-Dak Chemical will be sponsoring a Pool Seminar in Williston. Information of this workshop will be passed on to Steve Moore, Roxanne Nickoloff and Mary Fusaro.

Reginal Rudolph will be absent at the June 2, 1997 meeting.

Building Permits. Building permits for the following were approved: Arne Iverson - new home, Evelyn Herness - sidewalks, Arlie Larsen - 8'x14' addn. to garage for greenhouse, Robert Damm - garage, Alex Damm - garage, Vickie Snedigar - cement slab, Daryl Synan - new double-wide home and Gene Dillman - move fence.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Fund:</u>	
MMCT & FOA	295.00	MDU	86.24
Raedelle Aspenlieder	249.46	City of Beach, ND	4000.00
Postmaster	32.00	Postmaster	72.76
Raedelle Aspenlieder	1408.31	William Carlisle	264.92
PERS	254.24	Joyce S. Norris	201.60
First Community Bank	443.28	PERS	44.86
MT Dept. of Revenue	73.19	First Community Bank	98.60
Valley Telecommunications	35.32	MT Dept. of Revenue	17.57
Nemont Telephone	154.17	Thomas Marchwick	72.00
MDU	484.68	Sheridan Electric Coop.	10.00
Oelkers Servicenter	50.25	Nemont Telephone	51.06
Bruce Waldhausen	125.00	MDU	588.05
Gaffaney's	65.17	MDU	73.03
Hometown Market	11.14	Oelkers Servicenter	30.60
CHMS, P.C.	435.00	Searchlight	12.00
Hennessy Law Office	140.64	Northwest Pipe Fittings	424.97
Sullivan Wholesale	548.82	MT Rural Water Systems	200.00
Searchlight	36.00	MT Dept. of Health	14.00
Rich Boyce Recreation	379.00	Bruns Electric	29.00
Thompson Pools	188.45	DPC Industries	81.75
Northwest Pipe Fittings	10.71	Kadmas, Lee & Jackson	763.20
TOTAL	\$5,419.83	Sheridan Sheet Metal	9250.00
		Franz Construction	848.00
<u>Special Funds:</u>		Strategic Supply, Inc.	482.89
Steven Moore	1611.45	Dave's Sanitation	5005.00
PERS	295.54	TOTAL	\$22,722.10
First Community Bank	532.44		

May 5, 1997 cont.

Special Funds cont.

MT Dept. of Revenue	93.65
MDU	980.57
Oelkers Servicenter	271.06
Betty Schroeder	75.00
Roosevelt Co. Sheriff Dept.	916.66
Farm Plan	283.57
Miller Oil Co.	88.34
Western Plains Mach.	681.38
TOTAL	<u>\$5,829.66</u>

Meeting adjourned at 10:35 p.m.

Raedelle Aspenlieder
Clerk

James Baldwin
Mayor

June 2, 1997. The Culbertson Town Council met in regular session with the following present: Bernie W. Finnicum, Edward Anklam, Gordon Oelkers, James Baldwin, Greg Hennessy and Raedelle Aspenlieder. Absent: Reginal Rudolph and Steve Moore. Guests: Keenan Engelke and Lynn Labatte.

Bernie W. Finnicum made a motion to approve 5-5-97 minutes and accept 4-30-97 Treasurer Report. Gordon Oelkers seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Gordon Oelkers and Edward Anklam. Absent and not voting: Reginal Rudolph. MOTION CARRIED.

Mayor Baldwin welcomed Keenan Engelke and asked him if he had something he wanted to discuss with the council. Keenan said he was just observing and thanked Mayor Baldwin for the acknowledgment.

Garbage. Clerk did Second Reading of Ordinance No. 185. An Ordinance Amending Town Code Chapter 7.02 Garbage Collection Service And Fees And To Make Them Both Exclusive Within The Town Limits. Gordon Oelkers moved passage of Ordinance No. 185. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Bernie W. Finnicum and Edward Anklam. Absent and not voting: Reginal Rudolph. MOTION CARRIED.

Council reviewed letters from Attorney Laura Christoffersen dated May 1, 2 and 23, 1997 on behalf of L & L Sanitation. In part, the May 23, 1997 letter states: "Frankly, we believe that we can prove losses for the past two years equivalent to the value of the prior contract that we had with the Town and we further believe that we can prove losses into the future at least five years equivalent to the value of the present contract you have given to Dave's Sanitation. Clearly this claim would exceed \$350,000. Additionally pursuant to the statute we would be entitled to the value of our equipment. Given these factors, we would be willing to settle our claim presently for a lump sum payment of \$250,000."

Attorney Hennessy answered Christoffersen's May 2, 1997 letter point by point. However, Attorney Christoffersen's letter dated 5-23-97 did not answer or rebut any of Attorney Hennessy's response. Attorney Hennessy said the arithmetic for the \$250,000 and \$350,000 is not included nor is the fair market value of L & L Sanitation's equipment. But prior to the fair market value of the equipment

June 2, 1997 cont.

being determined, the question of buy or delay clause has to be determined. The question of lost profits - you have to be able to prove with certainty lost profits.

Gordon Oelkers made a motion to instruct Attorney Hennessy to request net profit calculations on 6 or 7 customers for 17 months, and to reimburse the \$513.00. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Bernie W. Finnicum and Edward Anklam. Absent and not voting: Reginal Rudolph. MOTION CARRIED.

CTEP. Community Transportation Enhancement Program funds cannot be used for anything that can be driven on. So, the idea of an overlay on old highway #16 north for the bikers, runners and walkers is a no.

Cemetery. The water is on to the cemetery. In FY 1997-98 we need to budget in cemetery for dirt work, drainage and fencing. Mayor Baldwin talked to Tom Romo with the County Road Dept. about moving the dirt.

Agenda. There was some discussion on the council having an agenda. Some concerns were the fact that the council only meets once a month, the meetings are open to the public and the fact that there are safeguards built into the system. Gordon Oelkers made a motion to leave the meetings open as they have been and with no agenda. Edward Anklam seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Edward Anklam and Bernie W. Finnicum. Absent and not voting: Reginal Rudolph. MOTION CARRIED.

Park Rest Rooms. Park rest rooms opened 6-1-97. Gordon Oelkers made a motion to have Teresia Moore clean the rest rooms for \$50.00/month. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Bernie W. Finnicum and Edward Anklam. Absent and not voting: Reginal Rudolph. MOTION CARRIED.

Summer Baseball/Softball Program. Council agreed to donate \$300.00 towards supplies for the summer baseball/softball program again this year.

Mike Wilson has moved his garage back to line up with his house on the south side.

Shane Mathre requested an adjustment on 3-31-97 sewer charge. The sewer charge was \$41.10 and water charge was \$64.49 for 36,000 gal. water. Because of all his ~~his~~ frozen and broken water lines, the sewer average is high. Council agreed to adjust sewer average to \$13.60/month, this is a reduction of \$27.50. Council also said this won't happen again so next winter he needs to be sure his home is properly winterized.

Audit. Bernie W. Finnicum made a motion to accept quote from C.H.M.S. - Glasgow for \$4632.50 for next 2 year audit for FY ending 6-30-97 and 6-30-98. Edward Anklam seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Edward Anklam and Gordon Oelkers. Absent and not voting: Reginal Rudolph. MOTION CARRIED.

Sewer Lagoon Project. Town received a letter from the Department of Natural Resources and Conservation stating that our Wastewater Collection and Treatment Project was not approved for funding.

June 2, 1997 cont.

Dennis Elgen called and he would like to load water from the airport office for his spraying beginning end of May through July. Dennis wanted town to charge him for the water. Council said to monitor usage but keep in mind that Dennis volunteers many hours on the street sweeper and repair of the sweeper.

Culbertson High School Resource Room is working on a Community-Based Vocational Assessment/Training Program and wanted to know if the Town Clerk's Office would participate. Clerk is willing to participate and council suggested to start with Job Shadowing which is 5 hours.

GJV. General journal voucher #184 was approved and signed.

Building Permit. Building permit for Don Peisar was approved and signed.

Street Dance. Montana Bar requested permission to block off south end of main street for a street dance on Friday, July 4th for the 100 yr. All-School Reunion. Bernie W. Finnicum made a motion to grant request to block off south end of main street on Friday, July 4th for street dance. Gordon Oelkers seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Gordon Oelkers and Edward Anklam. Absent and not voting: Reginal Rudolph. MOTION CARRIED. Montana Bar is to do the clean-up and asked if they will have bouncers.

Fort Kipp Summer Youth Program. Jeff Stump, Box 183, Brockton is the Fort Kipp Summer Youth Program Coordinator and asked for approval to pay \$500.00 for daily swim for the summer. Last year the youth program used less than \$500 for daily swim. Bernie W. Finnicum made a motion to accept \$500 in advance from the Fort Kipp Summer Youth Program for daily swim for the summer. Gordon Oelkers seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Gordon Oelkers and Edward Anklam. Absent and not voting: Reginal Rudolph. MOTION CARRIED.

Fire Department operations are split with the county.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Fund:</u>	
Northwest Pipe Fittings	56.88	Postmaster	80.00
Nemont Telephone	171.71	Northwest Pipe Fittings	441.62
Finnicum's	82.16	Nemont Telephone	50.62
Bruce Waldhausen	125.00	Finnicum's	86.95
Gaffaney's	9.90	Kohler Communications	45.00
Will's Office World	13.05	Dept. of Public Health	14.00
QBS	172.12	First Community Bank	300.00
Raedelle Aspenlieder	22.94	MT Dept. of Env. Quality	60.00
MT League of Cities & Towns	238.80	Farmers Elevator Co.	35.50
Reds Electric	540.70	Industrial Systems	61.16
Valley Telecommunications	40.29	Industrial Scientific	725.25
Cornbelt Chemical Co.	657.67	Hi-Line Sewer	3636.50
Ron Larsen	280.00	Dave's Sanitation	5005.00
Prairie Sand & Gravel	24.00	Thomas Marchwick	96.00
Roxanne Nickoloff	26.04	Abe Rumsey	451.73
Summer Baseball Program	300.00	William Carlisle	388.89
Raedelle Aspenlieder	1413.86	Joyce S. Norris	101.92
Hennessy Law Office	1922.39	Triple M	133.35
Miller Oil Co.	36.17	Miller Oil Co.	102.08

June 2, 1997 cont.

General Fund cont.

MDU	289.03
Swimming Pool Cash Box	50.00
Roxanne Nickoloff	76.68
Mary Fusaro	40.30
Andrea Vannatta	22.48
Rhonda Snyder	29.42
Jessica Schmitz	28.05
Lidnsey Labatte	4.50
Michael Lannen	32.89
Suzanne Walker	28.05
Scott Nickoloff	49.05
KayCee Finnicum	45.61
Lexie Marchwick-Wix	14.88
First Community Bank	508.70
MT Dept. of Revenue	85.97
PERS	267.48
TOTAL	<u>\$7,706.77</u>

Enterprise Fund cont.

MDU	376.47
Sheridan Electric	10.00
L & L Sanitation	513.00
Steven Moore	1829.26
First Community Bank	862.22
MT Dept. of Revenue	148.14
PERS	483.31
TOTAL	<u>\$16,037.97</u>

Special Funds:

Finnicum's	352.83
Betty Schroeder	75.00
Roos. Co. Sheriff Dept.	916.66
Barco Municipal Products	484.68
Team Laboratory Chem.	555.00
NorMont Equip. Co.	1828.33
Western Plains Mach.	277.64
Farm Plan	185.12
Oelkers Servicenter	73.55
Triple M	3.50
Miller Oil Co.	34.60
MDU	937.56
TOTAL	<u>\$5,724.47</u>

Lynn Labatte came at 9:00 p.m. Lynn came to see if council passed the garbage ordinance. Lynn was informed that 2nd reading of ordinance was done and there was a motion to accept 2nd reading. Lynn asked for a copy on Tuesday and was told it will be available. The ordinance is effective in 30 days.

Meeting adjourned at 9:03 p.m.

Raedelle Aspenlieder
Clerk

J. E. Baldwin
Mayor

July 7, 1997. The Culbertson Town Council met in regular session with the following present: Reginal Rudolph, Bernie W. Finnicum, Edward Anklam, Gordon Oelkers, James Baldwin, Greg Hennessy, Steve Moore and Raedelle Aspenlieder. Guests: Don Loomer, John Grainger, Carol Lyseng and Keenan Engelke.

Bernie W. Finnicum made a motion to approve 6-2-97 minutes and accept 5-31-97 Treasurer Report. Edward Anklam seconded the motion. All voted in favor of the motion. MOTION CARRIED.

911. Carol Lyseng and Sheriff Grainger brought the council up-to-date on the 911 plan. July 17 will be an important meeting on 911. It seems the County and the Tribe are not in agreement on the employment issue.

Clerk will research town ordinances for non-licensed drivers on motorcycles or snowmobiles taking the quickest means out-of-town.

July 7, 1997 cont.

Sheriff Car. Town owns the sheriff car used for the contract. The county outfits the car with radio, radar, etc. Town will sell or trade the old car when a new one is purchased.

Clerk will find out what dollar limit requires town to go out on bid to purchase vehicles.

125,000 Gal. Tank. The 125,000 gal. water tank is welded back together. Sheridan Sheet Metal has some grinding to do yet. Scanlan will be backfilling this week. Basin Sandblasting will sandblast, prime and paint the tank. Scanlan cut all the control wires to the plant and charts. They will have an electrician here this week to do the repairs. In the mean time, Steve has to climb the tank for readings.

Steve reported the water treatment plant roof leaks.

Council discussed the problem of people putting their boats in at our water intake. They run over the hoses and move the pump and lines. Gordon Oelkers made a motion to put up a sign "No Trespassing - City Property - Authorized Personnel Only". Reginal Rudolph seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Steve discussed the condition of the walkway to the floating pump, it isn't safe and needs to be fixed. The walkway is not stable and the pontoons are aged.

Hour meters for the river and lift station motors have been ordered from Red's Electric. Good records will help with maintenance of the motors.

Lagoons. Steve discussed the possibility of running sheep in the lagoon area for weed and cattail control. The State gave approval for this. Rolland Raam is willing to pasture some sheep in the lagoon area. Attorney Hennessy will draw up an agreement.

Library. Ellerkamp Construction finished the stucco job on the bottom portion of the library. Larsen Const. will do the down spout.

Council asked Steve to send M.D.U. a bill for street repair by Muriel Park.

Mosquitos. The new mosquito mister is a little noisy, but seems to be working well. A new battery was purchased for the mister.

Pool. Clerk will bill Mark Leinen for a gallon of paint and labor to paint (3 kids for 1 hr.) to paint the pool pumphouse. The young Leinen girl had spray painted the pumphouse last fall.

Clerk is to send Michael Nordmeyer a registered letter and bill for the guard rail he hit 1-1-97. If he does not pay, it will be turned over to small claims court.

Waterline Replacement. Steve said they will be starting on waterline replacement from the Post Office south to Highway #16 (1st Ave. E.). Jim told Steve to be sure and use the coffer boxes in the hole.

Curb Stops. Dave Schledewitz and Robert Gustafson curb stops need to be fixed and both are in the sidewalk. Clerk is to send Dave Schledewitz a copy of the ordinance and let him know we will be fixing the curb stop and he will be receiving a bill.

July 7, 1997 cont.

125,000 Gallon Tank. Don Loomer said Scanlan is getting an electrician lined up to repair lines he cut. Don talked about having the tank magnafluxed to check for leaks. Clerk called Jerry Knick, Sheridan Sheet Metal, and put him on the speakerphone to discuss having the tank magnafluxed or some other method of checking the tank for leaks. The contract with Sheridan Sheet Metal was to get the tank here and back together so it doesn't leak. After alot of discussion, Don Loomer suggested Jerry talk to Ron Gerwin, Basin Sandblasting and Scanlan about the complications of filling the tank and testing for leaks. Ron's deadline from Scanlan is 7-15-97. Tank should be full so as it has the pressure on the weld.

Council discussed with Don Loomer the possibility of putting a concrete wall inside the 1,000,000 gal. tank. Don has been doing a little research on this and he still needs more information about the present foundation of the tank. Estimated cost to do this is from \$100,000 to \$150,000.

Alleys. Allen Pedersen wants the okay to dig the alley down some behind his house. The alley is high and drops to Vickie Snedigar's. This is okay by the council.

New Scale and Rest Area. Mayor Baldwin explained that the new weigh scale being built east of town had a grease seperator in the original plans. However, the State approved a revised plan with no seperator in the pit. The drain goes directly into the city sewer system. Council did not have a problem with revised plan of no seperator as long as State Environmental Quality approved.

Budget Meetings. Budget meeting for FY 1997-98 are July 14 and 21. Public hearing will be held 7-28-97. All budget meetings start at 7:00 p.m.

No Primary Election. Gordon Oelkers made a motion for Resolution No. 285. WHEREAS, the Election Administrator determined that a primary election need not be held. Reginal Rudolph seconded the motion. All voted in favor of the motion. MOTION CARRIED.

GJV's. General journal vouchers #185, 186, 187, 188 and 189 were approved and signed.

On 6-9-97 Herman Jensen called and said he had started the traveling sprinkler at the Legion Hall and the sprinkler broke. The sprinkler ran from 7:00 am to 8:00 pm in the same spot. Jensen said the gallons used were wasted and wanted to know if the town would adjust for this. Council said we had to bill according to the meter reading and gallons gone through the meter.

MT Dept. of Transportation. Culbertson requested 2 traffic studies. Before a study can be done, an informational meeting must be held. The purpose of this meeting is to explain the speed zoning methodology when establishing a realistic speed zone. They would like to meet with the local governing agency. Clerk will inform everyone of the date and time of this meeting.

Building Permits. Building permits for Gordon Miller, Miller Oil Co., Steve Anders and Dennis Elgen were approved.

Lifeguards. Lifeguards have to be re-certified every 3 years. Jenell Marchwick Bear was a certified instructor, so she could re-certify lifeguards. Jenell has moved and no one in Culbertson can do this. Mary Fusaro and Andrea Vannatta recently were re-certified and it cost them each \$100.00. Mary and Andrea were

July 7, 1997 cont.

Lifeguards cont.

concerned about this expense and the fact that there will be other lifeguards that need to re-certify next year. They wondered if the council would consider helping lifeguards out with this expense. The town has only paid for WSI fees in the past so we would have swimming lessons. Council will think about this and discuss it with Roxanne, Pool Manager.

Intercap. The Intercap Program interest is 4.75%. Loans are for eligible government units for equipment, vehicles, real property improvements, preliminary engineering costs, and other capital financing projects.

Vacuum cleaner for the town hall is shot. Council approved purchase of a new commercial vacuum cleaner.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

KayCee Finnicum	88.13
Mary Fusaro	61.87
KayCee Finnicum	276.94
Andrea Vannatta	276.94
Raedelle Aspenlieder	1413.86
Roxanne Nickoloff	766.66
Mary Fusaro	364.69
Andrea Vannatta	267.75
Rhonda Snyder	460.16
KayCee Finnicum	605.04
Scott Nickoloff	389.37
Suzanne Walker	407.78
Michael Lannen	270.76
Lexie Marchwick-Wix	60.82
Jessica Schmitz	215.21
First Community Bank	1396.26
MT Dept. of Revenue	208.42
PERS	388.20
Unemp. Ins. Bureau	37.51
MMIA	463.56
MDU	313.32
Nemont Tele.	30.35
Oelkers Servicenter	75.90
Farm Plan	89.69
Northwest Pipe Fittings	685.06
Finnicum's	223.14
Bruce Waldhausen	125.00
Hometown Market	13.59
Gaffaney's	48.00
Searchlight	68.00
Raedelle Aspenlieder	60.05
Ellerkamp Bldg. Const.	690.00
Roos. Co. Sheriff Dept.	333.28
Mike Nickoloff	648.00
Dallas Dehner	666.00
Larsen Builders	102.35
Abe Rumsey	5.20
Triple M	9.60
Other Place	7.99

Enterprise Fund:

Bill Carlisle	58.11
First Community Bank	2581.25
DNRC	32800.34
Postmaster	81.20
Steven Moore	858.64
Abe Rumsey	395.30
William Carlisle	344.51
Joyce S. Norris	104.47
First Community Bank	526.14
MT Dept. of Revenue	86.95
PERS	289.28
Unemp.Ins. Bureau	22.94
MMIA	328.40
MDU	61.34
Nemont Tele.	52.01
Sheridan Electric Co-Op	10.00
Oelkers Servicenter	51.40
Farm Plan	3.10
Northwest Pipe Fittings	888.88
Finnicum's	95.54
Hometown Market	18.76
Triple M	22.70
DPC Industries	167.50
Industrial Systems	129.06
Miller Oil Co.	139.22
Richard Hinderer	100.00
Lisa Rasmussen	6.31
Don Knapp	50.00
Dept. of Public Health	14.00
Mon-Dak Chemical	584.10
Kadrmass, Lee & Jackson	888.80
Hi-Line Sewer	250.00
Dave's Sanitation	5005.00
Thomas Marchwick	120.00
Arrowhead Pest Control	75.00
MT Dept. of Env. Quality	500.00
Finnicum's	103.21
MDU	1040.18
Hometown Market	1.78

July 7, 1997 cont.

General Fund cont.

Thompson Pools	167.49
DPC Industries	167.50
Industrial Systems	32.83
Finnicum's	113.53
MDU	972.57
Hometown Market	62.98
Farmers Elevator Co.	31.00
Farmers Union Oil	56.43
Mon-Dak Chemical Inc.	146.20
Teresia Moore	50.00
TOTAL	<u>\$14,722.58</u>

Enterprise Fund cont.

Kohler Communications	62.55
Larsen Builders Inc.	10.09
Graphic Controls	70.19
Sheridan Sheet Metal	13930.00
TOTAL	<u>\$62,934.25</u>

Special Funds:

Steven Moore	858.67
Abe Rumsey	395.32
First Community Bank	411.62
MT Dept. of Revenue	69.33
PERS	229.14
Unemp. Ins. Bureau	13.70
MMIA	208.17
MDU	932.96
Oelkers Servicenter	208.78
Farm Plan	33.61
Finnicum's	36.93
Gaffaney's	294.90
Roos. Co. Sheriff Dept.	583.38

Redbook	12.00
Consumer Reports	24.00
Saturday Evening Post	13.97
Betty Schroeder	75.00
NorMont Equip. Co.	96.00
Miller Oil Co.	34.89
Western Plains Mach. Co.	51.42
Franz Const.	761.90
Finnicum's	90.46
Farmers Union Oil	149.73
Hedahls Auto Parts	19.95
Johnson Const.	299.16
TOTAL	<u>\$5,904.99</u>

Meeting adjourned at 10:40 p.m.

Raedelle Aspenlieder
Clerk

J. E. Baldwin
Mayor

July 14, 1997. The Town Council met in special session to review the preliminary budget. The following were present: Bernie W. Finnicum, Gordon Oelkers, James Baldwin, Steve Moore and Raedelle Aspenlieder. Absent: Reginal Rudolph and Edward Anklam. The following pay raises were approved: Joyce S. Norris .20¢ raise - increases to \$5.75/hr; Swimming Pool Manager .20¢ raise - increases to \$6.80/hr; Swimming Pool Assistant Manager .15¢ raise - increases to \$5.75/hr; lifeguards with 100 hrs. or more experience .10¢ raise - increases to \$5.60/hr; lifeguards with 100 hrs. or less experience .10¢ raise - increases to \$5.35/hr; Steve Moore .30¢ raise - increases to \$9.80/hr; Raedelle Aspenlieder .30¢ raise - increases to \$8.95/hr; Bill Carlisle .20¢ raise - increases to \$6.70/hr; and Abe Rumsey .20¢ raise - increases to \$6.20/hr.

Meeting on the budget to be continued.

Raedelle Aspenlieder
Clerk

J. E. Baldwin
Mayor

July 21, 1997. The Town Council met in special session to fix the final budget with the following present: Edward Anklam, Bernie W. Finnicum, Gordon Oelkers, James Baldwin, Steve Moore and Raedelle Aspenlieder. Absent: Reginal Rudolph. Budget hearing for taxpayers will be on Monday, July 28, 1997 at 7:00 p.m.

Raedelle Aspenlieder
Clerk

James Baldwin
Mayor

July 28, 1997. The Town Council met for a public hearing on FY 1997-98 budget. The following were present: Bernie W. Finnicum, Edward Anklam, Gordon Oelkers, James Baldwin, Steve Moore and Raedelle Aspenlieder. Absent: Reginal Rudolph. Guest: Joe Moore.

There were no objection on the budget.

Bernie W. Finnicum made a motion to accept the budget as prepared pending final taxable valuations from Roosevelt County Assessor. Edward Anklam seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Edward Anklam and Gordon Oelkers. Absent and not voting: Reginal Rudolph. MOTION CARRIED. Meeting adjourned at 7:40 p.m.

Raedelle Aspenlieder
Clerk

James Baldwin
Mayor

August 4, 1997. The Culbertson Town Council met in regular session with the following present: Bernie W. Finnicum, Gordon Oelkers, James Baldwin, Greg Hennessy, Steve Moore and Raedelle Aspenlieder. Absent: Reginal Rudolph and Edward Anklam. Guest: Keenan Engelke.

Gordon Oelkers made a motion to approve July 7, 14, 21 and 28, 1997 minutes and accept June 30, 1997 Treasurer Report. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Gordon Oelkers and Bernie W. Finnicum. Absent and not voting: Reginal Rudolph and Edward Anklam. MOTION CARRIED.

Attorney Hennessy is working on a contract to graze sheep in the lagoon area.

Garbage. Clarification of garbage ordinance 7.02.110 is there has always been the option available for extra, overweight, over-size or hazardous materials pick-up above and beyond the regular service covered by town contract. This can be done by any outside party, as has always been.

Council Meeting. Due to the Labor Day Holiday, September 1, 1997 the next regular meeting of the town council will be Monday, September 8, 1997 at 8:00 p.m.

Garbage lawsuit was discussed with Attorney Hennessy, but no motions were made.

Resolutions. Bernie W. Finnicum made a motion to adopt Resolution Number 286, a Resolution establishing personnel wages effective 7-1-97 and Resolution Number 287, a Resolution setting the All-Purpose appropriation of \$136,150.00 and All-Purpose Property Tax Revenues \$49,702.83 and Library appropriation of \$3900.00 and Library Property Tax Revenues \$3035.73 for a total Property Tax Revenues \$52738.56 for fiscal year ending 6-30-98. This is subject to change and mill levies being set pending receipt of current tax valuation

August 4, 1997

City of Culbertson
James Baldwin, Mayor
Box 351
Culbertson, MT 59218

Dear Jim:

I hereby resign my position as City Councilman, effective today. I am unable to fulfill the duties of my current position and city responsibilities concurrently.

It is with disappointment and satisfaction that I must resign. My experience on the city council has been extremely gratifying. The council has been very committed to serving the citizens of the city and are of high moral character. As is the staff! I believe the city is under fine leadership and will continue to serve the residents fairly into the future.

Thank you for the privilege and opportunity to serve the needs of the City of Culbertson. Good luck on all of your future endeavors.

Sincerely



Reginal Rudolph

August 4, 1997 cont.

from Roosevelt County Assessor. Gordon Oelkers seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum and Gordon Oelkers. Absent and not voting: Reginal Rudolph and Edward Anklam. MOTION CARRIED.

GJV's. General journal vouchers #190, 191, and 192 were approved and signed.

Pool - Red Cross. Rod Karst, Water Safety Chairman for the American Red Cross stopped by the pool on 7-5-97 and his comment dealt with the use of rescue tubes.

Fort Kipp Summer Youth Program usage of the pool from 6-18-97 to 7-14-97 was 228 kids. Youth program paid the pool \$500.00 for the season.

Pool-Lifeguards - Cost to Re-Certify. The council discussed the cost to re-certify lifeguards. It cost 2 lifeguards each \$100.00 this year. Council decided the cost to re-certify as lifeguards is at the lifeguards own expense.

Water School. There is a water school on 8-14-97 in Sidney all day. Council gave Steve approval to go.

The Hair Loft requested a garbage rate reduction due to the nature of the business and one employee - current rate is \$22.00. Gordon Oelkers made a motion to reduce Hair Loft to one business unit. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Gordon Oelkers and Bernie W. Finnicum. Absent and not voting: Reginal Rudolph and Edward Anklam. MOTION CARRIED.

Fort Peck Tribes - Rural & Industrial Water Projects. Mayor and council received a letter from Fort Peck Tribes concerning the formation of a steering committee for the planning and coordination of the Fort Peck Assiniboine and Sioux Tribes and the Roosevelt, Sheridan, Daniels and Valley Counties Municipal, Rural and Industrial Water Projects. The combined projects constitute a regional water system of considerable importance to the future of northeastern Montana. This was an invitation to serve as a member of the proposed steering committee. Next meeting date August 7, 1997 at 6:00 p.m. at Spotted Bull Treatment Center. Mayor Baldwin did go to the last scheduled meeting and no one else showed up. Council noted and filed the information.

Printer. Clerk said computer loaner printer is not working very well for printing water bills. Looking at a new printer.

Council accepted the resignation of councilman Reginal Rudolph as he has accepted a position as manager of McLean Electric Coop. in Garrison, ND.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Fund:</u>	
Andrea Vannatta	90.00	L. Scanlan, Contractor	42588.15
KayCee Finnicum	90.00	Sheridan Sheet Metal	1500.00
Personalized Envelope Program	362.00	William Carlisle	655.17
Andrea Vannatta	272.81	Postmaster	80.80
KayCee Finnicum	272.82	Thomas Marchwick	96.00
Roxanne Nickoloff	892.27	Joyce S. Norris	110.99
Mary Fusaro	112.32	Abe Rumsey	1096.31
Andrea Vannatta	610.25	Steven Moore	2179.22
Rhonda Snyder	635.59	First Community Bank	1409.66
Jessica Schmitz	77.65	PERS	740.08

August 4, 1997 cont.

General Fund cont.

Michael Lannen	75.19
Suzanne Walker	367.50
Scott Nickoloff	627.85
KayCee Finnicum	722.47
Lexie Wix	65.79
LeeAnn Labatte	13.23
Raedelle Aspenlieder	1526.53
First Community Bank	1700.70
PERS	433.47
MT Dept. of Revenue	255.20
Valley Telecommunications	34.20
MDU	1038.73
Finnicum's	565.32
Dana Kepner Co.	42.85
Bruce Waldhausen	125.00
Postmaster	32.00
MMCTFOA	35.00
Hennessy Law Office	1338.91
Roosevelt County Sheriff Dept	916.66
Roosevelt County	550.00
Cornbelt Chemical Co.	707.51
Sullivan Wholesale	389.82
Teresia Moore	50.00
S & S Chemical & Oil	90.20
Oelkers Servicenter	3.00
KayCee Finnicum	45.00
Searchlight	12.00
Thompson Pools	5.33
Larsen Builders	9.99
Nemont Telephone	239.21
Northwest Pipe Fittings	268.64
TOTAL	<u>\$15,703.01</u>

Enterprise Fund cont.

MT Dept. of Revenue	238.36
Sheridan Electric Co-Op	10.00
MDU	1219.17
Finnicum's	138.42
Dana Kepner Co.	5994.30
Oelkers Servicenter	244.67
Pacific Steel & Recycling	97.12
Inter-Mountain Lab	110.00
Agri Basics	42.00
DPC Industries Inc.	10.00
Northern Inc.	30.00
Kadmas, Lee & Jackson	1320.80
Robert Jasper	1478.00
Brian Gustafson Welding	105.00
Dave's Sanitation	5005.00
Larsen Builders	100.68
L. Scanlan Contractor	21891.60
Miller Oil Co.	108.43
Pacific Steel & Recycling	469.02
Nemont Telephone	51.87
Northwest Pipe Fittings	3238.11
TOTAL	<u>\$92,358.93</u>

Special Funds:

MDU	923.69
Finnicum's	31.76
Betty Schroeder	75.00
NorMont Equip. Co.	25.00
Pacific Steel & Recycling	64.74
Strandlund Welding	160.00
Western Plains Mach.	147.79
Craig's Small Engine Repair	201.04
MT Historical Society	24.00
MT Magazine	19.00
Farm Plan	111.96
TOTAL	<u>\$1,783.98</u>

Meeting adjourned at 9:20 p.m.

Raedelle Aspenlieder
Clerk

J. E. Labadie
Mayor

September 8, 1997. The Culbertson Town Council met in regular session with the following present: Edward Anklam, Gordon Oelkers, James Baldwin, Greg Hennessy, Steve Moore and Raedelle Aspenlieder. Absent: Bernie W. Finnicum. Attorney Hennessy swore in Jack C. Scotson as councilman to finish the term of Reginal Rudolph who resigned. Guests: Rich & Patti Walker, Muriel Park, Keenan Engelke and Robert Jasper.

Gordon Oelkers made a motion to approve August 4, 1997 minutes and accept July 31, 1997 Treasurer Report. Edward Anklam seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Edward Anklam and Jack Scotson. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Streets. Muriel Park is concerned about water run-off and getting water in her basement. The crown that was built up in the street did seem to help when we got that 1½" rain, but Muriel said if we would have gotten another ½" she would of had water in the basement. Mayor Baldwin said the town was planning to put another lift on the crown when 1st Ave. E. was being patched.

Walker Court. Rich and Patti Walker discussed the water bill for the trailer court. Walker's receive a residential water bill for their home and a water bill for the trailer court which is based on the number of trailers counted at reading time and each trailer is counted as one residential unit. Walker's think they should be treated similar to a motel, the RV Park does pay a bed tax to the state.

The town park with campers was discussed and council stressed the 5 day park limit. After some discussion the council proposed the following for Walker's:

their house - no change - 1 household unit

RV Park - commercial unit - 1 construction fee, \$22.00/month garbage charge,
1 commercial sewer and 1 water charge

Trailer Court - number of household units rented at the time of meter reading
Between the RV Park and Trailer Court - there will always be at least one (1)
construction fee assessed.

Clerk will put this proposal in letter form to Walker's and if they agree they can endorse on the letter and return it to the town hall.

Keenan Engelke had nothing to discuss with the council.
Robert Jasper had nothing to discuss with the council.

Camper Parking. Council discussed RV's being parked on private property and being "camped in". No action was taken

The old police car will be put in the pole building in the gravel yard.

Intercap Program. Gordon Oelkers made a motion to adopt Resolution No. 288. Resolution authorizing participation in the Board of Investments of the State of Montana annual adjustable rate tender option Municipal Finance Consolidation Act Bonds (Intercap Revolving Program), approving the form and terms of the loan agreement and authorizing the execution and delivery of documents related thereto. Jack Scotson seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Jack Scotson and Edward Anklam. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

125,000 Gallon Water Tank. The fill is in under the tank and Steve can now fill the tank again. Steve and Abe built a road between the tanks.

Pool. The pool will be cleaned and painted this fall and the pump also needs some repair.

MT Dept. of Trans. There will be a special meeting on Wednesday, Sept. 10th at 7:00 p.m. as requested by the Montana Dept. of Transportation. This is an informational meeting concerning the Traffic Studies the Town requested on Hwy 2 by the school, L & R and Sports Complex and Hwy 16 north by baseball fields. Clerk will call Dean Stepler and Tammie McCormick as they are interested parties.

GJV's. General journal vouchers #193, 194, 195 and 196 were approved and signed. Gordon Oelkers made a motion to approve general journal voucher #197 Authorized Budget Transfers. Edward Anklam seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Edward Anklam and Jack Scotson. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Bicycle Safety. Council discussed the need for bicycle safety in our community. Jim will talk to Deputy Rob Oelkers to see if law enforcement can do some bicycle safety at the school.

John and Jeri Gustafson want to put a basement under their home. They wanted council approval to move the house into the alley for 10 days while the basement is being constructed. The property owners joining the alley are all expected to give their permission to block the alley for a short time. John Gustafson said if necessary he would take care of the garbage needs. The main concern was Johnston's sewer service line crosses Gustafson's property. Steve will double check the location of this line. Gustafson should be giving the town a waiver of responsibility for putting the basement over the sewer service line.

Building Permits. Building permits for Jim Rowe, Dale Wolff, Dallas Dehner and Steve Baldwin were approved and signed.

Fax Machine. Will's Office World is offering a service contract for the fax/phone for \$315.00/year. The machine only cost \$795. Not interested.

Property Insurance. Council reviewed property insurance coverage from Seitz Insurance. The only area of concern was the Water Treatment Plant Building \$334,000 and business personal property \$304,000. Council decided to leave as is for now, but find out the cost to increase it by \$200,000.

Airport Manager. The council received a letter from Dennis Elgen stating he would like to be relieved of the job of airport management as soon as we have another to take care of the task. Mayor Baldwin will find out who does appoint the airport manager. It may be the City/County Airport Board.

Porpane. Miller Oil Co. is offering the option of prebuying propane for the 1997-98 heating season. Last year the water treatment plant used 1810 gal. at prices as low as 72¢/gal. and as high as \$1.27/gal. Jack Scotson made a motion to prebuy 1500 gal. at 66¢/gal. Edward Anklam seconded the motion. Those voting in favor of the motion: Jack Scotson, Edward Anklam and Gordon Oelkers. Absent and not voting: Bernie W. Finnicum. MOTION CARRIED.

Stagecoach Bar & Casino. The Stagecoach Bar and Casino, Dan Olson called and inquired about the town ordinance concerning the hours of business on Sunday's for the establishment. The ordinance says "The privileges granted by any and all licenses issued under this chapter are suspended and inoperative and shall remain suspended and inoperative between the hour of 2:00 a.m. and 8:00 a.m. of the same day." The Stagecoach will be opening at 11:00 a.m. now and plan to run a smorgesboard.

I, Jack C. Scotson,
do solemnly swear (or affirm) that I will support, protect and defend
the Constitution of the United States, and the Constitution of the State
of Montana, and that I will discharge the duties of the office of
Councilman
with fidelity, so help me God.

Jack C. Scotson

DATED this 8th day of September, 1997.

ATTEST:

Raeelle Aspenhider

September 8, 1997 cont.

Curfew. Pat Sundheim stopped by the office and wanted the council to consider a County-Wide Curfew. After discussion the council was in favor of a 16 yr. age limit - curfew 10:00 p.m. on weeknights and if attending school functions or public meetings that continue after 10:00 p.m., they must leave for their homes immediately after the conclusion of such a meeting; and 12:00 midnight curfew on Friday and Saturday nights. Clerk will send a letter on behalf of the town council to Pat.

There will be a Steering Committee meeting for the M R & I Water Pipeline Project on Thursday, Sept. 11th at 6:00 p.m. Keenan Engelke volunteered to report to the council.

Mayor Baldwin suggested future holes and patches in streets be repaired with concrete.

Personnel Policy and Job Descriptions. When Butch gets back we will be meeting to finish job descriptions and the personnel policy. Clerk will get Jact Scotson copies.

The following bills were reviewed by the auditing committee and ordered paid:

<u>General Fund:</u>		<u>Enterprise Fund:</u>	
MMIA	920.00	Diamond Const.	74.98
Seitz Ins.	1133.59	MMIA	777.78
KayCee Finnicum	158.62	Seitz Ins.	2209.51
Andrea Vannatta	158.63	Postmaster	81.20
KayCee Finnicum	90.00	Joyce S. Norris	205.76
Roxanne Nickoloff	37.50	Abe Rumsey	668.01
Sharon Young	37.50	William Carlisle	250.29
Raedelle Aspenleider	1521.77	Steven Moore	1544.33
Roxanne Nickoloff	1006.73	MT Dept. of Revenue	128.26
Scott Nickoloff	370.67	PERS	445.57
Rhonda Snyder	509.45	First Community Bank	797.16
KayCee Finnicum	554.53	Sheridan Electric Co-Op	10.00
Andrea Vannatta	317.36	Nemont Telephone	59.52
Jessica Schmitz	207.04	MDU	1053.35
Michael Lannen	376.27	Finnicum's	64.08
Suzanne Walker	504.26	Hometown Market	26.18
Lindsey Labatte	11.10	Hometown Market	26.25
Erin Poland	92.44	DPC Industries	10.00
MT Dept of Revenue	230.99	Mon-Dak Chemical	520.65
PERS	456.01	Miller Oil Co.	74.45
First Community Bank	1507.52	Oelkers Servicenter	42.12
Valley Telecommunications	33.89	Farm Plan	74.30
Nemont Telephone	210.59	Lucy McCall	50.00
MDU	1270.62	Lee Friede	7.85
Finnicum's	210.44	Dept. of Public Health	16.50
Postmaster	32.00	Hose & Rubber Supply	161.10
Bruce Waldhausen	225.00	Barco Municipal Products	263.25
Gaffaney's	21.56	Red's Electric	537.00
Hometown Market	21.80	S & S Chemical	328.00
Hometown Market	18.83	Kadrmass, Lee & Jackson	4138.80
Hennessy Law Office	431.98	Kohler Communications	59.75
Larsen Builders	147.00	Dana Kepner Co.	570.00

September 8, 1997 cont.

General Fund cont.

Roosevelt County Sheriff	916.66
Culb. Volunteer Fire Dept.	1400.00
Cornbelt Chemical Co.	210.24
Williston Vector Control	1289.76
Teresia Moore	50.00
DPC Industries	5.00
Mon-Dak Chemical	72.00
Sullivan Wholesale	1397.46
Mountain Supply	255.03
Searchlight	25.50
TOTAL	<u>\$18,447.34</u>

Enterprise Fund cont.

Dave's Sanitation	5005.00
Thomas Marchwick	72.00
TOTAL	<u>\$20,353.00</u>

Special Revenues:

MMIA	517.00
McKinney Motor	22066.25
Seitz Ins.	1575.90
MDU	980.80
Finnicum's	46.87
Larsen Builders	3.20
Redbook	12.00
National Geographic Soc.	17.95
McKinney Motor	417.50

Betty Schroeder	75.00
B. Dalton Bookseller	75.92
Matco Tools	105.20
Triple M	27.30
Miller Oil Co.	49.24
Oelkers Serv.	34.08
Fram Plan	15.04
Prairie Sand & Gravel	38.50
Farmers Union Oil	44.43
TOTAL	<u>\$26,102.18</u>

Meeting adjourned at 10:25 p.m.

Raedelle Aspenlieder
Clerk

J. J. Baldwin
Mayor

September 10, 1997. Special meeting 7:00 p.m., an informational meeting requested by Montana Dept. of Transportation - Donald P. Dusek, P.E., Traffic Engineer, Helena, MT. The following were present: Jack Scotson, Gordon Oelkers, James Baldwin and Raedelle Aspenlieder. Guests: Ila Mae Forbregd, Dean & Doris Steppler and from the MT Dept. of Transportation - Donald Dusek and Doug ?.

Mr. Dusek explained that before they conduct speed limit or traffic safety studies, the Dept. of Transportation meets with the council or governing entity requesting the study. Mr. Dusek discussed the procedures of the speed zone study and investigation. The DOT will contact the school officials and town office when they come to do the study.

The discussion centered around the area of Hwy. 2 at the crossing of the school to the L & R and Sports Complex. Early warning of flashing lights and signs in this area were suggested. Highway 2 north past the baseball fields is an area of concern as well. The speed limit study and investigation will be done in this area also.

The town will have 60 days after receiving the recommendations and findings to comment to Mr. Donald Dusek, Traffic Engineer. The comments of the Town of Culbertson, as well as the MT Dept. of Transportation's recommendations, will be presented to the Montana Transportation Commission for action on this speed zone request.

September 10, 1997 cont.

Meeting adjourned at approximately 8:15 p.m.


Clerk


Mayor

October 6, 1997.

The Culbertson Town Council met in regular session with the following present: Bernie W. Finnicum, Gordon Oelkers, James Baldwin, Steve Moore and Raedelle Aspenlieder. Edward Anklam arrived around 8:30 p.m. Absent: Jack Scotson and Greg Hennessy. Guests: Rhonda Knudsen, Abe Rumsey, Keenan Engelke, Paul Finnicum and Butch Cooper with Diamond Const.

Gordon Oelkers made a motion to approve Sept. 8 and 10, 1997 minutes and accept 8-31-97 Treasurer Report. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Gordon Oelkers and Bernie W. Finnicum. Absent and not voting: Edward Anklam and Jack Scotson. MOTION CARRIED.

Walker Tr. Ct. Rich and Patti Walker did agree to the billing arrangement made at Sept. 1997 meeting but requested an adjustment be made for the 2 previous months. Gordon Oelkers made a motion to adjust the 8-31-97 and 9-30-97 bills. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Gordon Oelkers and Bernie W. Finnicum. Absent and not voting: Edward Anklam and Jack Scotson. MOTION CARRIED.

Airport Manager. Gordon Oelkers made a motion to approve Mayor Baldwin's appointment of Steve Hampton as Airport Manager. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Gordon Oelkers and Bernie W. Finnicum. Absent and not voting: Edward Anklam and Jack Scotson. MOTION CARRIED.

Mayor Baldwin addressed our guests: Rhonda Knudsen said she was a concerned citizen and Abe Rumsey wanted to see what the council planned to do with employment positions.

Keenan Engelke asked about the possibility of the town keeping the police car and having it visible now and then.

Old Scale Location. Paul Finnicum said he is concerned about the curbing that is planned for the 700' area when the weigh scale is gone and removing the building. Butch Cooper said moving the building will cause severe damage to it. The building will be moved but the floor may not be in due to the condition of the building. Paul Finnicum explained he thinks the school could utilize the building and fence around it and change some parking plans. Jim said at the planning meeting, the state highway department was given first option of utilizing the building and if they didn't want it the school had next chance. At that time the highway department said they wanted the building. The school will have to discuss the building situation with the state.

Jim and Gordon are concerned about the 700' of uncontrolled traffic access to Highway No. 2 and the safety factor. Rhonda asked if there is a state standard for distance of uncontrolled access. She thought this should be found out.

October 6, 1997 cont.

As is planned now, the curb would line up with the curb at Me Too Pizza. Butch stressed the options are open, but it makes no difference to him. The school will ultimately take responsibility for the area so Rhonda Knudsen suggested all agree the school board deal with the state on this.

911. Council agreed not to sign or respond to the 2nd set of 911 Plans from Fort Peck Tribes. The council had previously signed the 1st set of plans from Roosevelt County. Gordon Oelkers made a motion to table 911 until more information comes from Roosevelt County. Bernie W. Finnicum seconded the motion. Those voting in favor of the motion: Gordon Oelkers, Bernie W. Finnicum and Edward Anklam. Absent and not voting: Jack Scotson. MOTION CARRIED.

Cemetery. Jim has the fencing done at the cemetery and wants permission to order surveyor caps so he can survey cemetery lots in the new addition this spring. Bernie W. Finnicum made a motion to order 100 or more surveyor caps. Edward Anklam seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Edward Anklam and Gordon Oelkers. Absent and not voting: Jack Scotson. MOTION CARRIED.

Rural Water. Keenan was unable to attend the last rural water meeting at Poplar. Rhonda Knudsen thought the options for towns to go on the pipeline are being planned for size to supply the towns. She also said there was some talk of a possible bus tour to a water pipeline system in North Dakota.

Curfew. No news on county curfew yet.

Old Police Car. Sheriff Grainger said the town could run the old police car through on the public auction with the Sheriff Dept. yet this fall. Council decided to run an ad in the local paper - 1991 Ford Taurus V6. Gordon Oelkers made a motion to sell for \$2000. Motion died for lack of a second. Bernie W. Finnicum made a motion to sell for \$2400. Edward Anklam seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Edward Anklam and Gordon Oelkers. Absent and not voting: Jack Scotson. MOTION CARRIED.

Landfill. Jim talked to Dan Heckman about the scrap metal pile that is overflowing at the landfill. Dan is dealing with a crusher to come in.

125,000 Gal. Tank. The 125,000 gal. tank holds water now. Steve needs to give it one last cleaning. Landscaping is pretty much done.

Rest Area. Steve reported the rest area lift station new motor is in and working fine now. The telephone alarm system is in at the lift station, and the water meter is in and on as well.

Street patching of the larger areas is done. Steve will talk to Tom Romo with the county about rubber cracking.

Curt Thiessen plows the fire break at the landfill every year. In exchange for over 2 years of plowing, the town will jackhammer and bury 4 concrete grainery bottoms. Rhonda Knudsen suggested the Conservation District could do this. They have the equipment as they do shelter belts.

Montola Growers, Inc. have been using the fire hydrants for water again. Steve will go to MGI on Tuesday morning and talk with the Manager about theft of utilities. Steve will also check into installing seals.

October 6, 1997 cont.

Swimming pool is painted and winterized. Cemetery waterline is drained. Park bathrooms and sprinklers are winterized. Steve is working on a tree trimming list yet.

Shannon Coates requested an adjustment on her bill for garbage as it was not picked up for one month. She lives at 413 Broadway and the cans and rack are on 5th st. W. This is the only pick-up in the area and has been vacant for several months. She took her garbage to another location in town. Council said no adjustment would be made as her actual garbage was hauled from town and she could have notified the office right away to get the problem taken care of.

Grazing Lease Agreement. Council reviewed the Grazing Lease Agreement from Attorney Hennessy's office. Clerk will keep it on file for next spring/summer.

Building Permits. Building permits for Lavern Anderson and Paul S. & Lora Finnicum were approved and signed.

GJV's. General journal vouchers #199, 200 & 201 were approved and signed.

Railroad Crossing Signals. Town received our copy of the executed agreement for the Culbertson, railroad crossing signals. Gordon Oelkers discussed this issue with BN people and it could be 2 years yet before we see the crossing signals.

Personnel Policy Manual. Bernie W. Finnicum made a motion to adopt Resolution No. 289, a Resolution Adopting A Personnel Policy Manual For The Town Of Culbertson. Gordon Oelkers seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Gordon Oelkers and Edward Anklam. Absent and not voting: Jack Scotson. MOTION CARRIED.

Council reviewed and approved employee job descriptions. Steven E. Moore, Director of Public Works, signed a letter requesting that he be allowed to transfer to the position of Chief Water and Sewer Plant Operator. This is with the understanding that the transfer will be without prejudice and he will remain at his current wage and retain all current benefits. Steve further understands that the Chief Water and Sewer Plant Operator position is subordinate to the Director of Public Works.

Director of Public Works Position. Bernie W. Finnicum made a motion to advertise the position of Director of Public Works. Application closing date Nov. 3, 1997 with interviews in November and employment to start in December 1997. Gordon Oelkers seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Gordon Oelkers and Edward Anklam. Absent and not voting: Jack Scotson. MOTION CARRIED.

The part-time position that William Carlisle has will be eliminated on 1-1-98. Abe Rumsey is working on an as needed basis now.

Garbage. The current garbage contract with Dave's Sanitation expires 12-31-97. If the town advertises the contract and the low bidder is anyone but L & L Sanitation, and L & L wins the court case against the town - the town could be stuck with 2 contracts/haulers. If the town operates its own garbage service, it would enable us to justify a second full-time position, along with some extra services for town customers. Gordon Oelkers made a motion to look and investigate into buying a garbage truck to be operational for town service by town employees effective 1-1-98. Edward Anklam seconded the motion. Those

October 6, 1997 cont.

Garbage cont.

voting in favor of the motion: Gordon Oelkers, Edward Anklam and Bernie W. Finnicum. Absent and not voting: Jack Scotson. MOTION CARRIED.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Raedelle Aspenlieder	1439.85
MMIA	696.70
Unemp. Ins.	56.47
PERS	263.33
MT Dept. of Revenue	79.66
First Community Bank	457.44
Nemont Telephone	164.17
MDU	459.65
Bruce Waldhausen	125.00
Hometown Market	11.42
Red's Electric	141.75
Hennessy Law Office	1012.60
Valley Telecommunications	38.71
Deposit Guaranty Nat'l Bank	3000.00
Larsen Builders	71.30
LK Enterprises	180.00
Aeronautics Division	56.95
TOTAL	<u>\$8255.00</u>

Enterprise Fund:

Miller Oil Co.	990.00
Postmaster	80.80
Joyce S. Norris	103.04
MMIA	431.71
Unemp. Ins.	32.38
MT Dept. of Revenue	3.74
First Community Bank	17.60
Postmaster	85.00
Nemont Telephone	142.60
MDU	833.05
Red's Electric	264.75
Larsen Builders	159.57
Dept. of Public Health	16.50
Johnstone Supply	119.74
Northern Hydraulics	368.11
HF Scientific, Inc.	356.25
Industrial Systems, Inc.	374.73
COB Industries	516.38
Dave's Sanitation	5005.00
Thomas Marchwick	120.00
Arrowhead Pest Control	75.00
Sheridan Electric Co-Op	10.00
TOTAL	<u>\$10,105.95</u>

Special Funds:

Abe Rumsey	849.09
William Carlisle	275.44
Steven Moore	1675.41
MMIA	192.03
Unemp. Ins.	13.27
PERS	511.95
MT Dept. of Revenue	147.25
First Community Bank	896.20
MDU	938.11
Taste of Home	19.97

Seventeen	19.95
Betty Schroeder	75.00
Roos. Co. Sheriff Dept.	916.66
Triple M	11.35
Miller Oil Co.	16.80
Hedahls Auto Parts	108.42
Farm Plan	1612.78
NorMont Equip. Co.	181.88
Franz Const.	12675.00
TOTAL	<u>\$21,136.56</u>

Meeting adjourned at 10:05 P.M.

Raedelle Aspenlieder
Clerk

Jack Scotson
Mayor

November 3, 1997. The Culbertson Town Council met in regular session with the following present: Bernie W. Finnicum, Jack Scotson, Edward Anklam, Gordon Oelkers, James Baldwin, Greg Hennessy, Steve Moore and Raedelle Aspenlieder. Guests: Keenan Engelke, Rob Oelkers, John Grainger, Abe Rumsey, Bob Jasper, Mat Golik-MDU, Gordon, Vickie & Mat Miller, Laura Christoffersen-Attorney for Miller Oil Co. and Kathy Kilsdonk.

Bernie W. Finnicum made a motion to approve Oct. 6, 1997 minutes and accept 9-30-97 Treasurer Report. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Propane System - Miller Oil Co. - M.D.U.

Mat Golik - MDU - explained that the entity that buys the propane system is regulated by the Montana Public Service Commission. The entity must follow PSC regulations on testing, rates and safety operations. According to the PSC, a public hearing would delay the sale of the system from M.D.U. to Miller Oil Co. As of the morning of Monday, 11-3-97 there were no protests received by the PSC. An informational meeting request would not constitute a Public Hearing by the PSC, and a protest/or protests would have to be significant in order for the PSC to hold a public hearing.

The council has no intention of requesting a hearing from the PSC that would delay the sale.

Gordon Miller said he plans to operate the system the same as M.D.U. has been operating, there would be no changes. The council has reviewed the transfer of ownership, there is no problem as far as the town goes.

Kathy Kilsdonk wants no truck traffic on 3rd Ave. E. Council didn't see how they could restrict truck traffic. Kathy asked if we could at least slow the traffic down some as there are kids living in the area. Gordon Oelkers made a motion to post 25 mile speed limit signs on each end of 3rd Ave. E. Edward Anklam seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Garbage Truck. Jim had the scale figure the amount of payload the garbage trucks they have looked at can haul. The truck in Dickens - can haul 8½ ton payload and they offer a lease agreement with first year due at the end of the first year.

The truck in Buffalo, WY - can haul 7 ton payload.

Council decided to hold off on a truck for a few more weeks. Clerk is to call Billings Truck Center and let them know we don't want a big heavy truck. We need to be able to haul an 8 ton payload.

Sidney Landfill. Council received a letter from Board of Richland County Solid Waste District - Russell Huotari, Secretary. Disposal fee for municipal waste is \$26.00 per ton. If acceptable, they would encourage a two-year contract, commencing disposal of garbage at our convenience.

Council is not interested in a 2 year contract. Jim will call Russ Huotari back on this as we would like to keep our options open.

Director of Public Works. Council decided to review Director of Public Works applications on Tuesday, 11-4-97 and interview applicants on Wednesday, 11-5-97.

Keenan Engelke offered to let the town use his roto hammer drill.

Cemetery. Laurie Mattelin called on 10-21-97 and wanted to know if the council would be in favor of a "group" - 1 council member, 1 women's club member and 1 cemetery assoc. member - for 1 meeting per year - for "Tree Maintenance for Cemetery". Council said this was a good idea. She can choose a council member.

November 3, 1997 cont.

Landfill. The landfill ordinance needs to be reviewed and may need to be updated. Clerk will pull the ordinance and council will review at the next regular meeting.

Street Lighting. There are 2 street lights on the boulevard where the old scale house used to be - these were scheduled to be removed. If the school district agrees to leave them and the town council agrees to add these 2 lights to the street lighting utility costs - a letter from each party to M.D.U. is required.

Bernie W. Finnicum made a motion to add the 2 street lights where the old scale used to be to the street lighting utility costs. Gordon Oelkers seconded the motion. All voted in favor of the motion. MOTION CARRIED. Clerk will send a letter to M.D.U.

Rick Kessner stopped in the office and suggested there be stop or yield signs on 4th Ave. W. & 3rd St. Also suggested should have yield signs to go to 1st St. W. Council was not in favor of more stop signs, and there are yield signs to go to 1st St. W. except when they dead end.

Garbage Suit. Council reviewed Mr. Savage writing, received by Attorney Hennessy, to General Counsel for MMIA.

Building Permit. Building permit for McKinney Motor was approved and signed.

Gordon Oelkers made a motion to adopt Resolution Number 290. A Resolution setting the All-Purpose levy of 85.97 mills and Library 4.98 mills for a total of 90.95 mills for fiscal year ending June 30, 1998. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Clerk informed council of "Application for Transfer of Ownership of Montana Off-Premise Consumption Beer/Wine License No. 17-999-6801-303, Val-Am Stop-N-Shop.

Clerk questioned garbage rate for new scale/rest area. Should the garbage charge be the same rate as the old scale \$12.00? Council said to hold off on a rate change for now as rest area is not open yet.

125,000 Gal Tank. The water sample from the 125,000 gal. tank was okay.

GJV. General journal voucher #202 was approved and signed.

Airport. Gordon Oelkers made a motion to approve and sign the County/City Airport Agreement. This Agreement is between the City of Culbertson and the County of Roosevelt. Normally incurred operating expenses, ie insurance, utilities, snow removal, shall be shared equally by the city and the county. The term of this agreement shall be for one year, fiscal year 1997/98, and renewable for a like term by mutual consent of both parties. Edward Anklam seconded the motion. All voted in favor of the motion. MOTION CARRIED. Gordon Oelkers made a motion to approve and sign the Airport Lease. This Agreement is between Roosevelt County Airport Board, a municipal corporation, the party of the first part, the Town of Culbertson, a municipal corporation, party of the second part, and Steve Hampton, d/b/a Modern Aire Flight Service, the party of the third part. Edward Anklam seconded the motion. All voted in favor of the motion. MOTION CARRIED.

November 3, 1997 cont.

Tree Trimming. The trees that need to be trimmed by the alley and street of properties in town is a long long list. Clerk will work on the list and ready a letter to be sent out this spring. Also a notice/plea to property owners will be put in the Searchlight.

School Signs. Town received a letter from MT Dept. of Transportation about School Signing U.S. 2. The Traffic Section recommended to the District that two "School" warning signs be installed as a temporary measure east and west 750 feet in advance of the school grounds adjoining US 2; pending the completion of a speed zone study. Council agreed this is acceptable as a temporary measure, but do want the traffic study done.

The following bills were reviewed by the auditing committee and ordered paid:

General Fund:

Finnicum's	117.89
Raedelle Aspenlieder	1434.76
PERS	260.61
First Community Bank	448.36
MT Dept. of Revenue	73.42
MDU	320.55
Nemont Tele.	137.76
Valley Telecommunications	47.36
Bruce Waldhausen	125.00
QBS	163.98
Culb. Pharm.	11.68
Gaffaney's	842.16
Searchlight	84.00
James Baldwin	150.00
Sullivan Wholesale	197.94
Hometown Market	14.39
Hennessy Law Office	153.96
Oelkers Servicenter	24.00
TOTAL	<u>\$4,607.82</u>

Special Funds:

Oelkers Servicenter	80.03
Finnicum's	60.34
MDU	939.37
Family Circle	16.97
Betty Schroeder	75.00
Karen Baxter	37.56
Roos. Co. Sheriff	916.66
NorMont Equip. Co.	146.80
Farm Plan	64.53
Triple M	8.00
Miller Oil Co.	61.37
Western Plains Mach.	57.61
TOTAL	<u>\$2,464.24</u>

Enterprise Fund:

Oelkers Servicenter	525.15
Finnicum's	222.12
James Baldwin	299.08
Postmaster	81.60
Joyce S. Norris	108.34
Abe Rumsey	888.29
William Carlisle	226.34
Steven Moore	1717.51
PERS	517.91
First Community Bank	924.46
MT Dept. of Revenue	153.79
MDU	386.08
Nemont Tele.	105.73
James Baldwin	131.75
Miller Oil Co.	121.92
William Alexander	50.00
Diamond Const.	150.00
Dept. of Public Health	16.50
Pacific Steel & Recycling	94.50
Northwest Pipe Fittings	49.80
Praxair	236.47
Netcon Services	2400.00
Dave's Sanitation	5005.00
Tom Marchwick	96.00
Sheridan Electric	10.00
MDU	50.60
TOTAL	<u>\$14,568.94</u>

Other Funds:

Fire Relief Assn.	919.00
TOTAL	<u>\$919.00</u>

Meeting adjourned at 9:45 P.M.

Raedelle Aspenlieder
Clerk

J. D. Baldwin
Mayor

December 1, 1997. The Culbertson Town Council met in regular session with the following present: Bernie W. Finnicum, Jack Scotson, Edward Anklam, Gordon Oelkers, James Baldwin, Greg Hennessy, Steve Moore, Robert Jasper and Raedelle Aspenlieder. Guests: Rob Oelkers, Keenan Engelke and K.A.C. MacNair.

Bernie W. Finnicum made a motion to approve Nov. 3, 1997 minutes and accept 10-31-97 Treasurer Report. Jack Scotson seconded the motion. All voted in favor of the motion. MOTION CARRIED.

Oil Lease. Mr. K.A.C. MacNair with Montana Oil Properties is in the process of re-entering some of the old oil wells - one is the Moore well. They think they can get a minimum of 400 barrels/day.

Montana Oil Properties are offering \$30./acre and 12½% royalty for a 3 year lease. The town has 22.6 acres.

Dick Haug, Oil Lease Broker, is offering \$60./acre and 13½% royalty for a 3 year lease.

Gordon Oelkers made a motion to accept the lease offer from Montana Oil Properties for \$30./acre for 3 years. Motion died for lack of a second.

Mr. MacNair left for a few minutes to call the Billings office about the possibility of offering a match to the \$60./acre.

Bernie W. Finnicum made a motion that if Montana Oil Properties make the offer of \$60./acre between now and the Jan. 5, 1998 council meeting, the town accept and sign the 3 year lease. Gordon Oelkers seconded the motion. Those voting in favor of the motion: Bernie W. Finnicum, Gordon Oelkers and Edward Anklam.

Opposed: Jack Scotson. MOTION CARRIED.

Action for Eastern Montana. Council discussed the possibility of having a student work for the town under the Action for Eastern Montana program during the summer. Clerk will check into this with the Glendive office.

Keenan Engelke thanked Jim for being our Mayor. Jim thanked Keenan for his support.

Landfill. The landfill is now open every 2nd Monday from 1:00 - 3:00 p.m. thru March. Town employees will fill in for Tom Marchwick as needed.

Diamond Coulee Tr. Ct. Diamond Coulee Trailer Court was charged for 1 household unit last month. The water is on. Rich Walker stopped by the office to complain, as he has not had anyone in the court for over a month. If he wants the water shut-off at the curb the only charge would be \$15.40 construction fee.

Missouri River. Council received information from Citizens for Missouri River Green Belt for the designation of the Missouri as an American Heritage River. The "group" wanted the council to pass a Resolution in support of this designation. Council decided to table this for lack of information.

GJV's. General journal vouchers #203 and 204 were approved and signed.

Council received information from Bert Lepel, P.A. at Roosevelt Memorial Clinic about eliminating smoking in workplaces. There was a model ordinance. Council was not interested in imposing this type of ordinance on other businesses. The town does have a no smoking policy for the town hall.

Eastern Plains R C & D. It's time to appoint a representative from Culbertson to the Eastern Plains R C & D. Council decided to wait until the Jan. 5, 1998 meeting.

Dec. 1, 1997 cont.

Clerk shared information from UNUM offering a new product - Voluntary Life and A D & D Insurance. This is available to member cities and towns of the Montana League of Cities and Towns.

Landfill Ordinance. The landfill ordinance should be updated. Clerk was unable to have this ready for the Dec. meeting, but will have it ready for the Jan. 5, 1998 meeting.

The following bills were reviewed by the auditing ocmmittee and ordered paid:

General Fund:

Seitz Ins.	60.00
Raedelle Aspenlieder	1436.98
First Community Bank	456.94
MT Dept. of Revenue	79.63
PERS	262.88
Finnicum's	2.98
Northwest Pipe Fittings	2283.72
Hazel Beck	25.00
Bruce Waldhausen	125.00
James Baldwin	750.00
Gaffaney's	5.80
Culb. State Agency	80.00
Roos. Co. Election Admin.	595.16
Valley Telecommunications	42.70
McKinney Motor	1.50
Oelkers Servicenter	4.50
Hometown Market	16.93
TOTAL	<u>\$6,229.72</u>

Special Funds:

Abe Rumsey	721.37
First Community Bank	214.26
MT Dept. of Revenue	26.57
PERS	128.17
Finnicum's	66.37
McCall's	11.97
Betty Schroeder	75.00
Culb. Public Library	30.72
Roos. Co. Sheriff Dept.	916.66
NorMont Equip. Co.	21.00
Miller Oil Co.	42.64
Farm Plan	107.94
Oelkers Servicenter	99.34
TOTAL	<u>\$2,462.01</u>

Enterprise Fund:

William Carlisle	41.90
James Baldwin	239.32
Kois Bros. Equip.	7000.00
Postmaster	81.60
Joyce S. Norris	100.40
Steven Moore	1632.10
First Community Bank	568.48
MT Dept. of Revenue	98.93
PERS	309.10
Finnicum's	158.67
Northwest Pipe Fittings	868.95
Jolene Green	29.25
Dept. of Public Health	14.00
First Community Bank	300.00
Graphic Controls	90.60
Hawkins Water Treatment	662.50
Dave's Sanitation	5005.00
Waste Co. Manufacturing	2776.00
Tom Marchwick	12.00
Williston Sanitary Landfill	16.15
MMIA	500.00
Sheridan Electric Co-Op	10.00
Miller Oil Co.	33.00
McKinney Motor	224.55
Triple M	5.00
Oelkers Servicenter	459.27
Red's Electric	9.40
TOTAL	<u>\$21,246.17</u>

Meeting adjourned at 9:20 P.M.

Raedelle Aspenlieder
Clerk

Gregory Allen
Mayor